

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: PWRT (R&T) 11/2021

Re-advert: quotations are hereby invited from service providers for the supply and supply, laying and shaping of hyson cells or similar materials and concrete material provided, for a period of twelve (12) months

Advertising date: Thursday 13 May 2021

Closing date and time: Thursday 20 May 2021 @ 11:00AM

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box

The following conditions will apply:

1. Supply Chain Management Unit, Financial Management Services Department, Civic Centre, Krugersdorp.
The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
2. To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
3. According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points
4. All suppliers of goods & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ www.csd.gov.za
5. Bidders must ensure compliance with their tax obligations.
6. Bidders (Taxpayers) will need to register with SARS as E-Filers through the SARS's website @www.sars.gov.za.
7. Foreigner suppliers must complete the pre-award questionnaire in PART B:3
8. The entity & all directors/Shareholders to submit municipal accounts not more than 90 days in arrears or lease agreement reflecting responsibility of municipal charges
9. Bidders must submit/ write their tax compliance status(TCS) number and CSD MAAA number.
10. Bidder/s that failed to submit or write TCS and CSD MAAA numbers will be rejected.
11. Supply chain practitioner/s will print TCS CERTIFICATE with TAX COMPLIANCE STATUS (TCS)
12. No late quotations delivered after the official closing date and time will be accepted.
13. Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
14. Price(s) quoted must be firm and must be inclusive of VAT.
15. A firm delivery period must be indicated.

16. All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the documents below:
17. Bidders must print the following documents from MCLM website under quotations.
- **MBD 1. Invitation to bid**
 - **MBD 4. Declaration of interest**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
 - **Sworn Affidavit: B-BBEE-EME (Original stamp from the Commissioner of Oath not a copy)**
 - **Authority of Signatory**

If the MBD forms are not completed & submitted, your quotation will be rejected.

18. No quotation will be considered from persons in service of the state (MBD4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	PWRT (R&T) 11/2021 RE-ADVERT: FOR THE SUPPLY AND SUPPLY, LAYING AND SHAPING OF HYSON CELLS OR SIMILAR MATERIALS AND CONCRETE MATERIAL PROVIDED, FOR A PERIOD OF TWELVE (12) MONTHS.	
ADVERTISING DATE:	Thursday 13 May 2021	
DEPARTMENT:	Department: PWRT: Division: Road and Transport	
Central Supplier database MAAA:		
Tax Compliance Status (TSC) Pin:		
DESCRIPTION OF SERVICE	<p style="text-align: center;">SCOPE OF WORK</p> <p style="text-align: center;">SUPPLY AND SUPPLY, LAYING AND SHAPING OF HYSON CELLS OR SIMILAR MATERIALS AND CONCRETE MATERIAL PROVIDED, FOR A PERIOD OF TWELVE (12) MONTHS</p> <p>1. Scope:</p> <p>The supply and supply and laying of Hyson cells or similar lining materials for storm water channels, chutes etc. For Supply and laying, rates are also to be provided for labour required for placing the concrete, which will be supplied by Mogale City.</p> <p>2. Interpretation:</p> <p>2.1 The following specifications shall, apply:</p> <p style="padding-left: 40px;">a) Hyson Cells or other similar materials, supplied in rolls to the following dimensions: 75mm deep x 200mm x 200mm square</p>	

TECHNICAL EVALUATION

Special Conditions	Required supporting information		
Service delivery /quality	If the bidder is not a manufacturer, attach the supplier or manufacturer's memorandum of agreement with the quotation for the contract term of twelve (12) months.		
Does the product comply with relevant specifications? ISO Standards?	Yes / No, If "yes" please provide written confirmation on Company / Supplier/ Manufacturer's letterhead and state which specifications are met.		
What is the delivery period after receipt of written/official order in calendar days?	14 days	15-21 days	>21 days
	Provide written confirmation on Company / Supplier/ Manufacturer's letterhead.		

TECHNICAL EVALUATION CRITERIA

- The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications.
- Non-compliant bidders will be rejected after this phase and not continue to price scoring. These criteria shall only determine whether a tender will further be evaluated and will not influence the points scored on Price.
- If any total minimum score for any criteria is zero rated, the tenderer will be rejected, even if the required 05 out of 10 points are achieved.

DESCRIPTION	Minimum points	WEIGHT
<p>1. Track record for the supply and delivery of Hyson Cells installation of street name signs boards during the past three years (attached reference letters/completion certificate)</p> <ul style="list-style-type: none"> • One (1) Reference letter/completion certificate provided for the past two(2) years = 5 Points • Two (2) reference letters /completion certificates provided for the past three (3) years = 10 Points <p>(MBD 6.1, 8.8 to be completed fully)</p>	05	10
Total	05	10

- For the purpose of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information on substantiation of compliance to the evaluation criteria.
- The service provider should at least score a minimum of 05 points out of the 10 in order to be considered in the next evaluation phase.
- All information and particulars necessary to properly evaluate the RFQ must be furnished on submission. Incomplete particulars and documents required substantiating or insufficient documentary proof thereof will be construed to mean that the service provider is forfeiting the evaluation points in that regard.

POINT SCORING

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below: The RFQ will be evaluated on the basis of the 80/20-point system as stipulated in the Preferential Procurement Policy Framework Act.

- 80 points for Price
- 20 points for BBBEE level of contribution

BBBEE Status level of contributor	Number of points(80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

COMPULSORY RETURNABLE DOCUMENTS REQUIRED:

- Company registration documents
- Certified Copies of ID's of members/directors (not copy of a copy)
- Completed MBD 1, MBD 4, MBD 6.1, MBD 8, MBD 9
- **MBD 1. Invitation to bid**
- **MBD 4. Declaration of interest.**
- **MBD 6.1 B-BBEE Status Level of Contribution.**
- **MBD 8: Declaration of bidders past supply chain management practices.**
- **MBD 9: Certificate of independent bid determination.**
- **Schedule (fixed prices including Vat)**
- **Authority of Signatory must be completed and signed in case of a business not sole proprietor or one-person business or board of director's resolution authorizing signature to sign off the bid documents.**
- **Copy of latest municipal account/signed lease agreement by both parties.**
- **The bidding entity as well as all its directors must submit Municipal account which is not more than three (3) months in arrears or valid lease agreement which is in the name of the business and or the directors, which must stipulate the responsibility of payment of municipal services.**
 - **If the responsibility of payment of municipal services is that of the tenant/lessee, please provide proof of payment of those services.**
 - **If the business operates from the different address as per CIPC document, affidavit must be provided**

CLOSING DATE AND TIME	Thursday 20 May 2021 @ 11:00AM
SUBMISSION OF QUOTES	Tender box Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Johan Britz @ (011) 951 – 2141/0824485218 email: johan.britz@mogalecity.gov.za

CONDITIONS:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for sixty (60) days from date of your offer
- **Bidder must attach the Central Supplier Database (CSD) registration summary report.**
- **Bidders must attach TCS Pin no (Tax Compliance Status).**
- **Bidders must attach municipal account or lease agreement as mentioned above.**

Name of Bidder: Tel No/ Cell No :

Contact Person Fax Number

Residential Address Postal Address

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E-mail address:

Supplier Number (CSD) MAAA:

Tax Compliance Status (TSC) Pin:

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Signature Date



RFQ:PWRT (R&T) 11/2021 CLOSING DATE AND TIME: THURSDAY 20 MAY 2021 @ 11:00AM

SUPPLY AND SUPPLY, LAYING AND SHAPING OF HYSON CELLS OR SIMILAR MATERIALS AND CONCRETE MATERIAL PROVIDED, FOR A PERIOD OF TWELVE (12) MONTHS

Schedules:

Description:	Rate/m² (VAT excl.)	Rate/m² (VAT incl.)
1.1) Supply and delivery of Hyson cells or similar materials only (75mm x 200mm x 200mm, inclusive of pegs, wires etc. for fastening the material).		
1.2) Supply and delivery of Hyson cells or similar materials only (75mm x 150mm x 150mm, inclusive of pegs, wires etc. for fastening the material).		
2.1) Supply of Hyson Cells (75mm x 200mm x 200mm, inclusive of pegs, wires etc. for fastening the material). or similar materials to various sites within Mogale City. Shaping and placing of materials and Finishing off / floating of concrete or other materials provided by the Municipality.		
2.2) Supply of Hyson Cells (75mm x 150mm x 150mm, inclusive of pegs, wires etc. for fastening the material). or similar materials to various sites within Mogale City. Shaping and placing of materials and Finishing off / floating of concrete or other materials provided by the Municipality.		
Total:		

Note:

Alternative proposal (sizes) to be specified by bidder

NB: If the bidder/supplier is a VAT Vendor they must complete the pricing schedule indicating price including VAT and if the bidder/supplier is not registered as a VAT Vendor they must complete the pricing schedule indicating price excluding VAT.

Name of Bidder: **Date:**

Signature:.....**Position:**.....

