

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: SS (L) 01/2018**

**Quotations are hereby invited from Exempted Micro Enterprises (EME) and Qualifying Small Enterprises (QSE) for the supply, delivery and off-loading of ICT equipment to Mogale City Local Municipality libraries.**

**Advertising date: Thursday 23 November 2017**

**Closing date and time: Thursday 30 November 2017 @ 14:00**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

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**The following conditions will apply:**

1. The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
2. To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
3. According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points
4. **Quotations will be evaluated in accordance with the Preferential Procurement Policy Framework Act:2000 Preferential Procurement Regulations, 2017**  
**4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond:**  
**(b) And EME or QSE**  
**(2) A quotation that fails to meet any prequalifying criteria will be unacceptable.**
5. All suppliers of goods & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ [www.csd.gov.za](http://www.csd.gov.za)
6. As per National Treasury Instruction No.4 A of 2016/2017 National Treasury Supplier Database, organs of state must ensure that suppliers awarded business with the State, excluding instances mentioned in paragraph 3.3, are registered on the CSD prior to award letter/purchase order/signed contract being issued.
7. No late quotations delivered after the official closing date and time will be accepted.
8. Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
9. Price(s) quoted must be firm and must be inclusive of VAT.
10. A firm delivery period must be indicated.
11. A tax clearance certificate/copy of tax compliance status document (TCS) must be attached.

12. **Municipal account not more than ninety (90) days outstanding of the entity and all the director(s) or member(s)/valid lease agreement reflecting who is responsible for municipal charges must be attached.**
13. **Certified ID copies of all directors must be attached.**
14. **Copies of company registration documents must be attached.**
15. All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:
- **MBD 4. Declaration of Interest.**
  - **MBD 6.1 B-BBEE Status Level of Contribution.**
  - **MBD 8: Declaration of bidders past supply chain management practices.**
  - **MBD 9: Certificate of independent bid determination.**
  - **Sworn Affidavit: B-BBEE-EME/QSE.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.**
16. No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	SS (L) 01/2018 For the supply, delivery and off-loading of ICT equipment to Mogale City Local Municipality Libraries	
<b>ADVERTISING DATE:</b>	Thursday 23 November 2017	
<b>DEPARTMENT:</b>	Department: Social Services: Libraries	
<b>DESCRIPTION OF SERVICE</b>	<b><u>PROJECT SPECIFICATIONS</u></b>	
	<b><u>SUPPLY AND DELIVERY OF ICT EQUIPMENT</u></b>	
	<b>Description</b>	<b>Quantity</b>
1. Desktop all in one	6	
<ul style="list-style-type: none"> <li>• ProOne 400 G2 or "equivalent"</li> <li>• 20" i3 Touch AiO Desktop (W4A81EA) (20" WLED backlit anti-glare LCD 1600x900)</li> <li>• Intel* Core* i3-6100T Processor (3M Cache, 3.2 GHz)</li> <li>• 4GB DDR4-2133 (1x4GB) - 2 SLOTS / MAX 32 GB</li> <li>• 500GB 7200RPM</li> <li>• 9.5mm Slim SuperMulti DVDRW</li> <li>• Intel* HD Graphics 530</li> <li>• Windows 10 Pro x64</li> <li>• Integrated Gigabit Ethernet Controller (10/100/1000),</li> <li>• Integrated Broadcom BCM943228Z 802.11n with Bluetooth NIC</li> </ul>		

	<ul style="list-style-type: none"> <li>• Side: (2) USB 3.0, (1) microphone</li> <li>• (1) headphone - Rear: (2) USB 2.0</li> <li>• (2) USB 3.0, (1) RJ-45, (1) Display port</li> <li>• (1) Stereo audio line out</li> <li>• (1) Mini PCIe half-length (used by optional wireless LAN module) ,</li> <li>• HP or “equivalent” USB Slim Keyboard + HP or “equivalent” USB Mouse + HP or “equivalent” Easel Stand</li> <li>• 1-year parts</li> </ul>	
	2. 1 x Network Ethernet LAN Kit RJ45 Cat5e Cat6 Cable Tester Crimper Crimping 7PCS Set	1
	3. 3m Cat5e Network Cable	40
	4. 30m Cat5e Network Cable	3
	5. Mikrotik or “equivalent” fibre to Copper Convertor	2
	6. 2 x Fibre leads LC - LC 1m	2
	7. 2 x Mikrotik or “equivalent” Single Mod SFP Module	2

**POINT SCORING**

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:

The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.

- 80 points for Price
- 20 points for BBBEE level of contribution

<b>BBBEE Status level of contributor</b>	<b>Number of points(80/20 system)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
<b>Non – compliant contributor</b>	<b>0</b>

<b>PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCUREMENT</b>	<p><b>QUOTATIONS WILL BE EVALUATED IN ACCORDANCE WITH THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT:2000 PREFERENTIAL PROCUREMENT REGULATIONS, 2017</b></p> <p>4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond:  (b) An EME or QSE  (2) A quotation that fails to meet any prequalifying criteria will be unacceptable.</p>
<b>OTHER DOCUMENTS REQUIRED:</b>	<ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate/Tax Compliance Status (TCS) document</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1, MBD 8, MBD 9</li> <li>• Copy of latest municipal account/signed lease agreement by both parties</li> <li>• Schedule (fixed prices including Vat)</li> </ul>
<b>DELIVERY ADDRESS</b>	<ul style="list-style-type: none"> <li>• Krugersdorp Library, Cnr Market &amp; Von Brandis Streets, Krugersdorp</li> </ul>
<b>DELIVERY PERIOD</b>	<ul style="list-style-type: none"> <li>• Delivery Period after date of official order.....days/weeks</li> </ul>
<b>CLOSING DATE AND TIME</b>	<p>Thursday 30 November 2017 @ 14:00PM</p>
<b>SUBMISSION OF QUOTES</b>	<p>Tender box 1  Reception Desk of SCM Unit  Upper Level West Wing  Civic Centre  Krugersdorp</p>
<b>ENQUIRIES:</b>	<p>Nene Seboko@ 071 855 4773/2505/0662 or email: nene.seboko@mogalecity.gov.za</p>

**CONDITIONS:**

1. All prices quoted must be **inclusive of VAT**.
2. All prices submitted must be fixed prices for the period of the quotation.
3. If the price schedule is not signed the quotation will not be considered.
4. No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
5. Quotations completed in pencil will be regarded as invalid.
6. All prices quoted must be valid for sixty (60) days from date of your offer
7. **Bidder must attach the Central Supplier Database (CSD) registration summary report.**
8. **Bidders must attach TCS Pin no (Tax Compliance Status)**
9. **Municipal account not more than ninety (90) days outstanding of the entity and all of director(s) or member(s) reflecting who is responsible for paying municipal charges / lease agreement.**
10. **Certified ID copies of all directors must be attached.**
11. **Copies of company registration documents must be attached.**

Name of Bidder: .....

Tel No/ Cell No: .....

Contact Person .....

Fax Number .....

Residential Address

Postal Address

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E-mail address: .....

**Supplier Number (CSD) MAAA:.....**

**Tax Compliance Status (TSC) Pin:.....**

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.....

Signature

Date



QUOTATION NO: SS (L) 01/2018

THURSDAY 30 NOVEMBER 2017 @ 14:00PM

**PRICING SCHEDULE**

**FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF ICT EQUIPMENT TO MOGALE CITY LOCAL MUNICIPALITY LIBRARIES**

Description	Quantity	Unit price incl. VAT	Total price Incl. VAT
1. Desktop all in one <ul style="list-style-type: none"> <li>• ProOne 400 G2 or “equivalent”</li> <li>• 20" i3 Touch AiO Desktop (W4A81EA) (20" WLED backlit anti-glare LCD 1600x900)</li> <li>• Intel* Core* i3-6100T Processor (3M Cache, 3.2 GHz)</li> <li>• 4GB DDR4-2133 (1x4GB) - 2 SLOTS / MAX 32 GB</li> <li>• 500GB 7200RPM</li> <li>• 9.5mm Slim SuperMulti DVDRW</li> <li>• Intel* HD Graphics 530</li> <li>• Windows 10 Pro x64</li> <li>• Integrated Gigabit Ethernet Controller (10/100/1000),</li> <li>• Integrated Broadcom BCM943228Z 802.11n with Bluetooth NIC</li> <li>• Side: (2) USB 3.0, (1) microphone</li> <li>• (1) headphone - Rear: (2) USB 2.0</li> <li>• (2) USB 3.0, (1) RJ-45, (1) Display port</li> <li>• (1) Stereo audio line out</li> <li>• (1) Mini PCIe half-length (used by optional wireless LAN module) ,</li> <li>• HP or “equivalent” USB Slim Keyboard + HP or “equivalent” USB Mouse + HP or “equivalent” Easel Stand</li> </ul>	6	R	R

• 1-year parts			
2. 1 x Network Ethernet LAN Kit RJ45 Cat5e Cat6 Cable Tester Crimper Crimping 7PCS Set	1	R	R
3. 3m Cat5e Network Cable	40	R	R
4. 30m Cat5e Network Cable	3	R	R
5. Mikrotik or "equivalent" fibre to Copper Convertor	2	R	R
6. 2 x Fibre leads LC - LC 1m	2	R	R
7. 2 x Mikrotik or "equivalent" Single Mod SFP Module	2	R	R
		<b>TOTAL PRICE (Inclusive of VAT)</b>	R

.....  
Name of Bidder

.....  
Signature

.....  
Date