

Ref: Ofentse Matsose (SCM)

Tel: (011) 951-2177/2541/2014

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: PWRT (R&T) 07/2021

QUOTATIONS ARE HEREBY INVITED FROM EXEMPTED MICRO ENTERPRISES (EME) AND QUALIFYING SMALL ENTERPRISES (QSE) WITH A BBBEE LEVEL CONTRIBUTOR OF THREE (3), TWO (2) OR ONE (1) AND A CIDB GRADING OF 1GB OR 1CE FOR THE CONSTRUCTION OF 800m IN-SITU CAST CONCRETE EDGE BEAMS IN HELENA STREET MUNSIEVILLE

Pre-qualification criteria

EME or QSE

Advertising date: Friday 12 February 2021

Closing date and time: Friday 19 February 2021 @ 14:00PM

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box

The following conditions will apply:

1. Supply Chain Management Unit, Financial Management Services Department, Civic Centre, Krugersdorp.
The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
2. To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
3. According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points
4. **Quotations will be evaluated in accordance with the Preferential Procurement Policy Framework Act: 2000 Preferential Procurement Regulations, 2017**
4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond:
(b) And EME or QSE
(2) A quotation that fails to meet any prequalifying criteria will be unacceptable.
5. All suppliers of goods & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ www.csd.gov.za
6. Bidders must ensure compliance with their tax obligations.

7. Bidders (Taxpayers) will need to register with SARS as E-Filers through the SARS's website @www.sars.gov.za.
8. Foreigner suppliers must complete the pre-award questionnaire in PART B:3
9. The entity & all directors/Shareholders to submit municipal accounts not more than 90 days in arrears or lease agreement reflecting responsibility of municipal charges
10. Bidders must submit/ write their tax compliance status (TCS) number and CSD MAAA number.
11. Supply chain practitioner/s will print TCS CERTIFICATE with TAX COMPLIANCE STATUS (TC
12. No late quotations delivered after the official closing date and time will be accepted.
13. Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
14. Price(s) quoted must be firm and must be inclusive of VAT.
15. A firm delivery period must be indicated.
16. All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the documents below:
17. Bidders must print the following documents from MCLM website under quotations.
 - **MBD 1. Invitation to bid**
 - **MBD 4. Declaration of interest**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
 - **Sworn Affidavit: B-BBEE- (Original stamp from the Commissioner of Oath not a copy)**
 - **Authority of Signatory**

If the MBD forms are not completed & submitted, your quotation will be rejected.

18. No quotation will be considered from persons in service of the state (MBD4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	PWRT (R&T) 07/2021 CONSTRUCTION OF 800m IN-SITU CAST CONCRETE EDGE BEAMS IN HELENA STREET MUNSIEVILLE
ADVERTISING DATE:	Friday 12 February 2021
DEPARTMENT:	Department: PWRT: Section: Roads & Transport
Central Supplier database MAAA:	
Tax Compliance Status (TSC) Pin:	
CRN NO:	
DESCRIPTION OF SERVICE	<p align="center"><u>SCOPE OF WORK</u></p> <p>1. BACKGROUND:</p> <p>The Division Roads and Transport Services (DRTS) requires a service provider to construct 800m in-situ cast concrete edge beams in Helena street, Munsieville.</p> <p>It is a requirement that where possible local area (Munsieville) SMMEs and labour be sourced through municipal structures. Final measurement of works to be done on completion of works.</p> <p align="center"><u>See attached project specification attached.</u></p> <p>2. AREA OF DELIVERY:</p> <p>Helena Street Munsieville</p> <p>PARTICULAR PROJECT SPECIFICATIONS</p> <p>1. Method of Working</p> <ul style="list-style-type: none"> • The contractor must at all times exercise care while undertaking the work to ensure that trees, shrubs, hedges, flowers, etc on the pavements or private properties adjoining the work areas are not unnecessarily removed or negatively affected by the work. Should any damages occur as a result of negligence on the part of the Contractor, he/she shall be responsible for costs in this regard. • The contract must ensure that adequate safety procedures are employed at all times when working on/next to public roads and storm water channels. The contractor should also issue the required safety/ protective clothing, tools and traffic signs required to perform the work. Staff shall wear safety boots, reflective jackets, gloves and dust masks. • The Employer shall advise the Contractor on the location of the dump site. The Contractor shall be responsible for the dumping costs. • Section of works, trenching and concrete works should be completed the same

day to prevent further damage and possible accidents. Should it not be possible to fully reinstate the work area the same day, the Contractor must ensure that adequate protection measures are put in place avoid injuries to pedestrians and motorists.

- The Contractor will be held accountable for any claims arising out of injuries or damage to private property as a result of negligence or failure to provide adequate protection measures during the execution of the project
- The Contractor must, at the commencement of the contract, submit the outline of his intended work schedule, for the approval of the Employer's representative
- Obstructions in waterways shall be removed when instructed by the Employer and the Contractor shall dispose of all material at designated spoil sites.
- When instructed by the Employer representative vegetation and debris removed shall be cut to size for transporting purposes.

2. Preliminary and General

The quoted rate includes full compensation for the Contractor's charges to complete the full task inclusive of Preliminary and General, labour, plant, material and all other cost associated with completion of the task. No additional payment will be made for any item in the task not listed but form part of the execution of the works.

3. Edge Beam Construction:

- ❖ Saw cut exiting premix layer and base to 150mm. Depth of concrete, both edges for excavation.
- ❖ Excavate area square to depth of solid material. 200mm wide and 150mm deep.
- ❖ Ensure vertical sides to the required depth / inclusive of shuttering. Shuttering if required only on side furthest away from surfacing.
- ❖ Compact in- situ material layers to 93% MOD AASHTO. Only hand compaction method allowed. Care must be taken not to disturb the surrounding compacted layer.
- ❖ Concrete is to be compacted into the mould by any method that will ensure dense concrete. (Vibration when required)
- ❖ Concrete to be class 25Mpa.
- ❖ The concrete to be woodfloated.
- ❖ Concrete to be cured and protected against damage.
- ❖ Construction joint to be done every 5m.

4. Day Works

The day work rate will be used in accordance with the General Conditions of Contract (GCC 2010) clause 37.2, for the use in determining payment for work which cannot be qualified in specific units in the schedule of quantities, or work ordered by the engineer during the project which was not foreseen at tender stage and for which no applicable rate exists in the schedule of quantities. The Contractor and the Engineer will agree on the method of recording the working hours prior to the commencement of the work. Any long period of idling at any one time which in the opinion of the Engineer or his representative is beyond that required for normal operating conditions will not be paid. An instruction regarding all work to be carried out under daywork in terms of Clause 37.2 of the General Conditions of Contract will be issued at the discretion of the Engineer. Non-working hours for any reason shall not be measured for payment.

Labour day rates for MCLM is R186/day.

5. Contractor's Health And Safety Declaration

In terms of Clause 4(4) of the OHS Act 1993 Construction Regulations 2003 (referred to as "the regulations" hereafter), a contractor may only be appointed to perform construction work if the employer is satisfied that the contractor has the necessary competencies and resources to carry out the work safely in accordance with the Occupational Health and Safety act no 85 of 1993 and the OHS Act 1993 Construction Regulations 2003.

To that effect a person duly authorized by the tenderer must complete and sign the declaration hereafter in detail.

Name of Bidder:

Tel No:

Cell No:

Email:

TECHNICAL EVALUATION CRITERIA

- The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications.
- Non-compliant bidders will be rejected after this phase and not continue to price scoring.
- These criteria shall only determine whether a tender will further be evaluated and will not influence the points scored on Price.

NO	DESCRIPTION	WEIGHTS	MINIMUM SCORE
1	Previous experience in similar construction: (Concrete works,) <ul style="list-style-type: none"> • Works between R30,000 and R50,000 (4 points) • Works between R50,000 and R100,000 (8 points) • Works above R100,000 (10 points) (Complete MBD 6.1.10 fully – Failure to complete MBD 6.1.10 the bidder will be disqualified)	10	4
	TOTAL	10	4

	<ul style="list-style-type: none"> The purpose of the comparison is to ensure a meaningful evaluation; bidders are requested to furnish detailed information of substantiation of compliance to the evaluation criteria. The service provider should at least score the minimum of 4 points out of the 10 points in order to be considered to the next evaluation phase. 								
POINT SCORING	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <p>The RFQ will be evaluated on the basis of the 80/20-point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> 80 points for Price 20 points for BBBEE level of contribution <table border="1" data-bbox="597 569 1339 743"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>20</td> </tr> <tr> <td>2</td> <td>18</td> </tr> <tr> <td>3</td> <td>16</td> </tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16
BBBEE Status level of contributor	Number of points(80/20 system)								
1	20								
2	18								
3	16								
PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCUREMENT	<p>QUOTATIONS WILL BE EVALUATED IN ACCORDANCE WITH THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT:2000 PREFERENTIAL PROCUREMENT REGULATIONS, 2017</p> <p>4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond:</p> <p>(b) An EME or QSE</p> <p>(2) A quotation that fails to meet any prequalifying criteria will be unacceptable.</p>								
COMPULSORY RETURNABLE DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> Company registration documents Certified Copies of ID's of members/directors Completed MBD 1, MBD 4, MBD 6.1, MBD 8, MBD 9 MBD 1. Invitation to bid MBD 4. Declaration of interest. MBD 6.1 B-BBEE Status Level of Contribution. MBD 8: Declaration of bidders past supply chain management practices. MBD 9: Certificate of independent bid determination. Schedule (fixed prices including Vat) Authority of Signatory must be completed and signed in case of a business not sole proprietor or one-person business or board of director's resolution authorizing signature to sign off the bid documents. Copy of latest municipal account/signed lease agreement by both parties. The bidding entity as well as all its directors must submit Municipal account which is not more than three (3) months in arrears or valid lease agreement which is in the name of the business and or the directors, which must stipulate the responsibility of payment of municipal services. <ul style="list-style-type: none"> ➤ If the responsibility of payment of municipal services is that of the tenant/lessee, please provide proof of payment of those services. ➤ If the business operates from the different address as per CIPC document, affidavit must be provided 								

CLOSING DATE AND TIME	Friday 19 February 2021 @ 14:00PM
SUBMISSION OF QUOTES	Tender box Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Michael Stadler @ michael.stadler@mogalecity.gov.za – 082 334 3542 / 011 951-2147

CONDITIONS:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotations/s
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for sixty (60) days from date of your offer
- **Bidder must attach the updated Central Supplier Database (CSD) registration summary report.**
- **Bidders must attach TCS Pin no (Tax Compliance Status).**
- **Bidders must attach municipal account or lease agreement as mentioned above.**

Name of Bidder: Tel No/ Cell No:

Contact Person Fax Number

Residential Address Postal Address

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E-mail address:

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Signature Date

RFQ: PWRT (R&T) 07/2021 CLOSING DATE AND TIME: FRIDAY 19 FEBRUARY 2021 @ 14:00PM

**CONSTRUCTION OF 800m IN-SITU CAST CONCRETE EDGE BEAMS IN HELENA STREET
MUNSIEVILLE**

Bill of Quantities:

	Description	Unit of measure	Quantity	Rate (R) (Excl. VAT)	Total (Excl. VAT)	Rate (R) (Excl. VAT)	Total (Excl. VAT)
	<u>Concrete Edge Beam:</u>						
1	Edge beam Construction (200mm wide and 150mm deep)	R/m	800m				
2	Saw cut exiting premix layer and base to 150mm. Depth of concrete, both edges for excavation.	R/m	1600m				
	<u>Day Works:</u>						
3	Unskilled labourer (Minimum MCLM Rate R186/day)	R/day	100				
			TOTAL				
			VAT				
			TOTAL				

NB: If the bidder is a VAT Vendor they must complete the pricing schedule indicating price including VAT, if not registered as a VAT Vendor they must complete the pricing schedule indicating price Excluding VAT.

Name of Bidder:

Date:

Signature:

Position: