

Ref: Ofentse Matsose (SCM)

Tel: (011) 951-2177/2541/2014

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: AS 03/2021

QUOTATIONS ARE HEREBY INVITED FROM EXEMPTED MICRO ENTERPRISES (EME) AND QUALIFYING SMALL ENTERPRISES (QSE) WITH A BBBEE LEVEL CONTRIBUTOR OF THREE (3), TWO (2) OR ONE (1) FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF BRASS GATE VALVES AT MUNICIPAL STORES AT CHAMDOR.

Pre-qualification criteria

EME or QSE

Advertising date: Friday 12 February 2021

Closing date and time: Friday 19 February 2021 @ 14:00PM

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM

Civic Centre

Corner Market & Commissioner Streets, Krugersdorp

Upper Level West Wing

Tender Box

The following conditions will apply:

1. Supply Chain Management Unit, Financial Management Services Department, Civic Centre, Krugersdorp.
The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
2. To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
3. According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points
4. **Quotations will be evaluated in accordance with the Preferential Procurement Policy Framework Act: 2000 Preferential Procurement Regulations, 2017**
4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond:
(b) And EME or QSE (2) A quotation that fails to meet any prequalifying criteria will be unacceptable.

5. All suppliers of goods & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ www.csd.gov.za
6. Bidders must ensure compliance with their tax obligations.
7. Bidders (Taxpayers) will need to register with SARS as E-Filers through the SARS's website @www.sars.gov.za.
8. Foreigner suppliers must complete the pre-award questionnaire in PART B:3
9. The entity & all directors/Shareholders to submit municipal accounts not more than 90 days in arrears or lease agreement reflecting responsibility of municipal charges
10. Bidders must submit/ write their tax compliance status (TCS) number and CSD MAAA number.
11. Supply chain practitioner/s will print TCS CERTIFICATE with TAX COMPLIANCE STATUS (TC)
12. No late quotations delivered after the official closing date and time will be accepted.
13. Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
14. Price(s) quoted must be firm and must be inclusive of VAT.
15. A firm delivery period must be indicated.
16. All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the documents below:
17. Bidders must print the following documents from MCLM website under quotations.

- **MBD 1. Invitation to bid**
- **MBD 4. Declaration of interest**
- **MBD 6.1 B-BBEE Status Level of Contribution.**
- **MBD 8: Declaration of bidders past supply chain management practices.**
- **MBD 9: Certificate of independent bid determination.**
- **Sworn Affidavit: B-BBEE- (Original stamp from the Commissioner of Oath not a copy)**
- **Authority of Signatory**

If the MBD forms are not completed & submitted, your quotation will be rejected.

18. No quotation will be considered from persons in service of the state (MBD4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

| RFQ NUMBER: | AS 03/2021 FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF BRASS GATE VALVES AT MUNICIPAL STORES AT CHAMDOR. | | | | | | | | | | | | |
|---|---|--|-------------------------|----|-------------------------------------|----|-------------------------------------|----|-------------------------------------|----|-------------------------------------|----|-------------------------------------|
| ADVERTISING DATE: | Friday 12 February 2021 | | | | | | | | | | | | |
| DEPARTMENT: | Department: Finance – Logistics Section | | | | | | | | | | | | |
| Central Supplier database MAAA: | | | | | | | | | | | | | |
| Tax Compliance Status (TSC) Pin: | | | | | | | | | | | | | |
| DESCRIPTION OF GOODS | <p><u>PROJECT SPECIFICATIONS</u></p> <p>The Logistic section keeps wheel valves that are required by the Utility Management Services for general water maintenance within the jurisdiction of Mogale City Local Municipality. The maintenance includes the replacement of broken and stolen wheel valves and installation of wheel valves to the new developments.</p> <table border="1"> <thead> <tr> <th></th> <th>ITEM DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>15mm Brass Gate Valve SANS approved</td> </tr> <tr> <td>2.</td> <td>20mm Brass Gate Valve SANS approved</td> </tr> <tr> <td>3.</td> <td>25mm Brass Gate Valve SANS approved</td> </tr> <tr> <td>4.</td> <td>40mm Brass Gate Valve SANS approved</td> </tr> <tr> <td>5.</td> <td>50mm Brass Gate Valve SANS approved</td> </tr> </tbody> </table> | | ITEM DESCRIPTION | 1. | 15mm Brass Gate Valve SANS approved | 2. | 20mm Brass Gate Valve SANS approved | 3. | 25mm Brass Gate Valve SANS approved | 4. | 40mm Brass Gate Valve SANS approved | 5. | 50mm Brass Gate Valve SANS approved |
| | ITEM DESCRIPTION | | | | | | | | | | | | |
| 1. | 15mm Brass Gate Valve SANS approved | | | | | | | | | | | | |
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| 4. | 40mm Brass Gate Valve SANS approved | | | | | | | | | | | | |
| 5. | 50mm Brass Gate Valve SANS approved | | | | | | | | | | | | |

| <p>POINT SCORING</p> | <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below: The RFQ will be evaluated on the basis of the 80/20-point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBBEE level of contribution <table border="1" data-bbox="630 367 1370 541"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>20</td> </tr> <tr> <td>2</td> <td>18</td> </tr> <tr> <td>3</td> <td>14</td> </tr> </tbody> </table> | BBBEE Status level of contributor | Number of points(80/20 system) | 1 | 20 | 2 | 18 | 3 | 14 |
|---|---|-----------------------------------|--------------------------------|---|----|---|----|---|----|
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| 1 | 20 | | | | | | | | |
| 2 | 18 | | | | | | | | |
| 3 | 14 | | | | | | | | |
| <p>PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCUREMENT</p> | <p>QUOTATIONS WILL BE EVALUATED IN ACCORDANCE WITH THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT:2000 PREFERENTIAL PROCUREMENT REGULATIONS, 2017</p> <p>4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond: (b) An EME or QSE (2) A quotation that fails to meet any prequalifying criteria will be unacceptable.</p> | | | | | | | | |
| <p>COMPULSORY RETURNABLE DOCUMENTS REQUIRED:</p> | <ul style="list-style-type: none"> • Company registration documents • Certified Copies of ID's of members/directors • Completed MBD 1, MBD 4, MBD 6.1, MBD 8, MBD 9 • Bidder must attach the updated Central Supplier Database (CSD) registration summary report. • Bidders must attach TCS Pin no (Tax Compliance Status). • MBD 1. Invitation to bid • MBD 4. Declaration of interest. • MBD 6.1 B-BBEE Status Level of Contribution. • MBD 8: Declaration of bidders past supply chain management practices. • MBD 9: Certificate of independent bid determination. • Schedule (fixed prices including Vat) • Authority of Signatory must be completed and signed in case of a business not sole proprietor or one-person business or board of director's resolution authorizing signature to sign off the bid documents. • Copy of latest municipal account/signed lease agreement by both parties. • The bidding entity as well as all its directors must submit Municipal account which is not more than three (3) months in arrears or valid lease agreement which is in the name of the business and or the directors, which must stipulate the responsibility of payment of municipal services. • If the responsibility of payment of municipal services is that of the tenant/lessee, please provide proof of payment of those services. • If the business operates from the different address as per CIPC document, affidavit must be provided | | | | | | | | |
| <p>CLOSING DATE AND TIME</p> | <p>Friday 19 February 2021 @ 14:00PM</p> | | | | | | | | |

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|-----------------------------|--|
| DELIVERY ADDRESS | Municipal Stores No. 1 Tudor Road Chamdor Krugersdorp |
| SUBMISSION OF QUOTES | Tender box Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp |
| ENQUIRIES: | Steven Senyelo Tel: (011) 951 2352 / 083 464 2877 or email steven.senyelo@mogalecity.gov.za |

CONDITIONS:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotations/s
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for sixty (60) days from date of your offer

Name of Bidder: Tel No/ Cell No:

Contact Person Fax Number

Residential Address

Postal Address

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E-mail address:

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Signature

Date

RFQ: AS 03/2021

CLOSING DATE AND TIME: FRIDAY 19 FEBRUARY 2021 @ 14:00PM

PRICING SCHEDULE – INCLUSIVE OF VAT

| | ITEM DESCRIPTION | UNIT OF MEASURE | PRICE PER UNIT (VAT INCLUSIVE) |
|----|-------------------------------------|-----------------------|-----------------------------------|
| 1. | 15mm Brass Gate Valve SANS approved | each | R |
| 2. | 20mm Brass Gate Valve SANS approved | each | R |
| 3. | 25mm Brass Gate Valve SANS approved | each | R |
| 4. | 40mm Brass Gate Valve SANS approved | each | R |
| 5. | 50mm Brass Gate Valve SANS approved | each | R |
| | | Total (VAT inclusive) | R |

NB: If the bidder is a VAT Vendor they must complete the pricing schedule indicating price including VAT, if not registered as a VAT Vendor they must complete the pricing schedule indicating price Excluding VAT.

Name of Bidder:

Date:

Signature:

Position:

RFQ: AS 03/2021

CLOSING DATE AND TIME: FRIDAY 19 FEBRUARY 2021 @ 14:00PM

PRICING SCHEDULE – EXCLUSIVE OF VAT

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| 1. | 15mm Brass Gate Valve SANS approved | each | R |
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