



Ref: Maropeng Mokhatla (SCM)

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**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)**

**(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: IEM (MHS) 15/2012**

**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE SUPPLY, INSTALLATION OF WEIGHBRIDGE REPORTING SOFTWARE AS WELL AS MAINTENANCE FOR A PERIOD OF SIX (6) MONTHS.**

**Advertising date: Monday 13 February 2012**

**Closing date and time: Monday 20 February 2012 @ 11:00**

**Compulsory Site Inspection: Thursday 16 February 2012 at 14:45: at the Luipaardsvlei Landfill Site, Windsor Road, Luipaardsvlei.**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

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**The following conditions will apply:**

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- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, and Krugersdorp.
  - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
  - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
  - No late quotations delivered after the official closing date and time will be accepted.
  - **Price(s) quoted must be valid for at least thirty (30) days from date of your offer.**
  - **Price(s) quoted must be firm and must be inclusive of VAT.**
  - A firm delivery period must be indicated.
  - A valid, original tax clearance certificate must be attached.
  - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
    - **MBD 4: Declaration of interest;**
    - **MBD 6.1: HDI preference points (7 points);**
    - **MBD 8: Declaration of bidders past supply chain management practices**
    - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)
  - **As from the 7 December 2011, all Service providers / contractors must submit valid, certified copies of their BEE certificates from an accredited BEE verification agency with their tender.**

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- Failure to submit a BEE certificate will lead to forfeiture (loss) of the preference points
- In the instance of Exempted Micro Enterprises (EME) (turnover less than R 5m) a letter from a professional, registered accountant/ auditor in order to qualify for preference points.
- **Electronic (e-mailed or faxed) quotations are not accepted.**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	RFQ – IEM(MHS) 15/2012 For the supply and installation as well as maintenance of the Weighbridge Reporting Software for a period of six (6) months.	
<b>ADVERTISING DATE</b>	Thursday 9 February 2012	
<b>DEPARTMENT</b>	Department and Section: Integrated Environmental Management – Municipal Health	
<b>DESCRIPTION OF SERVICES/ GOODS</b>	<b>1. PROJECT SPECIFICATIONS</b>	
	Item	<b>Description</b>
	1	<b>Schedule A</b>
	1	Geographical Position
2.	Contract period:	ONCE OFF INSTALLATION AND POST IMPLEMENTATION SUPPORT OF SIX MONTHS
3.	Technical features	<ul style="list-style-type: none"> <li>-The server is hosted by MCLM and existing hardware is used.</li> <li>-Compatible with SQL data base</li> <li>-Accesses and supports a wide range of serial and TCPIP automation peripherals.</li> <li>-Unmanned management mode for control of automated driver control stations, boom gates, site access recognition.</li> <li>-Multiple payment types, products, and services per transaction, and multiple price levels per product.</li> <li>-Unlimited user defined payment types that allow multiple payment methods.</li> </ul>

- Add, edit and remove transactions through manual transaction function, with user configurable extended audit reason capture. An audit trail included for auditing purposes
- Track source of waste according to type, with multiple waste items on one transaction.
- Multi-site and multi-weighbridge functionality. Supports multiple stored vehicle configurations.
- Replicated database framework used to allow site autonomy and provide centralised data security and administration.
- National waste classification system codes loaded and configurable on products.
- User defined charge calculations through programmable cost function.
- Site identification creation for multiple sites, with multi-site aggregated reporting. To be used with the proposed Magaliesburg landfill site.
- Reporting compatible to Gauteng waste management information system.
- Highly configurable export module used to interface with a wide range of finance systems, file formats and printers. MCLM is using BIQ and going over to LIMMS system.
- Account status including blacklisting of customers and ability to define by user and integrate with the BIQ/LIMMS systems.
- Supports stored tare, multi-weigh and none weighed transactions
- Security levels with ability to control access to functions.
- One-key operation for non-weighed vehicle types.

4.	User training	ON SITE TRAINING OF SIX (6) MCLM STAFF MUST BE PROVIDED.
5.	Accreditation	The service provider must be accredited
6.	Licensing	The data capture and reporting software must be licensed. Specify licensing fees and frequency. Specify call – out fees for post maintenance support for a period of six (6) months.
7.	Manpower	Suitably qualified personnel must be utilized. All the labour must be supplied by the service provider
8.	SABS	SABS approved

## 2. SABS ASSESSMENT CERTIFICATE

Should a tenderer not be a SABS-permit holder, SABS assessment certificate not older than twelve (12) months to the effect that his quality management system, manufacturing facilities and quality control comply with the requirements of SABS must be submitted with the quotation.

## 3. SERVICE TO BE SUPPLIED

- Customer requirements analysis
- Software installation to three(3) computers
- Configuration of administration data and backup
- Mogale City Local Municipality staff training
- Post implementation support for six(6) months

## 4. GUARANTEE

The supplier shall offer a guarantee on the material and workmanship for at least twelve (12) months. The guarantee must imply that any fault that develops due to structural or craftsmanship will be rectified at the bidder's expense.

**5. GENERAL**

The following information in respect of all products offered shall be submitted by the tenderer:

	YES / NO (If no please specify)
5.1. Name the manufacturer and country of manufacture	
5.2. Does the commodity offered comply with the specification?	
5.3. Does the product bear the SABS mark?	
5.4. If the offer does not comply with the specification, in what way does it differ?	

**EVALUATION OF QUOTATION**

The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.

- o Previous experience of the service provider in the field as well as references (10 points).
- o Submit documentary proof of compliance with the SABS approval ( 5 points)

For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned.

A bidder that scores less than 07 points in respect of functionality will be disqualified. If any criterion is rated zero points, the tenderer will be rejected, even if the required 07 out of 15 points are achieved.

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:

<b>BBBEE Status level of contributor</b>	<b>Number of points(80/20 system)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
<b>Non –complaint contributor</b>	<b>0</b>

<p><b>OTHER DOCUMENTS REQUIRED</b></p>	<ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate</li> <li>• Company registration documents.</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1 ,MBD 8 and MBD 9</li> <li>• Copy of latest municipal account</li> <li>• Price schedule (fixed prices including Vat)</li> <li>• BBBEE certificate /letter from registered auditor in case of exempted micro enterprise (EME).</li> </ul>
<p><b>PRICING SCHEDULE</b></p>	<p>Pricing shall include the supply and delivery of the Weighbridge Reporting Software as well as maintenance for a period of six (6) months.</p>
<p><b>DELIVERY PERIOD</b></p>	<p>Delivery period after date of official order .....day/s</p>
<p><b>TOTAL</b></p>	<p>Total amount shall not exceed an amount of R 200 000.00 for a period of six (6) months.</p>
<p><b>CLOSING DATE AND TIME</b></p>	<p>Monday 20 February 2012 at 11h00</p>
<p><b>SUBMISSION OF QUOTES</b></p>	<p>Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp</p>

**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for thirty (30) days.

NAME OF THE BIDDER: ..... CONTACT PERSON: .....

TEL/ CELL NO: ..... FAX NO: .....

.....  
SIGNATURE

.....  
DATE

