



Tel: (011) 951-2039

(011) 951-2048

Ref: Maloto Phogole (SCM)

Henk Spamer (PMU)

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

(Over R30 000.00 up to a transaction value of R200 000.00 VAT included)

Kindly furnish Mogale City Local Municipality with a written quotation for the supply of the following goods/services: **Q MM (PMU) 01/2008:**

QUOTATIONS ARE INVITED FROM SERVICE PROVIDERS FOR THE SUPPLY OF OFFICE FURNITURE AS PER SPECIFICATIONS FOR THE PMU IN MOGALE CITY

Closing date and time: **MONDAY 5 NOVEMBER 2007 12:00**

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The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand not later than the date and time as indicated on the attached schedule to:

**Mogale City Local Municipality
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing – Reception Desk Electricity Sub-Directorate
Tender Box 1
Fax number: (011) 953-2547**

The following conditions will apply:

- Quotation documents available from website www.mogalecity.gov.za or from the Supply Chain Management Section (Maloto Phogole), Finance Dept, Civic Centre, Krugersdorp.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the **enclosed forms:**
 - **MBD 2: Tax clearance certificate;**
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (10);**
 - **MBD 6.3: Preference points for SMME's (5) &**
 - **MBD 6.11: Preference points to Mogale based companies (5)**must be scrutinized, completed and submitted together with your quotation.
IF THE MBD FORMS ARE NOT COMPLETED AND SUBMITTED WITH THE QUOTATION, THE TENDERER WILL FORFEIT THE 20 POINTS ALLOCATED IN TERMS OF THESE SPECIFIC GOALS
- The successful provider will be the one scoring the highest points.

NB: No quotations will be considered from persons in the service of the stateⁱ

Failure to comply with these conditions may invalidate your offer.

The person to be contacted for further information is Henk Spamer the Manager: PMU at 011 951-2048 in the Civic Centre, Krugersdorp.

The request for quotations is to be advertised from the 26 October 2007 to 5 November 2007 and the closing date to be 5 November 2007 at 12H00.

PLEASE NOTE: EXPECTED DELIVERY DATE NOT BE LATER THAN 31 JANUARY 2008

Yours faithfully

SPECIALIST: PROCUREMENT

PREVIOUS EXPERIENCE

Provide the following information on relevant previous experience (indicate specifically projects of similar or larger size and/or which is similar with regard to type of work).

Description	Value (R, VAT excluded)	Year(s) executed	Reference		
			Name	Organisation	Tel no

INFRASTRUCTURE AND RESOURCES AVAILABLE TO EXECUTE THIS PROJECT

Please attach a list of all infrastructure and resources available to execute this project.

Q MM (PMU) 01/2008: SUPPLY AND DELIVERY OF OFFICE FURNITURE

The Project Management Unit is requesting quotations for the supply and delivery of the following (or similar) office furniture:

QTY	DESCRIPTION	R/UNIT	TOTAL
	CHERRY MELAMINE RANGE - 32mm TOPS AND LEGS, D-PROFILE SELF COLOURED EDGES		
1	MODULAR CORE DESK 1800 X 1600 (RIGHT HAND) WITH A 4 DRAWER DESK HIGH PEDESTAL		
1	D-END WITH SUPPOR LEG		
2	SYSTEMS CABINET 1500 X 900 WITH 3 SHELVES (4 TIER)		
1	PEDENZA 1400 X 600 (4 DRAWERS AND ROLLERDOOR CREDENZA WITH 1 SHELF)		
5	4 TIER OPEN BOOKCASE WITH DOORS 1600 X 800(W)		
1	RAGGIO HIGHBACK CHAIR WITH PU ARMS AND BASE ~ BLACK NU-HIDE		
2	RAGGIO VISITORS CHAIR ~ INTEGRAL FRAME ~ BLACK NU-HIDE		
1	MODULAR CORE DESK 1800 X 1800 (LEFT HAND) WITH A 4 DRAWER DESK HIGH PEDESTAL		
1	1800 COUNTER TOP		
1	4 TIER BOOKCASE WITH DOORS		
2	SYSTEMS CABINET 1500 X 900 WITH 3 X SHELVES		
1	LUCEA 3000 HIGHBACK CHAIR WITH LC15 ARMS IN PASSION PITCH FABRIC		
2	MODULAR CORE DESK 1800 X 1800 WITH A 4 DRAWER DESK HIGH PEDESTAL (1 X LEFT 1 X RIGHT)		
3	SYSTEMS CABINET 1500 X 900 WITH 3 X SHELVES		
2	RAGGIO HIGHBACK CHAIR WITH PU ARMS AND BASE ~ BLACK NU-HIDE		
2	RAGGIO VISITORS CHAIR ~ INTEGRAL FRAME ~ BLACK NU-HIDE		
1	SLIDING DOOR CREDENZA 1000 X 600 WITH 1 X SHELF		
1	SYSTEMS CABINET 1500 X 900 WITH 3 X SHELVES		
1	SLIDING DOOR CREDENZA 930 X 600 (SPECIAL SIZE) WITH 1 SHELF (UNDER SYSTEMS CABINET)		

