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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

RFQ- COO 03/2010

QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE SUPPLY AND INSTALLATION OF INTERACTIVE STATISTICAL DATA SYSTEM FOR MOGALE CITY LOCAL MUNICIPALITY.

Advertising date: Monday 7 September 2009

Closing date and time: Tuesday 15 September 2009 @ 11h00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a proposal on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ – COO 03/2010
ADVERTISING DATE:	7 September 2009
DEPARTMENT:	Office of the Municipal Manager
TERMS OF REFERENCE	<p>Annual Subscription for the supply and updated statistical data that contains the following:</p> <ul style="list-style-type: none"> • National and provincial totals • The West rand District Municipality and all its constituent municipality information. • 1996 to 2008 data <p>Topics include</p> <ul style="list-style-type: none"> • Demographic module • Development Module • Household module • Income and expenditure module • Economic module • Crime Module

TECHNICAL EVALUATING CRITERIA

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be divided into 50 points for Price and 30 points for Functionality in the below mentioned criteria

The criteria for the evaluation of the technical aspect of the submitted quotation will include, but not limited, to the following elements:

NO.	DESCRIPTION	%WEIGHTS	MIN SCORE
1	<ul style="list-style-type: none">• Qualifications and experience of individual team members in relation to the requirements set out within this project specification.• The potential service provider's track record of similar or relevant work.	10	
2	<ul style="list-style-type: none">• Project methodology and the potential service provider's understanding of the work to be done, i.e. the project specification.• The detailed project implementation plan, including time frames for deliverables.• Understanding of the mandate and functioning of the Municipality, the public service in general and this project specification.	20	
	TOTAL	30	20

The purpose of the comparison is to ensure a meaningful evaluation; bidders are requested to furnish detailed information of substantiation of compliance to the evaluation criteria. The service provider should at least score the minimum of 20 points out of the 30 points in order to be considered to the next evaluation phase.

If any criterion is rated zero points, the tenderer will be rejected, even if the required 20 out of 30 points are achieved.

QUANTITY	Minimum of users five (5) people
EVALUATION CRITERIA:	<p>The quotation will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 50 points price • 30 points functionality <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 20 points in respect of functionality will be disqualified.</p> <ul style="list-style-type: none"> • 20 Preference points: <ul style="list-style-type: none"> ○ HDI (Historically Disadvantaged) (MBD 6.1) 6 points ○ Female Equity (MBD 6.1) 2 points ○ Disabled ownership (MBD 6.1) 1 point ○ Promotion of SMME's (MBD 6.3) 3 points ○ Mogale Based companies (MBD 6.11) 8 points
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 and MBD 8 • Copy of latest municipal account • Price schedule (fixed prices including Vat)
CLOSING DATE AND TIME:	Tuesday 15 September 2009 @ 11h00
SUBMISSION OF QUOTES	Tender Box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Mr Tshepo Legodi at (011) 668-0604 / 083-764-3642 or email to: Tshepol@mogalecity.gov.za

