



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/2177

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**  
**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)**  
**(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder

**RFQ: I (E) 06/2017**

**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE RE-SPRAYING OF MINIATURE SUBSTATIONS (EXTERIOR ONLY) FOR A PERIOD OF ONE (1) YEAR.**

**Advertising date: Tuesday 27 September 2016**

**Closing date and time: Friday 7 October 2016 @ 14:00**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

**The following conditions will apply:**

- Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- **According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points**
- **All suppliers of goods & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ [www.csd.gov.za](http://www.csd.gov.za)**
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
- **Price(s) quoted must be firm and must be inclusive of VAT.**
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- **All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:**
  - **MBD 4. Declaration of Interest.**
  - **MBD 6.1 B-BBEE Status Level of Contribution.**
  - **MBD 8: Declaration of bidders past supply chain management practices.**
  - **MBD 9: Certificate of independent bid determination.**
  - **Sworn Affidavit: B-BBEE-EME/QSE.**

If the MBD forms are not completed & submitted, your quotation will be rejected.

- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	RFQ: I (E) 06/2017 For the re-spray of miniature substation (exterior only) for a period of one (1) year.
<b>ADVERTISING DATE:</b>	Tuesday 27 September 2016
<b>DEPARTMENT:</b>	Infrastructure Services – Electrical planning
<b>DESCRIPTION OF SERVICES</b>	<p style="text-align: center;"><b>PROJECT SPECIFICATIONS</b></p> <p><b>1. SCOPE OF WORK</b></p> <p>The price must include site establishment in the Krugersdorp Urban Area and the supply of all labor, materials and equipment needed to complete the task. This appointment will be valid for a period of <b>ONE</b> year.</p> <p><b>2. SPECIFICATION.</b></p> <p><b>2.1 GENERAL</b></p> <ul style="list-style-type: none"> <li>The Miniature substations will be painted under <b>LIVE</b> conditions, service providers must include in their documentation the <b>Safety Procedures</b> that will be followed for approval.</li> <li>A list of previous experience with quantities and contact persons to be attached.</li> <li>The Contractor without specific, prior approval of the municipality may not subcontract any work or employee. All workers to be qualified and experienced specialists in their field of maintenance.</li> <li>All work done and all accessories supplied in terms of this agreement will comply with the Occupational Health and Safety Act, Act 85 of 1993 as amended. All work must be done by or under the direct supervision of a competent person.</li> <li>All materials and standards shall comply with the latest editions of S.A.B.S specifications where applicable.</li> <li>Paint manufacturers data sheets to be adhered to.</li> <li><b>Final coat color: SABS Light Beige (code C57)</b></li> </ul>

## 2.2 PREPERATION and PAINTING

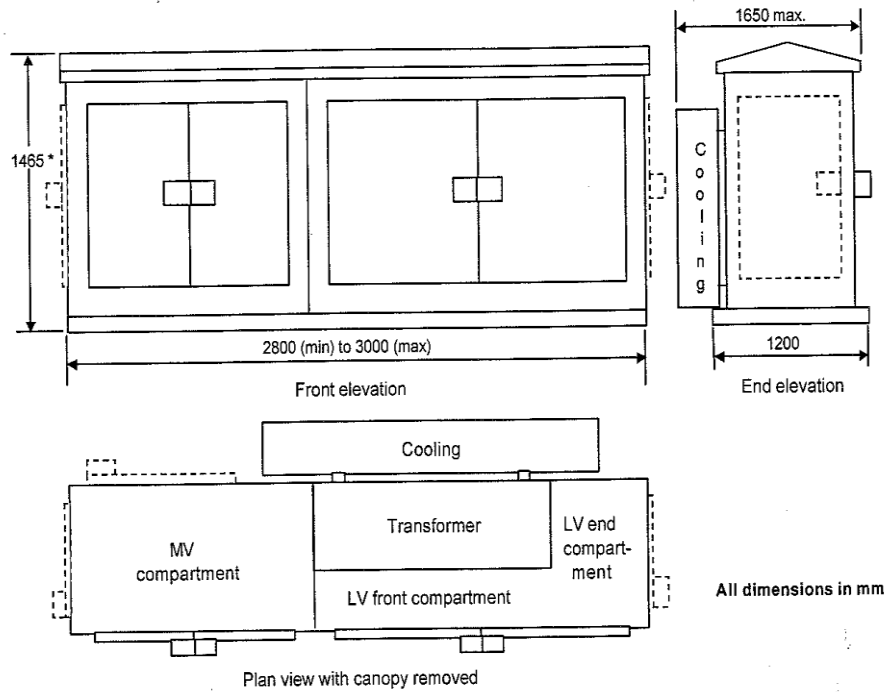
- Remove all loose or peeling paint.
- Remove all warning signs and name descriptions.
- Degrease entire exterior surfaces.
- Remove all rust.
- With all rust removed apply a primer for steel containing Zinc Phosphate to all exposed metal areas.
- Sand sound coating to provide a key for the next coat.
- Apply paint manufacturers specification primer.
- Apply **twin-pack Poly-Urethane final coat.**
- Miniature substation base to be coated with black epoxy tar paint.
- Supply and install warning signs and name description on side panels.

**Name description:**(One on front) Digitally printed on 5-7 year Reflective Vinyl sticker - Size 600mm x 150mm, Printing: 1<sup>st</sup> line – 50mm, 2<sup>nd</sup> line – 39.5mm Arial Black.

**Warning sign:** (All opening doors) Vinyl sticker 300mm x 150mm, black printing with yellow background.



**Generic drawing of Miniature Substation (Layout and Dimensions)**



□ or ▤ represents door lock protection

----- indicates that door is optional

**Figure 2 – Layout and dimensions for Type B mini-sub**

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**POINT SCORING:**

The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.

- 80 points for Price
- 20 points for BBBEE level of contribution

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:

<b>BBBEE Status level of contributor</b>	<b>Number of points(80/20 system)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
<b>Non –compliant contributor</b>	<b>0</b>

**FUNCTIONALITY EVALUATION SCORING:**

- The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to the specifications.

- Non-compliant bidders will be rejected after this phase and not continue to price scoring. The criteria shall only determine whether a tender will further be evaluated and will not influence the points scored on Price.

	Criteria	Weight	Minimum Score
1	Proof of similar contract work (Re-spray of Miniature Substations under <b>LIVE</b> Conditions – Exterior only) Minimum Value = R 100 000 Minimum duration = six (6) months  1 – 2 Clients = 4 points 3 – 5 Clients = 8 points 5 Clients and more = 10 points	10	
2	Available resources and equipment to execute this project. ) Minimum requirements: <u>Tools and equipment:</u> Compressor, spray-paint equipment.  ( List all relevant resources and equipment on company letterhead if owned = 5 points or provider letter of intent from hiring company = 5 points <b>(Complete MBD 6.1.8.12)</b>	5	
<b>Total</b>		<b>15</b>	<b>6</b>

- The purpose of the comparison is to ensure a meaningful evaluation; bidders are requested to furnish detailed information of substantiation of compliance to the evaluation criteria. The service provider should at least score the minimum of 06 points out of the 15 points in order to be considered to the next evaluation phase.
- All information and particulars necessary to properly evaluate the tender must be furnished on submission. Incomplete particulars and documents required substantiating or insufficient documentary proof thereof will be construed to mean that the service provider is forfeiting the evaluation points in that regard.
- If any total minimum score for any criterion is rated zero points, the tenderer will be rejected, even if the required 06 out of 15 points are achieved.

**OTHER DOCUMENTS REQUIRED:**

- Original, valid tax clearance certificate
- Company registration documents
- Copies of ID's of shareholders
- Completed MBD 4, MBD 6.1, MBD 8 and MBD 9
- Copy of latest municipal account
- Schedule (fixed prices including Vat)

**CLOSING DATE**

<b>AND TIME:</b>	Friday 7 October 2016 @ 14:00
<b>SUBMISSION OF QUOTES</b>	Tender box Reception desk of SCM Unit Civic Centre Krugersdorp
<b>ENQUIRIES</b>	Marinus Blankestijn: 011 951 2487 or <a href="mailto:marinus.blankestijn@mogalecity.gov.za">marinus.blankestijn@mogalecity.gov.za</a>

**PRICING SCHEDULE**

ITEM DESCRIPTION	Price / Unit
Re-spray of Miniature substations as per Specification in clause 2 above.	R

The estimated time period to prepare and re-spray one miniature substation.....days

	YES / NO	SPECIFY
Will prices be subject to any exchange rate?		
Will payment be subject to a settlement discount, if so, will it be from date of invoice or statement		

**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

NAME OF THE BIDDER: ..... TEL/ CELL NO: .....

CONTACT PERSON ..... FAX NUMBER.....

RESIDENTIAL ADDRESS:

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POSTAL ADDRESS

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E-MAIL ADDRESS: \_\_\_\_\_

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SIGNATURE

\_\_\_\_\_  
DATE