



Ref: Maropeng Mokhatla (SCM)
Tel: (011) 951-2541/2511

Fax: (011) 951 2433
maropengm@mogalecity.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM 08/2011

QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF INDUSTRIAL BUSHCUTTERS AT CORONATION PARK, KRUGERSDORP.

Advertising date: Wednesday 6 April 2011

Closing date and time: Wednesday 13 April @ 11:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	IEM 08/2011 For the supply and delivery of industrial bushcutters at Coronation Park, Krugersdorp.	
ADVERTISING DATE:	Wednesday 06 April 2011	
DEPARTMENT:	Integrated Environmental Management – Parks	
DESCRIPTION OF GOODS	1. NATURE OF CONTRACT	
	Quotations are invited from suitable suppliers for the provision of bushcutters to the Municipal Parks Section.	
	2. <u>SCOPE:</u>	
	This contract provides for the appointment of service providers to deliver bushcutters as specified, provide service backup and necessary training to operators.	
	2 <u>QUANTITIES TO BE SUPPLIED:</u>	
	Final quantities are dependent on the submitted prices. It is however estimated that 10-12 bushcutters will be procured.	
	3. <u>SPECIFICATIONS:</u>	
	The bush cutters needs to have the following features:	
	Brush-cutters (45 cc –51cc)	YES / NO
	▪ Chrome plated cylinder engine with heavy duty crankshaft	
	▪ Solid steel drive shaft	
	▪ Straight shaft to be made of aircraft-grade aluminium	
▪ Blade head compatible to other applications (nylon head)		

SPECIAL CONDITIONS	<ul style="list-style-type: none"> ❖ It is furthermore required that spare parts and service technicians be readily available (at least within 48 hours) and that the lawnmowers and bush-cutters carry a warranty of at least 12 months. Training of machine operators is part of this quotation. Training of operators in this way, we can make sure the operators know about and understand how to use new or improved features of the system that might otherwise be neglected. ❖ The delivery must be completed within 60 days from when the order is placed after which a 0.5% penalty will be applicable for every seven days after the expected date. ❖ The units shall in all respects comply with the requirements of the occupational Health and Safety Act (act 85 of 1993)
DELIVERY ADDRESS:	Coronation Park Cnr Coronation and Paardekraal Road Krugersdorp Office hours: 7:30 to 16:00 weekdays
DELIVERY PERIOD	Delivery period after the date of official order
EVALUATION CRITERIA:	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points price <ul style="list-style-type: none"> ○ Previous experience in this field as well as references (10 points). ○ Resources available to execute this project (10 points) ○ Delivery period/lead time (5 points) <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 15 points in respect of functionality will be disqualified.</p> <ul style="list-style-type: none"> • 20 Preference points: <ul style="list-style-type: none"> ○ HDI (Historically Disadvantaged) (MBD 6.1) 6 points ○ Female Equity (MBD 6.1) 2 points ○ Disabled ownership (MBD 6.1) 1 point ○ Promotion of SMME's (MBD 6.3) 3 points ○ Mogale Based companies (MBD 6.11) 8 points
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 and MBD 8 • Copy of latest municipal account • Schedule (fixed prices including Vat)
CLOSING DATE AND TIME:	Wednesday 13 April 2011 at 11h00
ENQUIRIES	Mr Rinus Bouwer at – 083 258 4762/ 011 660 8757 at Parks Management or e-mail rinusb@mogalecity.gov.za

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- Prices quoted must include delivery charges and goods must be delivered to Coronation Park, Corner Coronation and Paardekraal road, Krugersdorp.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.

NAME OF THE BIDDER:

FAX NO:

TEL/CEL:.....

CONTACT PERSON:



PRICING SCHEDULE

Description	Quantity required	Specifications	Local product Yes/No	Brand name/model or make	Delivery time/ Lead time	Price per unit (including VAT)
Brush – cutters (45 cc – 51 cc)	10 - 12					R
Discounts (if any)						R
						GRAND TOTAL

.....
SIGNATURE OF BIDDER

.....
CAPACITY OF BIDDER

