



Ref: Maropeng Mokhatla (SCM)  
Tel: (011) 951-2541/2014/16

maropengm@mogalecity.gov.za

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: IEM 07/2011**

**QUOTATIONS ARE HEREBY INVITED FROM EXPERIENCED ARTISTS FOR THE SUPPLY, DELIVERY AND INSTALLATION CERAMIC AND GLASS MOSAIC ART WORK AS SPECIFIED ON EXISTING ENTRANCE WALLS OF MOGALE CITY.**

**Advertising date: Wednesday 23 February 2011**

**Closing date and time: Friday 04 March 2011 at 11:00**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

---

**The following conditions will apply:**

---

- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
  - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
  - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
  - No late quotations delivered after the official closing date and time will be accepted.
  - **Price(s) quoted must be valid for at least thirty (30) days from date of your offer.**
  - **Price(s) quoted must be firm and must be inclusive of VAT.**
  - A firm delivery period must be indicated.
  - A valid, original tax clearance certificate must be attached.
  - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
    - **MBD 4: Declaration of interest;**
    - **MBD 6.1: HDI preference points (7 points);**
    - **MBD 6.3: Promotion of SMME's (3 points)**
    - **MBD 6.11: Preference points to Mogale based companies (10 points)**
    - **MBD 8: Declaration of bidders past supply chain management practices**
    - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
  - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	RFQ – IEM 07/2011 Experienced artists for the supply, delivery and installation ceramic and glass mosaic art work as specified on existing entrance walls of Mogale City
<b>ADVERTISING DATE:</b>	23 Wednesday February 2011
<b>DEPARTMENT</b>	Department of Integrated Environmental Management – Parks Management
<b>DESCRIPTION OF SERVICES</b>	<p><b>1. NATURE OF CONTRACT</b></p> <p>Bids are invited from suitable artists to do mosaic art work as specified on the Robert Broom Drive and Paardekraal avenue entrance walls of Mogale City.</p> <p><b>2. <u>SCOPE</u></b></p> <p>This contract provides for the appointment of a suitably qualified mosaic artist supply, deliver and install to do ceramic and / or glass mosaic art work of the City logo at the Robert Broom Drive and Paardekraal Avenue entrance walls of Mogale City.</p> <p><b>3. <u>QUANTITIES TO BE SUPPLIED:</u></b></p> <ul style="list-style-type: none"> <li>• Entrance wall at Robert Broom Drive needs to be covered with Mosaic Art Work.</li> <li>• Entrance at Paardekraal Avenue opposite Krugersdorp Golf Course needs to be covered with Mosaic Art Work</li> </ul>

#### 4. SPECIFICATIONS

- The entrance walls are already contracted and mosaic work needs to be installed on the East facing side of the Robert Broom wall in between the sandstone pillars, and on the North facing side of the Paardekraal Avenue wall
- The Paardekraal Avenue wall needs to be plastered to the exact same size as the art work.
- Mosaics to be ceramic and glass works to match colours of logo.
- Industrial grout to be used

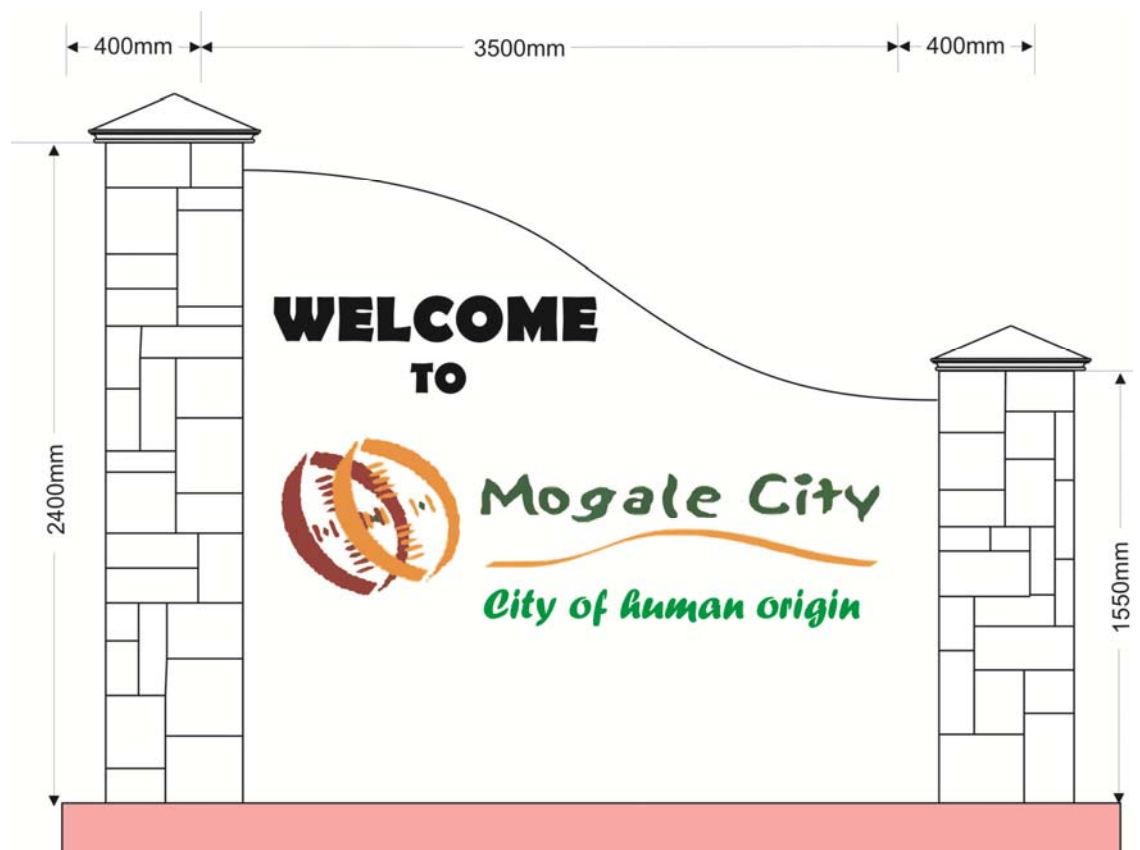


Figure 1: Robert Broom Drive Wall.

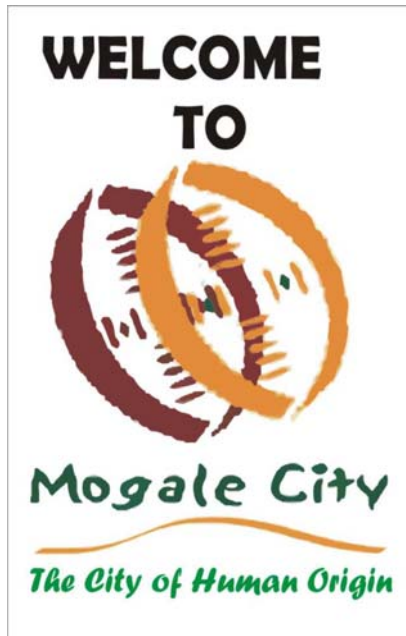


Figure 2: Paardekraal Avenue welcome sign design measuring 1500mm x2600mm

<b>EVALUATION CRITERIA</b>	<b>FUNCTIONALITY SCORING</b>																				
	All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for the price and 20 points are for specific goals and for achieving the prescribed reconstruction and Development Programme (RDP) goals.																				
	The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 15 points is not scored for functionality the quotation will be rejected and not considered for further evaluation. These criteria shall only be determined whether a quotation will be eligible for further evaluation and will not influence the points scored for Price.																				
	<table><tr><th>NO.</th><th>DESCRIPTION</th><th>WEIGHTS</th><th>MINIMUM SCORE</th></tr><tr><td>1</td><td>Infrastructure, Plant and Equipment available to execute this projects</td><td>10</td><td></td></tr><tr><td>2.</td><td>Staffing Profile available level expertise and qualifications of staff</td><td>10</td><td></td></tr><tr><td>3.</td><td>Previous experience in this field or related projects, ( Please attach five photos for installed mosaic art works)</td><td>10</td><td></td></tr><tr><td></td><td>TOTAL</td><td>30</td><td>15</td></tr></table>	NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE	1	Infrastructure, Plant and Equipment available to execute this projects	10		2.	Staffing Profile available level expertise and qualifications of staff	10		3.	Previous experience in this field or related projects, ( Please attach five photos for installed mosaic art works)	10			TOTAL	30	15
	NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE																	
1	Infrastructure, Plant and Equipment available to execute this projects	10																			
2.	Staffing Profile available level expertise and qualifications of staff	10																			
3.	Previous experience in this field or related projects, ( Please attach five photos for installed mosaic art works)	10																			
	TOTAL	30	15																		
The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act. 80 points for Price 20 Preference points: <ul style="list-style-type: none"><li>○ HDI (Historically Disadvantaged) (MBD 6.1) 4 points</li><li>○ Female Equity (MBD 6.1) 2 points</li><li>○ Disabled ownership (MBD 6.1) 1 point</li><li>○ Promotion of SMME's (MBD 6.3) 3 points</li><li>○ Mogale Based companies (MBD 6.11) 10 points</li></ul>																					
<b>SPECIAL CONDITIONS</b>	<ul style="list-style-type: none"><li>• The supplier must provide proof of previous experience with the construction of masaic art work Projects</li><li>• The project must be completed within 12 days from the date of official order.</li></ul>																				
<b>PRICE</b>	The price shall include supply and complete installation and must include VAT.																				

<b>OTHER DOCUMENTS REQUIRED:</b>	<ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 ,MBD 8 and MBD 9</li> <li>• Copy of latest municipal account</li> <li>• Price schedule (fixed prices including Vat)</li> </ul>
<b>DELIVERY PERIOD</b>	Delivery period after date of official order .....days
<b>CLOSING DATE AND TIME</b>	Friday 04 March 2011 at 11h00am
<b>SUBMISSION OF QUOTES</b>	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
<b>ENQUIRIES:</b>	Mr Rinus Boucher at – 011 660 8757/ 083 258 4762 at Parks or e-mail rinusb@mogalecity.gov.za

#### CONDITIONS:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for thirty (30) days.

NAME OF THE BIDDER: ..... CONTACT PERSON: .....

TEL/ CELL NO: ..... FAX NO: .....

\_\_\_\_\_  
SIGNATURE OF BIDDER

\_\_\_\_\_  
CAPACITY OF BIDDER

