



Ref: Ofentse Matsose (SCM)

Tel: (011) 951-2541/2014/2177

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: COO (IT) 02/2013  
QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER FOR INSTALLATION AND  
MAINTENANCE OF ADDITIONAL NETWORK POINTS IN MOGALE CITY LOCAL MUNICIPALITY.**

**Advertising date: Thursday 07 March 2013**

**Closing date and time: Friday 15 March 2013 @ 14:00**

**Compulsory Briefing Session: Monday 11 March 2013 at 08:00 at the Flip Uys, Civic Centre,  
Corner Commissioner and Market Street, Krugersdorp**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

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**The following conditions will apply:**

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- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
  - **MBD 4: Declaration of interest;**
  - **MBD 6.1 B-BBEE Status Level of Contribution.**
  - **MBD 8: Declaration of bidders past supply chain management practices**
  - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	<b>COO (IT) 02/2013:</b> For Installation and Maintenance of Additional Network Points.																																		
<b>ADVERTISING DATE:</b>	Thursday 07 February 2013																																		
<b>DEPARTMENT:</b>	Knowledge and Information Management, COO Office																																		
<b>DESCRIPTION OF SERVICES</b>	<p><b>SPECIFICATIONS</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">DESCRIPTION</th> <th style="width: 30%;">QUANTITY</th> </tr> </thead> <tbody> <tr> <td>Installation of a new network point</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Labelling of a network point</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Additional network cabling (per meter)</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Additional Fly Lead</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Additional Patch Cord</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Additional Brush Panel</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Additional Patch Panel</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Testing / Fixing a Faulty Network Point</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Trunking (per meter)</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Installation of a New Fibre Link</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Additional Fibre Cabling (per meter)</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Testing / Splicing of a Fibre Link</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Call out fee (if applicable)</td> <td style="text-align: center;">*****</td> </tr> <tr> <td>Emergency Call out fee (if applicable)</td> <td style="text-align: center;">*****</td> </tr> <tr> <td>Labour (if applicable)</td> <td style="text-align: center;">*****</td> </tr> <tr> <td>Transportation Costs (per kilometre) (Only applicable to remote sites)</td> <td style="text-align: center;">p/km</td> </tr> </tbody> </table>	DESCRIPTION	QUANTITY	Installation of a new network point	1	Labelling of a network point	1	Additional network cabling (per meter)	1	Additional Fly Lead	1	Additional Patch Cord	1	Additional Brush Panel	1	Additional Patch Panel	1	Testing / Fixing a Faulty Network Point	1	Trunking (per meter)	1	Installation of a New Fibre Link	1	Additional Fibre Cabling (per meter)	1	Testing / Splicing of a Fibre Link	1	Call out fee (if applicable)	*****	Emergency Call out fee (if applicable)	*****	Labour (if applicable)	*****	Transportation Costs (per kilometre) (Only applicable to remote sites)	p/km
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**EVALUATION  
CRITERIA**

All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:

<b>BBBEE Status level of contributor</b>	<b>Number of points (80/20 system)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
<b>Non-complaint contributor</b>	0

**1. FUNCTIONALITY SCORING CRITERIA**

The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 12 points is not scored for functionality the quotation will be rejected and not considered for further evaluation. These criteria shall only be determined whether a quotation will be eligible for further evaluation and will not influence the points scored for Price

<b>NO</b>	<b>DESCRIPTION</b>	<b>WEIGHTS</b>	<b>MINIMUM SCORE</b>
1	The service providers experienced and track record of similar or relevant works 1-2 years = 3 points 3 -5 years =5 points 6 years plus = 10points	10	
2	Experience and qualifications of individual members involved.	10	
	<b>TOTAL</b>	20	12

<b>OTHER DOCUMENTS REQUIRED:</b>	<ul style="list-style-type: none"> <li>• Original, valid Tax clearance certificate</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Complete MBD 4, MBD 6.1, MBD 8 and MBD</li> </ul>
<b>CLOSING DATE</b>	Friday 15 March 2013 @ 14:00
<b>DELIVERY PERIOD</b>	Delivery period after date of official order.....days
<b>SUBMISSION OF QUOTES</b>	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
<b>ENQUIRIES:</b>	Contact Person: Sandile Mtshali Cell Number: 011 951 2552 / 083 488 9471 Email Address: Sandile.mtshali@mogalecity.gov.za



**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER FOR THE INSTALLATION AND MAINTENANCE OF ADDITIONAL NETWORK POINTS IN MOGALE CITY LOCAL MUNICIPALITY**

**BIDDER'S NAME:** .....

**CLOSING DATE:** Friday 15 March 2013

**CLOSING TIME:** 14:00

**QUOTATION N0:** COO (IT) 02/2013

DESCRIPTION OF WORK	QUANTITY	PRICE (Including VAT)
Installation of a new network point	1	
Labelling of a network point	1	
Additional network cabling (per meter)	1	
Additional Fly Lead	1	
Additional Patch Cord	1	
Additional Brush Panel	1	
Additional Patch Panel	1	
Testing / Fixing a Faulty Network Point	1	
Trucking (per meter)	1	
Installation of a New Fibre Link	1	
Additional Fibre Cabling (per meter)	1	
Testing / Splicing of a Fibre Link	1	
Call out fee (if applicable)	*****	
Emergency Call out fee (if applicable)	*****	
Labour (if applicable)	*****	
Transportation Costs (per kilometre) (Only applicable to remote sites)	p/km	
<b>TOTAL</b>	<b>R</b>	

\_\_\_\_\_  
SIGNATURE OF BIDDER

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CAPACITY OF BIDDER

**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

NAME OF THE BIDDER: ..... TEL/ CELL NO: .....

CONTACT PERSON ..... FAX NUMBER.....