



Ref: Maropeng Mokhatla (SCM)
Tel: (011) 951-2541/2014/16

maropengm@mogalecity.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: I (F) 14/2011
QUOTATIONS ARE HEREBY INVITED FROM MECHANICAL HYDRAULIC SERVICE PROVIDERS
FOR THE REPAIR, TESTING AND CERTIFICATION OF TRUCK MOUNTED CRANE (HIAB 650).**

Advertising date: Thursday 25 November 2010

Closing date and time: Friday 03 December 2010 at 11:00

**Compulsory Briefing Session: Tuesday 30 November 2010 at 10: 00 Infrastructure Boardroom
2nd Floor, President Building Krugersdorp.**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, and Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - **Price(s) quoted must be valid for at least thirty (30) days from date of your offer.**
 - **Price(s) quoted must be firm and must be inclusive of VAT.**
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1: HDI preference points (7 points);**
 - **MBD 6.3: Promotion of SMME's (3 points)**
 - **MBD 6.11: Preference points to Mogale based companies (10 points)**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
 - **Electronic (e-mailed or faxed) quotations are not accepted.**

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ – I(F) 14/2011 The appointment of a Mechanical Hydraulic Service provider for the repair, testing and certification of truck mounted crane MC 580 REG NO: CTR 957 GP.
ADVERTISING DATE	Thursday 25 November 2010
DEPARTMENT	Department and Section: Infrastructure - Fleet Mechanical section
DESCRIPTION OF SERVICES	<p>1. BACKGROUND</p> <p>The truck mounted crane on Nissan cm 16 MC 580 with registration number CTR 957 GP is utilized by Infrastructure – Roads and Storm water section. The crane must on an annual basis undergo a fitness test in order to comply with the OHS Act, 1993 (Act no 83 of 1993) section 18 (5) which is a regulation dealing with Lifting and Driven machinery. The crane is a HIAB 650 and must therefore undergo repairs before a fitness test can be conducted.</p> <p>2. SPECIAL CONDITIONS</p> <p>The Companies must submit proof of the following accreditation certificates:</p> <ul style="list-style-type: none"> • Registration and certificate from the Department of Labour for examining and testing of lifting machines. • Registration with Engineering Council of South Africa as a Lifting Machinery Inspector in terms of the Engineering Profession Act 2000 (Act no.46 of 2000). • Lifting Equipment Engineering Association of South Africa <p>No quotations will be accepted without submission of the requested abovementioned Certificates.</p> <p>The successful service provider must submit the following documents with the Invoice:</p> <ul style="list-style-type: none"> • Ultra sonic test certificate • X- ray film & certificate • Load test certificate. <p>No payment will be done without the submission of the required certificates.</p>

PRICING SCHEDULE
(Prices must be VAT inclusive)

Repair work to be done on truck mounted crane MC 580

NO	DESCRIPTION OF WORK	QUANTITY	COST
1	Repair main boom cylinder leaking	1	
2	Replace main boom pins & bushes	4	
3	Replace main boom cylinder pins & bushes	2	
4	Repair inner boom cylinder leaking	1	
5	Repair extension boom cylinder	1	
6	Replace extension boom guides & bolts	4	
7	Repair valve bank pressure valves	1	
8	Repair control levers, links, saddles ext arms	8	
9	Replace damage knobs and symbols	8	
10	Repair swivel clamp	1	
11	Check mast bush	1	
12	Replace damage hydraulic pipes	xxx	
13	Replace oil filter and hydraulic oil	xxx	
14	Reset pressures on crane pressures to low	xxx	
15	Repair outrigger cylinder left leaking	1	
16	Ultra sonic test	xxx	
17	X – Ray of structures repair (films & certificate)	xxx	
18	Load & visual test of crane (certificate)	xxx	
19	Fit load stickers test stickers & safety stickers	xxx	

20	Fit load charters on crane		
21	Check pto box and pump		
	Labour		
		14% VAT	
	Total (Including VAT)		

EVALUATION CRITERIA:

FUNCTIONALITY SCORING

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for specific goals and / or for achieving the prescribed reconstruction and Development Programme (RDP) goals.

The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 12 points is not scored for functionality the quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will be eligible for further evaluation and will not influence the points scored on Price.

NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE
1	<ul style="list-style-type: none"> The service provider must provide proof of previous experience for the repair, test and certification of truck mounted crane and related safety surfacing as well as references 	10	
2.	<ul style="list-style-type: none"> Available resources and equipment to execute this project 	10	
TOTAL		20	12

The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.

80 points for Price

20 Preference points:

- HDI (Historically Disadvantaged) (MBD 6.1) 4 points
- Female Equity (MBD 6.1) 2 points
- Disabled ownership (MBD 6.1) 1 point
- Promotion of SMME's (MBD 6.3) 3 points
- Mogale Based companies (MBD 6.11) 10 points

OTHER DOCUMENTS REQUIRED	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 6.3, MBD 6.11 ,MBD 8 and MBD 9 • Copy of latest municipal account • Price schedule (fixed prices including Vat)
COMPULSORY BRIEFING SESSION	A compulsory briefing session will be held on Tuesday 30 November 2010 at 10:00 Infrastructure boardroom, 2 nd floor, President Building, Krugersdorp
DELIVERY PERIOD	Delivery period after date of official orderdays
CLOSING DATE AND TIME	Friday 03 December 2010 at 11h00
SUBMISSION OF QUOTES	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Christo Steyn at – 073 903 1305 at Fleet Mechanical Section

Conditions:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for thirty (30) days.
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NAME OF THE BIDDER: CONTACT PERSON:

TEL/ CELL NO: FAX NO:

SIGNATURE OF BIDDER

CAPACITY OF BIDDER

