



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/16

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)**

**(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the services listed hereunder:

**RFQ: I (FM) 26/2011**

**QUOTATIONS ARE HEREBY INVITED FROM CONTRACTORS WITH A CIDB GRADING OF 1GB OR HIGHER FOR WATERPROOFING AT DELPORTAN PUBLIC SAFETY AT DELPORTAN INDUSTRIAL SITES, KRUGERSDORP**

**Advertising date: Tuesday 08 February 2011**

**Closing date and time: Thursday 17 February 2011 @ 11:00**

**Compulsory briefing session will be held on the 11 February 2011 at 10:30 Banquet hall, Civic centre, Krugersdorp**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM

Civic Centre

Corner Market & Commissioner Streets, Krugersdorp

Upper Level West Wing

Tender Box 1

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**The following conditions will apply:**

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- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
  - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
  - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
  - No late quotations delivered after the official closing date and time will be accepted.
  - Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
  - **Price(s) quoted must be firm and must be inclusive of VAT.**
  - A firm delivery period must be indicated.
  - A valid, original tax clearance certificate must be attached.
  - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
    - **MBD 4: Declaration of interest;**
    - **MBD 6.1: HDI preference points (7 points);**
    - **MBD 6.3: Promotion of SMME's (3 points)**
    - **MBD 6.11: Preference points to Mogale based companies (10 points)**
    - **MBD 8: Declaration of bidders past supply chain management practices**
    - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
  - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods and/or services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated

| <b>RFQ NUMBER:</b>       | Q – I (FM) 26/2011 Appointment of service provider for waterproofing of roof at the Delportan Public Safety at Delportan industrial sites.   |                |          |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
|--------------------------|--|----------------|----------|------|-------|------|-------------|------|----------|------|-------|---|--|----------------|-----|--|--|---|--|----------------|-----|--|--|---|---|----------------|-----|--|--|---|--|----------------|-----|--|--|---|---|----------------|----|--|--|
| <b>ADVERTISING DATE:</b> | Tuesday 08 February 2011   |                |          |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
| <b>DEPARTMENT:</b>       | Infrastructure Services: Building Maintenance  |                |          |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
|                          | <p><b><u>SCOPE OF WORK</u></b></p> <p align="center"><b><u>DELPORTAN PUBLIC SAFETY.</u></b></p> <p><b><u>Concrete Slap &amp; Sky- Light Roof Waterproofing Project.</u></b></p> <ol style="list-style-type: none"> <li>Notes to the contractor: All work to be of high quality and no shoddy workmanship will be accepted.</li> <li>All materials are to be of a high standard and approved by the SABS.</li> <li>Tendered rates to include transportation, materials and equipment necessary to complete the project.</li> </ol> <table border="1"> <thead> <tr> <th>item</th> <th>Description</th> <th>Unit</th> <th>Quantity</th> <th>Rate</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>1</td> <td><u>Concrete Slap:</u><br/>Remove old waterproofing material and remove from site.</td> <td>m<sup>2</sup></td> <td>650</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>To clean and prepare the area to receive new torch-on waterproofing.</td> <td>m<sup>2</sup></td> <td>650</td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>Supply &amp; fix 4mm torch-on waterproofing system laps 75mm &amp; end laps 100mm sealed together by torch on fusion.</td> <td>m<sup>2</sup></td> <td>650</td> <td></td> <td></td> </tr> <tr> <td>4</td> <td>Supply &amp; paint with aluminum paint finish.</td> <td>m<sup>2</sup></td> <td>650</td> <td></td> <td></td> </tr> <tr> <td>5</td> <td>Sky- Light : To clean the area to receive</td> <td>m<sup>2</sup></td> <td>50</td> <td></td> <td></td> </tr> </tbody> </table> |                |          |      |       | item | Description | Unit | Quantity | Rate | Total | 1 | <u>Concrete Slap:</u><br>Remove old waterproofing material and remove from site. | m <sup>2</sup> | 650 |  |  | 2 | To clean and prepare the area to receive new torch-on waterproofing. | m <sup>2</sup> | 650 |  |  | 3 | Supply & fix 4mm torch-on waterproofing system laps 75mm & end laps 100mm sealed together by torch on fusion. | m <sup>2</sup> | 650 |  |  | 4 | Supply & paint with aluminum paint finish. | m <sup>2</sup> | 650 |  |  | 5 | Sky- Light : To clean the area to receive | m <sup>2</sup> | 50 |  |  |
| item                     | Description  | Unit           | Quantity | Rate | Total |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
| 1                        | <u>Concrete Slap:</u><br>Remove old waterproofing material and remove from site.   | m <sup>2</sup> | 650      |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
| 2                        | To clean and prepare the area to receive new torch-on waterproofing.   | m <sup>2</sup> | 650      |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
| 3                        | Supply & fix 4mm torch-on waterproofing system laps 75mm & end laps 100mm sealed together by torch on fusion.  | m <sup>2</sup> | 650      |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
| 4                        | Supply & paint with aluminum paint finish.   | m <sup>2</sup> | 650      |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |
| 5                        | Sky- Light : To clean the area to receive  | m <sup>2</sup> | 50       |      |       |      |             |      |          |      |       |   |  |                |     |  |  |   |  |                |     |  |  |   |   |                |     |  |  |   |  |                |     |  |  |   |   |                |    |  |  |

|   |   |                |    |           |  |
|---|---|----------------|----|-----------|--|
|   | new waterproofing goods.  |                |    |           |  |
| 6 | Pop-rivet all loose side frames.  | m <sup>2</sup> | 10 |           |  |
| 7 | Supply & fix 4mm torch-on waterproofing system laps 75mm & end laps 100mm sealed together by torch on fusion. | m <sup>2</sup> | 50 |           |  |
| 8 | Supply & Paint with aluminium paint finish.   | m <sup>2</sup> | 50 |           |  |
|   |   |                |    | Sub-Total |  |
|   |   |                |    | VAT       |  |
|   |   |                |    | Total     |  |

NB: \*The appointed contractor must keep area clean and tidy all the time.

\*All MBD documentation is required for all quotations.

**EVALUATION CRITERIA**

**FUNCTIONALITY SCORING**

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for the price and 20 points are for specific goals and for achieving the prescribed reconstruction and Development Programme (RDP) goals.

**The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 12 points is not scored for functionality the quotation will be rejected and not considered for further evaluation. These criteria shall only be determined whether a quotation will be eligible for further evaluation and will not influence the points scored for Price.**

|                                  | NO  | DESCRIPTION  | WEIGHTS   | MINIMUM SCORE |
|----------------------------------|---|--|-----------|---------------|
|                                  | 1   | <ul style="list-style-type: none"> <li>• The service provider/s experience and track record of similar or relevant works.</li> </ul> | 10        |               |
|                                  | 2   | <ul style="list-style-type: none"> <li>• Available resources and equipment to execute the project</li> </ul>                         | 10        |               |
|                                  |   | <b>TOTAL</b>   | <b>20</b> | <b>12</b>     |
|                                  | <p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.<br/>80 points for Price</p> <ul style="list-style-type: none"> <li>• 20 Preference points: <ul style="list-style-type: none"> <li>○ HDI (Historically Disadvantaged) (MBD 6.1) 5 points</li> <li>○ Female Equity (MBD 6.1) 1 point</li> <li>○ Disabled ownership (MBD 6.1) 1 point</li> <li>○ Promotion of SMME's (MBD 6.3) 3 points</li> <li>○ Mogale Based companies (MBD 6.11) 10 point</li> </ul> </li> </ul> |  |           |               |
| <b>OTHER DOCUMENTS REQUIRED:</b> | <ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11, MBD 8 and MBD 9</li> <li>• Copy of latest municipal account</li> <li>• Price schedule (fixed prices including( Vat)</li> </ul>   |  |           |               |
| <b>DELIVERY PERIOD</b>           | Delivery period after date of official order _____ Days   |  |           |               |
| <b>BRIEFING SESSION</b>          | Compulsory briefing session will be held on the 11 <sup>th</sup> February 2011 @ Banquet Hall, Civic centre, Krugersdorp  |  |           |               |
| <b>CLOSING DATE AND TIME:</b>    | Tday 17 February 2011 at 11h00  |  |           |               |
| <b>SUBMISSION OF QUOTES</b>      | Tender box 1<br>Reception Desk of SCM Unit<br>Upper Level West Wing<br>Civic Centre<br>Krugersdorp  |  |           |               |
| <b>ENQUIRIES:</b>                | Patridge Chuene at 083 566 3857 at Infrastructure: Building Maintenance or e-mail patridgec@mogalecity.gov.za   |  |           |               |

Conditions:

- All prices quoted must be **VAT inclusive**
- All prices submitted must be fixed for the period of the quotation
- All prices quoted must be valid for thirty (30) days
- No tipp-ex or correction fluid may be used on the quotation document
- Quotations completed in pencil or any erasable pen will be regarded as invalid.
- If the pricing schedule is not signed the quotation will not be considered.
- Late and incomplete submissions will invalidate the quotation submitted.

NAME OF THE BIDDER: ..... CONTACT PERSON: .....

TEL/ CELL NO: ..... FAX NO: .....

.....

SIGNATURE

.....

DATE

