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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

RFQ: IEM 02/2010
QUOTATIONS ARE INVITED FROM SERVICE PROVIDERS FOR THE PROCUREMENT OF LABOUR SERVICES FOR CITY WIDE CLEAN UP FOR A PERIOD OF ONE MONTH.

Advertising date: Friday 13 November 2009

Closing date and time: Monday 23 November 2009 @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	IEM 02/2010		
ADVERTISING DATE:	Friday 13 November 2009		
DEPARTMENT:	Integrated Environmental Management – Health Services		
DESCRIPTION OF SERVICES	Item	Requirements	Rate per general worker per hour (including VAT)
	General Workers	<ul style="list-style-type: none"> ○ Providing services which includes but are not limited to litter picking, refuse collection, street sweeping, related environmental cleansing ○ Should be available for an 8 hour continuous shift with provision for lunch and tea time breaks 	R
	Supervisor		R
	Safety Measures	<ul style="list-style-type: none"> ○ Issue all employees with appropriate personal protective clothing such as reflective vests, hand gloves etc. 	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
	Implements/work tools	<ul style="list-style-type: none"> ○ Brooms ○ Reflective vests ○ Leave rakes ○ Black refuse bags 	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

	Area of Recruitment	<ul style="list-style-type: none"> ○ Employees shall be recruited from Mogale City Local Municipality wards 	xxxxxxxxxxxxxxxxxxxxxxxxxxxx
EVALUATION CRITERIA:	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 70 points price • 10 points functionality <ul style="list-style-type: none"> ○ Plant and equipment available to successfully execute this contract (4 points); ○ Staffing to be utilized for this project (3 points); ○ Previous experience in this field as well as references (3 points). <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 5 points in respect of functionality will be disqualified.</p> <ul style="list-style-type: none"> • 20 Preference points: <ul style="list-style-type: none"> ○ HDI (Historically Disadvantaged) (MBD 6.1) 6 points ○ Female Equity (MBD 6.1) 2 points ○ Disabled ownership (MBD 6.1) 1 point ○ Promotion of SMME's (MBD 6.3) 3 points ○ Mogale Based companies (MBD 6.11) 8 points 		
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 and MBD 8 • Copy of latest municipal account • Price schedule (fixed prices including Vat) 		
CLOSING DATE AND TIME:	23 November 2009 at 11h00		
SUBMISSION OF QUOTES	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp		

ENQUIRIES:	Dominic Nyokana at 083 764 3687 at Municipal Heath Services
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Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- Prices quoted must include delivery charges and goods must be delivered to the main Stores in Chamdor.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.

SIGNATURE OF BIDDER

CAPACITY OF BIDDER

