



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/16

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: ES (LED) 05/2013
QUOTATIONS ARE HEREBY INVITED FROM EXPERIENCED SERVICE PROVIDER/S FOR SUPPLY, DELIVERY AND INSTALLATION OF TWO (2) SCANPRO 2000 MICRO – FICHE READERS FOR BUILDING CONTROL SECTION.

Advertising date: Thursday 6 June 2013

Closing date and time: Friday 14 June 2013 @ 14:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest.**
 - **MBD 6.1: B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**

If the MBD forms are not completed & submitted, your quotation will be rejected.

- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ: ES(LED) 05/2013 Quotations are hereby invited from experienced service providers for the supply, delivery and installation of two (2) scanpro 2000 micro-fiche readers for building control section.
ADVERTISING DATE:	Thursday 6 June 2013
DEPARTMENT:	Economic Services: Building Control Section
	<p><u>PROJECT SPECIFICATIONS</u></p> <hr style="border: 1px solid black;"/> <p>1. ScanPro 2000</p> <p>Type: Ultra Compact, desktop, digital, microforms scanner for positive and negative formats.</p> <p>Microform Types : Fiche, Jackets, Ultra Fiche, Micro Opaques, Aperture Card</p> <p>Application Robust design for public use, heavy gauge metal throughout, steel bearings for smooth sturdy performance, no lenses, external brackets, levers, rings, switches, wires exposed to the operator.</p> <p>Screen Size Any size Windows compatible video display (CRT or LCD).</p> <p>Viewing Real time viewing of high resolution microfilm image at all magnifications.</p> <p>Magnifications Single integrated zoom lens 7X to 54X or 7X to 105X</p> <p>Image Rotation Optical 360° image rotation and Digital 360° image rotation .</p> <p>Focus Control Full automatic or manual (selectable).</p> <p>Scanning Speed (all magnifications) High resolution 300 dpi¹ scan in one second.</p> <p>Scanning Resolutions (dpi) ¹: (selectable) 150, 200, 300, 400, or 600</p>

File Formats :

JPEG, PDF, TIFF, TIFF compressed, TIFF G4, PDF multi-page, TIFF multi-page (all TIFF formats).

Scan Mode:

Grayscale (256 levels), Grayscale enhanced (256 levels), Bi-tone.

Film Controller

Integrated digital controller uses steel bearings to provide smooth precision film image positioning.

2. PowerScan 2000 Software (standard)

- ❖ **Magnifier:** One CLICK to magnify any text or image detail and view at up to 500%.
- ❖ **Customizable toolbar with Save and Recall settings:** One CLICK recall of settings for any microform application.
- ❖ **TRUE-viewâ:** Live image editing. See all image adjustments right on the viewing screen and see exactly what you will get when you scan, save, or print, also called **What You See Is What You Get** editing.
- ❖ **SPOT-Edit:** Live image editing for selected text and pictures (all other areas remain unchanged)
- ❖ **Multiple output capability:** Laser print, e-mail, saves to: USB pen drive, CD. Customizable individual controls.
- ❖ **Automatic controls for microforms:** Focus, brightness, contrast, straighten, cropping, one CLICK image adjustment.
- ❖ **Automatic controls for microfilm (requires motorized carrier):** Image advance, image framing, automatic rewind.
- ❖ **Secure screen mode (administrator selectable):** "Locks Down" view screen so operator cannot access desktop.
- ❖ **Administrative controls to customize how the ScanPro operates:** Select which features are operator available.
- ❖ **On-screen help menu (operator selectable):** Detailed on-screen explanation for all control buttons.
- ❖ **Shortcut keys:** Keyboard short cuts for many common tasks.

3. Auto-Scan plug in Software (optional): Auto-Scan addition

- **Automatic scanning requires UCC300 carrier [16/35mm film] or UCC400 carrier [16mm/35mm/cartridge film]**
- **Auto naming:** Specify the name for scan images.
- **Selectable File Types:** JPEG, PDF, TIFF, TIFF compressed.
- **Automatic Image Adjustment (selectable):** Brightness, Contrast.
- **Scan Speed Control:** Select best automatic scanning speed for film and computer resources.
- **Scan Control (selectable):** Specify the number of images to scan or scan the entire roll.

Film Carriers:

Combination fiche/aperture card carrier

Compatible Operating Systems:

Windows 2000, XP, Vista, Vista 64

Scanner-to-PC Connection

High speed, firewire connection to computer (Firewire card included with purchase).

Dimensions

12"W x 16 "D x 7.5 "H (305mm x 406mm x 190mm).

Weight: 19lbs (9Kg).

Power: 100-240VAC 50/60HZ.

Illumination Lamp

Warranted for the life of the product

PowerScan 2000 software Updates:

No charge software updates for the life of the product.

File Management:

Temporary files are deleted from hard drives at the end of each session.

Low power consumption:

20 watts (includes power management controls).

Remote access (standard):

Operate the ScanPro 2000 from any remote location using a computer with internet access.

Security (scanner and roll film carrier):

Security slot accepts standard security cable lock (not included).

Energy Star:

Registered with EPA as being energy efficient

The ScanPro 2000 optical resolution of 300dpi is specified using the industry standard "at document" measurement, the alternative "at sensor" dpi resolution measurement is 7,257dpi for ALL magnifications

**COMPATIBILITY: ScanPro 2000 Recommended Computer Specifications**

Processor Speed: +2GHz Pentium, or AMD or Higher

Computer Memory (RAM): 1GB Memory or Higher

Hard Drive: 80 GB HD or Higher

Optical Media : CD R/W

Monitor : VGA/SVGA/XSVGA

<p>FUNCTIONALITY EVALUATION CRITERIA:</p>	<p>Operating Systems : WIN 2000, XP, Vista 32bit and 64bit, Win 7 32bit and 64bit Computer-to-Scanner connection : Firewire (1394a)</p> <p>ScanPro 2000 Recommended Computer Specifications With AUTO-Scan</p> <p>Automatic scanning requires a lot of computer resources. If the computer resources are not sufficient, scanning speed will be reduced. The recommendations shown here are meant as a guide to selecting computer resources for your application. Recommended Computer System for Scan Speeds from 12 - 30 Images per minute.</p> <p>Processor Speed : Pentium 4 3.4 GHz -- Intel Core2 Duo E6750 (2.66GHz, 1333MHz FSB) or higher Computer Memory (RAM) : 2GB DDR2-533 -- 4GB DDR3 Non-ECC SDRAM, 800MHz Hard Drive : 160 GB SATA, 7200 RPM HD with Cache -- 160 GB SATA, 10,000 RPM 3.0Gb/s HD with Cache Optical Media : 24X CDRW/DVD Combo -- 24X CDRW/DVD Combo Monitor : SVGA/XSVGA -- SVGA/XSVGA</p> <p>Operating Systems : WIN2000, XP, Vista 32/64, Win7 32/64 -- WIN2000, XP, Vista 32/64, Win7 32/64 Computer-to-Scanner connection : Firewire(1394a) -- Firewire(1394a)</p> <p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBEE level of contribution <ul style="list-style-type: none"> ○ Previous experience in this field as well as references (6 points). ○ Resources available to execute this project (4 points) <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality Criteria mentioned. A bidder that scores less than 5 points in respect of functionality will be disqualified. If any criterion is rated zero points, the tenderer will be rejected, even if the required 5 out of 10 points are achieved.</p> <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBEE) for attaining the BBEE status level of contribution in accordance with the table below:</p>
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		BBBEE Status level of contributor	Number of points(80/20 system)
		1	20
		2	18
		3	16
		4	12
		5	8
		6	6
		7	4
		8	2
		Non –complaint contributor	0
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 8, and MBD 9 • Copy of latest municipal account • Schedule (fixed prices including Vat) 		
CLOSING DATE AND TIME:	Friday 14 June 2013 at 14h00		
DELIVERY PERIOD	Delivery period after the date of official orderdays / weeks		
DELIVERY ADDRESS	Building Control Offices, Ellerines Building, Cnr Human and Monument Street, Krugersdorp.		
SUBMISSION OF QUOTES	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp		
ENQUIRIES	Glaudi Turner at (011) 951-2004/ 083 271 8667 glaudi.turner@mogalecity.gov.za		

Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid

Name of Bidder:

Tel No/ Cell No:

Contact Person

Fax Number

Residential Address

Postal Address

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E-mail address:

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Signature

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Date



PRICING SCHEDULE:

Bidder's Name:.....

Closing Date: Friday 14 June 2013

Quotation NO: ES (LED) 05/2013

Closing Time: 14:00

ITEM	PRICE PER UNIT	QUANTITIES	TOTAL PRICE INCLUDING VAT
Micro-fiche Readers (as per specifications)		2	

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Signature

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Date