



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/16

maropengm@mogalecity.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)

(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: I (F) 17/2011
QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER FOR THE SUPPLY, DELIVERY AND INSTALLATION OF STEEL PALISADE FENCE AT PUBLIC TRAINING SAFETY OFFICE AT CORONATION PARK, MOGALE CITY.

Advertising date: Friday 3 December 2010

Closing date and time: Tuesday 14 December 2010 at 11:00

Compulsory Briefing Session: Tuesday 7th December 2010 at 14:45 Infrastructure Boardroom, 2nd floor, President Building, Krugersdorp

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - **Price(s) quoted must be valid for at least thirty (30) days from date of your offer.**
 - **Price(s) quoted must be firm and must be inclusive of VAT.**
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
 - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ – I(F) 17/2011 Service provider for the supply, delivery and installation of Palisade Fence at public Training office at Coronation Park.					
ADVERTISING DATE:	Friday 3 December 2010					
DEPARTMENT	Department of Infrastructure Services – Building Maintenance					
DESCRIPTION OF SERVICES	1. <u>SCOPE OF WORK</u>					
	1. Note to the contractor: All work to be of high quality and no shoddy workmanship will be accepted					
	2. All materials are to be of high standard and approved by the SABS.					
	3. Quoted rates must include transportation, material and equipment necessary to complete the project.					
	4. On completion leave site neat and dry.					
	Item	Description	Unit	Quantity	Rate	Total
	1	Clear site of all grass 1 meter on both sides of the fence and leave area where fence is to be erected free from grass and rubble	m ²	120		
	2	Supply and install 2.40 m supporting posts of 75x75mm square bars with below ground level. The rate to include excavation and concrete	No	25		
	3	Supply and install 50 x 4mm steel palisade fence with devils fork on top. The panels to be 2m high and 1 m wide at 100mm centers	M	60		
	4	Install pedestrian gate 1.2m wide containing the same elements as the palisade fence	No	2		

	5	All steel work to be painted with 1 coat primer and 2 coats paint in colour to be decided on site	m ²	240																						
			Sub - Total			R																				
			14% VAT																							
			Total			R																				
EVALUATION CRITERIA	<p>FUNCTIONALITY SCORING</p> <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for specific goals and / or for achieving the prescribed reconstruction and Development Programme (RDP) goals.</p> <p>The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 15 points is not scored for functionality, quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>WEIGHTS</th> <th>MINIMUM SCORE</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>The service provider must provide proof of previous experience with the installation of palisade fence. and related safety surfacing as well as references</td> <td>10</td> <td></td> </tr> <tr> <td>2.</td> <td>Related infrastructure, plant and equipment available to execute this project</td> <td>10</td> <td></td> </tr> <tr> <td>3.</td> <td>Staffing profile, level of expertise of staff</td> <td>10</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL</td> <td>30</td> <td>15</td> </tr> </tbody> </table>						NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE	1.	The service provider must provide proof of previous experience with the installation of palisade fence. and related safety surfacing as well as references	10		2.	Related infrastructure, plant and equipment available to execute this project	10		3.	Staffing profile, level of expertise of staff	10		TOTAL		30	15
NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE																							
1.	The service provider must provide proof of previous experience with the installation of palisade fence. and related safety surfacing as well as references	10																								
2.	Related infrastructure, plant and equipment available to execute this project	10																								
3.	Staffing profile, level of expertise of staff	10																								
TOTAL		30	15																							
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 ,MBD 8 and MBD 9 • Copy of latest municipal account. 																									
COMPULSORY BRIEFING SESSION	<p>Will be held on Tuesday 7 December 2010 at 14:45 Infrastructure Boardroom, 2nd Floor, President Building, Krugersdorp.</p>																									

CONSTRUCTION PERIOD	Construction period from date of receipt of official order to finalization will be Days/weeks. The contractor must be functional on site by the 18 th December 2010.
CLOSING DATE AND TIME	Tuesday 14 Tuesday 2010 at 11h00
SUBMISSION OF QUOTES	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Sam Nkutha at – 082 842 7552 at Infrastructure - Building Maintenance

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-Ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for thirty (30) days.

NAME OF THE BIDDER: CONTACT PERSON:

TEL/ CELL NO: FAX NO:

SIGNATURE OF BIDDER

CAPACITY OF BIDDER