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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

RFQ: IEM 08/2010:
PROPOSALS ARE HEREBY INVITED FROM EXPERIENCED SERVICE PROVIDER/S FOR THE
STREETSCAPING OF THE MOGALE CITY CENTRAL BUSINESS DISTRICT (CBD) ENTRANCES.

Advertising date: Wednesday 14 April 2010
Closing date and time: Friday 23 April 2010
Compulsory Briefing Session: Monday 19 April 2010 at 14:00 at Coronation Park, cnr
Coronation and Paardekraal road, Krugersdorp.

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
 - Price(s) quoted must be firm and must be inclusive of VAT.
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods and/or services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ – IEM 08/2010
ADVERTISING DATE:	Wednesday 14 April 2010
DEPARTMENT	Department of Integrated Environmental Management – Parks Management
	<p>SPECIFICATIONS</p> <p>1. NATURE OF CONTRACT</p> <p>Proposals are invited for the appointment of a landscape contractor for the landscaping of the Mogale City Entrances and ensure completion by 30 May 2010.</p> <p>2. <u>SCOPE:</u></p> <p>This contract provides for the appointment of a landscape contractor/s to beautify certain city entrances through landscaping services. The landscape contractor is to prepare a proposal for the beautification of the identified entrances as part of its submission.</p> <p>The focus areas include the entrance at Krugersdorp West (corner Rustenburg road and Robert Broom), entrance next to water reservoir (corner of R563 and Kameelperd road opposite Munsieville), traffic island at Chamdor (corner McLean and Chamdor roads) and Kagiso entrance (Northern entrance in Kagiso Avenue at Dastile road intersection).</p> <p>3. <u>SPECIFICATIONS:</u></p> <p>Landscape contractors are to comply with the following specifications:</p> <p>3.1 The landscape contractor must provide a list and photographs of previous related projects completed within the last 12 months, including reference details of clients.</p> <p>3.2 Installation must be completed by 30 May 2010.</p> <p>3.3 The landscape contractor must submit presentation plans indicating what it proposes for these four city entrances. Works may include the installation of low maintenance improvements such as paving, large pots, pebbles, plating of trees, and signage indicating “City of Human Origin” (all signage to abide by Corporate Image Templates).</p> <p>3.4 Landscaping must adhere to water wise gardening principles.</p> <p>3.5 All installations must be of low maintenance.</p> <p>3.6 The landscape contractor is to supply all materials, and labour for the project.</p> <p>3.7 At least 50% of labour must be sourced from within the Mogale City area. The Municipality</p>

will give guidance in this regard.

- 3.8 The landscape design must ensure low maintenance, apply water wise principles
- 3.9 No lawn is to be used in the design.
- 3.10 The landscape contractor may use promotional signage within the designs during the construction and for up to six months after completion of the work.

4. PRICE

The price shall include complete construction, installation, supply of all material, and final handover. The price must include VAT.

EVALUATION CRITERIA:

TECHNICAL EVALUATING CRITERIA

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be divided into 30 points for Price and 50 points for Functionality in the below mentioned criteria.

The criteria for the evaluation of the technical aspect of the submitted quotation will include, but not limited, to the following elements:

NO.	DESCRIPTION	WEIGHTS	MIN SCORE
1	Infrastructure, Plant & Equipment Available to execute this project	10	
2.	Professional membership of either SACLAP, SALI or SANA	10	
3.	Staffing Profile available level of expertise and qualifications of staff	10	
4.	Previous experience in this field or related projects	10	
5.	Quality of presentation and suitability (specification compliance)	10	
		50	30

The purpose of the comparison is to ensure a meaningful evaluation; bidders are requested to furnish detailed information of substantiation of compliance to the evaluation criteria. The service provider should at least score the minimum of 30 points out of the 50 points in order to be considered to the next evaluation phase.

If any criterion is rated zero points, the tenderer will be rejected, even if the required 30 out of 50 points are achieved.

	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 30 points for price • 50 points for functionality • 20 Preference points: <ul style="list-style-type: none"> ○ HDI (Historically Disadvantaged) (MBD 6.1) 4 points ○ Female Equity (MBD 6.1) 2 points ○ Disabled ownership (MBD 6.1) 1 point ○ Promotion of SMME's (MBD 6.3) 3 points ○ Mogale Based companies (MBD 6.11) 10 points
SPECIAL CONDITIONS	<p>The landscape contractor must provide proof of membership of either the South African Council for Landscape Architectural Professions (SACLAP), the South African Landscape Institute (SALI) or the South African Nursery Association (SANA).</p>
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 and MBD 8 • Copy of latest municipal account • Price schedule (fixed prices including Vat)
CLOSING DATE AND TIME	<p>Friday 23 April 2010 at 11h00</p>
SUBMISSION OF QUOTES	<p>Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp</p>
ENQUIRIES:	<p>Mr Rinus Bouwer at – 0832584762/ 011 660 8757 at Parks Management or e-mail rinusb@mogalecity.gov.za</p>

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.

NAME OF THE BIDDER:

TEL/ CELL NO:

FAX NO:

CONTACT PERSON:

SIGNATURE OF BIDDER

CAPACITY OF BIDDER