



Tel: (011) 951-2002

Ref: Maloto Phogole (SCM)

(011) 951-2468

Ref: Stanley Maleka Specialist Skills Development  
And Training

Cell 083 480 0609

### **REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

Kindly furnish Mogale City Local Municipality with a written quotation for the supply of the following goods/services: **Q -CORP (HR) 02/2008:**

**QUOTATIONS ARE HEREBY INVITED FROM EXPERIENCED TRAINING PROVIDER/S TO FACILITATE AND PRESENT CONSTRUCTION AND ELECTRICAL SKILLS PROGRAMMES**

**Closing date and time: Friday, 24 AUGUST 2007 12:00**

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The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than the date and time as indicated on the attached schedule to:

**Mogale City Local Municipality  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing – Reception Desk Electricity Sub-Directorate  
Tender Box 1  
Fax number: (011) 953-2547**

The following conditions will apply:

- Quotation documents available from website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or from the Supply Chain Management Section (Maloto Phogole), Finance Dept, Civic Centre, Krugersdorp.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the **enclosed forms:**
  - **MBD 2: Tax clearance certificate;**
  - **MBD 4: Declaration of interest;**
  - **MBD 6.1: HDI preference points (10);**
  - **MBD 6.3: Preference points for SMME's (5) &**
  - **MBD 6.11: Preference points to Mogale based companies (5)**must be scrutinized, completed and submitted together with your quotation.  
**IF THE MBD FORMS ARE NOT COMPLETED AND SUBMITTED WITH THE QUOTATION, THE TENDERER WILL FORFEIT THE 20 POINTS ALLOCATED IN TERMS OF THESE SPECIFIC GOALS**
- The successful provider will be the one scoring the highest points.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

The person to be contacted for further information is Stanley Maleka, Specialist: Skills Development and Training: Tel: (011) 951-2468 or 083 480 0609 at the Directorate: Corporate Support Services, Civic Centre) Cor Commissioner and Market, Krugersdorp.

The request for quotations is to be advertised from the 16 August 2007 to 24 August 2007 and the closing date to be 24 August 2007 at 12H00 – tender box 1.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

M Phogole  
**Demand and Acquisition Manager**

### PREVIOUS EXPERIENCE

Provide the following information on relevant previous experience (indicate specifically projects of similar or larger size and/or which is similar with regard to type of work).

Description	Value (R, VAT excluded)	Year(s) executed	Reference		
			Name	Organisation	Tel no

### INFRASTRUCTURE AND RESOURCES AVAILABLE TO EXECUTE THIS PROJECT

Please attach a list of all infrastructure and resources available to execute this project.

**TERMS OF REFERENCE**

**ADVERTISEMENT SPECIFICATION: FACILITATION OF CONSTRUCTION  
AND ELECTRICAL SKILLS PROGRAMMES**

**FACILITATION OF THE FOLLOWING SKILLS PROGRAMMES:**

**Construction Training**

- Plumbing
- Tiling
- Bricklaying
- Welding
- Painting
- Carpentry

**Electrical Training**

- Basic Electricity
- Electricity Dispenser Training
- Low Volt Live Work

**The pricing schedule must specify the following:**

- Unit Costs (Cost per learner)
- Group Costs
- Duration of the course

**Special conditions;**

**The providers must forward the following information:**

Accreditation Status  
Accreditation letter from the relevant Seta

**NOTE: PLEASE QUOTE FOR IN HOUSE TRAINING AND EXTERNAL TRAINING**

**Please provide the following:**

- Your comprehensive proposal document that includes a comprehensive pricing schedule signed by person authorized to sign the proposal document.
- Warranty details.
- All proposals must be accompanied with a Company/Business Profile

- All tenders must be accompanied with a profile of shareholding
  - All tenders must be accompanied with a valid, original Tax Clearance certificate
  - Your company registration documents / CK Registration Number
  - Details of similar contracts / previous experiences.
  - Municipal rates and taxes to be submitted.
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