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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

RFQ: ES 02/2010
QUOTATIONS ARE HEREBY INVITED FROM CONTRACTOR/S FOR THE SUPPLY AND ERECTION OF FIFTEEN (15) HAWKERS GAZEBOS WITHIN THE BORDERS OF MOGALE CITY LOCAL MUNICIPALITY.

Advertising date: Wednesday 3rd February 2010

Closing date and time: Thursday 11 February 2010 @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods and/or services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	ES 01/2010
ADVERTISING DATE:	Wednesday 3 rd February 2010
DEPARTMENT:	ECONOMIC SERVICES – Enterprise Development
TERMS OF REFERENCE	<p>1. BACKGROUND</p> <p>Business Act No.71 Of 1991 S6A gives local authorities power to control and supervise carrying on of business of street vendor, pedlar or hawker. <i>“The Bellagio International Declaration of Street Vendors of November 1995 urged governments to develop national policies for hawkers and vendors by making them a part of the broader structural policies aimed at improving their standards of living by giving them legal status, issuing licenses and providing appropriate hawking zones in urban areas.</i></p> <p>Informal trading is one face of a dual economic system, not divorced from the view that it is also a means of generating income that people have decided to embark upon given their socio-economic challenges, which would include amongst others poverty and unemployment. Street vending and informal trade is rampant in Mogale City, and is a source of employment and income to a large percentage of the community. The trade takes place at strategic points with heavy human traffic - where traders are visible to pedestrians and motorists.</p>

	<p>2. SPECIFICATIONS OF THE GAZEBOS</p> <ul style="list-style-type: none"> • Steel frame with 4 corner steel poles • Corrugated roof • The Gazebo is 3000mm x 3000mm. • Length of frame 2200mm. • Roof is 3000mmx 3000mm and the length is 800mm • Panels on the 3 sides of the Gazebos. • Length of the panel is 3000mm; height is 2000mm, leaving a space of 100mm at the top and 100mm from the bottom. • 4 corner steel poles are cemented into the ground to secure the Gazebo. • The surface is paved 3000mm x 3000mm on which the Gazebo is cemented. <p>3. TRADING AREA</p> <p>The proposed trading areas will be demarcated in line with the Mogale City Spatial Development Framework. Demarcation of trading areas shall be done in consultation with affected stakeholders or parties. In line with striving for development and growth of traders, demarcation of trading areas will be aligned to areas where development may present opportunities for informal trading. Such market development should also be aligned to areas where there is traffic of customers.</p> <p>4 MONITORING.</p> <ul style="list-style-type: none"> • Routine inspections. • Illegal trading. • Cleanliness and caring for the environment.
<p>SPECIAL CONDITIONS</p>	<ul style="list-style-type: none"> ❖ To erect eight (8) gazebos in Kagiso and seven (7) in Munsieville on Council Property. ❖ To pave the Gazebos to the colour which the Municipality requires ❖ To number the Gazebos ❖ A similar type of the gazebo, without panels, can be viewed at the Krugersdorp Library or at the Civic Centre in the Central Business District (CBD).

PRICING SCHEDULE

DESCRIPTION	TOTAL PRICE (INCL. VAT) OF ONE (01) GAZEBO	TOTAL PRICE (INCLUDING VAT) OF FIFTEEN (15) GAZEBOS
<ul style="list-style-type: none"> ➤ Gazebo manufacturing and erection cost ➤ Painting and numbering of the gazebos 		
	R	R

EVALUATION CRITERIA:

The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.

- 50 points price
- 30 points functionality
- 20 Preference points:
 - HDI (Historically Disadvantaged) (MBD 6.1) 6 points
 - Female Equity (MBD 6.1) 2 points
 - Disabled ownership (MBD 6.1) 1 point
 - Promotion of SMME's (MBD 6.3) 3 points
 - Mogale Based companies (MBD 6.11) 8 points

CRITERIA FOR EVALUATING TECHNICAL PROPOSALS

All proposals received will be evaluated on the 80/20 points scoring basis. The 80 points Will be divided into 50 points for price and 30 points for functionality in the below mentioned criteria

The criteria for the evaluation of the technical aspects of the submitted proposal will include, but not limited ,to the following elements:

NO	DESCRIPTION	WEIGHTS	MINIMUM SCORE
1.	Experience and expertise in the building sector and welding sector	10	
2.	The potential services provider's track record of similar or relevant works (building, paving and welding)	10	
3.	Understanding of the Local Government environment and / or public sector in general	5	
3.	Infrastructure and resources available	5	
		30	20

The purpose of the comparison is to ensure a meaningful evaluation; bidders are requested to furnish detailed information of substantiation of compliance to the evaluation criteria. The service provider should at least score the minimum of 20 points out of the 30 points in order to be considered to the next evaluation phase.

If any criterion is rated zero points, the tenderer will be rejected, even if the required 20 out of 30 points are achieved.

OTHER DOCUMENTS REQUIRED:

- Original, valid tax clearance certificate
- Company registration documents
- Copies of ID's of shareholders
- Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 and MBD 8
- Copy of latest municipal account
- Price schedule (fixed prices including Vat)

CLOSING DATE AND TIME:

Thursday 11 February 2010 at 11h00

SUBMISSION OF QUOTES

Tender box 1
Reception Desk of SCM Unit
Upper Level West Wing
Civic Centre
Krugersdorp

ENQUIRIES:

Mr Vuyani Bekwa at Economic Services : Cell - 083 306 3469

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.

NAME OF THE BIDDER:

TEL/ CELL NO: FAX:

CONTACT PERSON:

SIGNATURE OF BIDDER

CAPACITY OF BIDDER

SIGNATURE OF BIDDER

CAPACITY OF BIDDER