



Ref: Maropeng Mokhatla (SCM)  
Tel: (011) 951-2541/2014/16

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**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: IEM (MHS) 04/2013**

**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE MAINTENANCE OF LANDFILL GAS PROBES AND MONITORING OF LANDFILL GAS MIGRATION AT LUIPAARDSVLEI LANDFILL SITE AT WINDSOR ROAD, MOGALE CITY FOR A PERIOD OF 36 MONTHS.**

**Advertising date: Tuesday 25 September 2012**

**Closing date and time: Wednesday 03 October 2012**

**Compulsory Briefing Session: Will be held on Friday 28 September 2012 at 10:00 at the Luipaardsvlei Landfill Site Windsor Road, Mogale City**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

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**The following conditions will apply:**

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- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least thirty (60) days from date of your offer.**
- **Price(s) quoted must be firm and must be inclusive of VAT.**
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
  - **MBD 4: Declaration of interest;**
  - **MBD 6.1: B-BBEE Status Level of Contribution.**
  - **MBD 8: Declaration of bidders past supply chain management practices**
  - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

- **As from the 7 December 2011, all Service providers / contractors must submit valid, certified copies of their BBBEE certificates from an accredited BBBEE verification agency with their tender submission.** Failure to submit a BBBEE certificate will lead to forfeiture (loss) of the preference points.
- In the instance of Exempted Micro Enterprises (EME) (turnover less than R 5m) a letter from a professional, registered accountant/ auditor in order to qualify for preference points.
- **Electronic (e-mailed or faxed) quotations are not accepted.**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	RFQ – IEM(MHS) 04/2013 Quotations are hereby invited from service providers for the maintenance of landfill gas probes and monitoring of landfill gas migration at Luipaardsvlei Landfill Site, Windsor Road Mogale City			
<b>ADVERTISING DATE:</b>	Tuesday 25 September 2012			
<b>DEPARTMENT</b>	Integrated Environmental Management – Municipal Health Services			
<b>DESCRIPTION OF WORK</b>	<b>PROJECT SPECIFICATIONS</b>			
	Item	Sub clause	Description	Schedule A
	1	1.1	Geographical Position	LUIPAARDSVLEI LANDFLL SITE, WINDSOR ROAD Mogale City.
		1.2	Contract period:	Thirty six(36) months
		1.3	Material and parts used	All gas analysers, material or parts used must be of commercial quality and SABS approved
		1.4	Maintenance & Replacement	REPLACEMENT OF SEVEN (7) DAMAGED PROBES WITH PVC PROBES
		1.5	Monitoring methods and parameters	All the tests must be carried out in accordance with methods prescribed by SABS referred to in the Standard Act,1982(Act 30 of 1982)
		1.6	Monitoring and Reporting	Quarterly gas monitoring of fourteen (14) landfill gas probes and adjacent buildings. Quarterly gas monitoring report with recommendations of mitigation measures.

1.7	Manpower	Suitably qualified personnel must be utilized. All the labour must be supplied by the service provider
1.8	Accreditation	THE SERVICE PROVIDER MUST BE REGISTERED WITH RELEVANT PROFESSIONAL BODY

**1. SERVICE TO BE SUPPLIED**

- Replacement of seven (7) damaged landfill gas monitoring probes
- Quarterly monitoring of fourteen (14) landfill gas probes and adjacent buildings for a period of thirty-six (36) months
- One (1) landfill gas monitoring report per quarter

**2. GUARANTEE**

The supplier shall offer a guarantee on the material and workmanship for at least twelve (12) months. The guarantee must imply that any fault that develops due to structural or craftsmanship will be rectified at the bidder's expense.

**3. GENERAL**

The following information in respect of all products offered shall be submitted by the tenderer:

	YES / NO (If no please specify)
5.1. Name the manufacturer and country of manufacture	
5.2. Does the commodity offered comply with the specification?	
5.3. Does the product bear the SABS mark?	
5.4. If the offer does not comply with the specification, in what way does it differ?	

**FUNCTIONALITY SCORING**

The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 10 points is not scored for functionality, quotation will be rejected and not considered for further evaluation. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.

<b>NO.</b>	<b>DESCRIPTION</b>	<b>WEIGHTS</b>	<b>MINIMUM SCORE</b>
1	Previous experience of the service provider in the field as well as references	10	
2.	Staffing profile, level of expertise of staff	05	
3.	Related infrastructure and equipment available to execute this project.	05	
	<b>TOTAL</b>	<b>20</b>	<b>10</b>

<b>EVALUATION CRITERIA</b>	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th><b>BBBEE Status level of contributor</b></th> <th><b>Number of points(80/20 system)</b></th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr> <td><b>Non –complaint contributor</b></td> <td><b>0</b></td> </tr> </tbody> </table>	<b>BBBEE Status level of contributor</b>	<b>Number of points(80/20 system)</b>	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	<b>Non –complaint contributor</b>	<b>0</b>
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8	2																				
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<b>QUOTATION PRICE</b>	Price including VAT not to exceed R200 000.00 for the contract period of 36 months.
<b>OTHER DOCUMENTS REQUIRED:</b>	<ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1, MBD 8 and MBD 9</li> <li>• Copy of latest municipal account</li> <li>• Price schedule (fixed prices including Vat)</li> </ul>
<b>CLOSING DATE AND TIME</b>	Wednesday 03 October 2012 at 11:00
<b>COMPULSORY BRIEFING SESSION</b>	Will be held on the <b>Friday 28 September 2012 at 10:00</b> at Luipaardsvlei Landfill Site Windsor Road, Mogale City
<b>DELIVERY PERIOD</b>	Delivery period after date of order.....days/weeks
<b>SUBMISSION OF QUOTES</b>	Tender box 1 Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
<b>ENQUIRIES:</b>	Livy Mapodile <b>Cell:</b> 083 299 6677 / 011 951 2164 <b>e-mail:</b> livy.mapodile@mogalecity.gov.za

## PRICING SCHEDULE

Pease submit a comprehensive price proposal that must include the following Components:

NO:	DESCRIPTION	PRICE incl. VAT	TOTAL PRICE incl. VAT
1.	Replacement of seven (7) landfill gas probes	Price per probe R	Total price R
2.	Labour Charges		
3.	Traveling Expenses		
4.	Repair cost where applicable		
5.	Any other Components (please specify)		
6.	Compilation of one gas monitoring report per quarter  1. Year 1..... 2. Year 2..... 3. Year 3.....	Price per one(1) quarterly report	Price for all four(4) quarterly report in a year
7.	Quarterly visits for the purpose of monitoring/testing landfill gas at three (3) adjacent buildings  1. Year 1.....Building 1 Building 2 Building 3	Price of each building per quarter	Price for all four(4) quarterly visits in a year

	2. Year 2..... Building 1 Building 2 Building 3 3. Year 3..... Building 1 Building 2 Building 3		
<b>8.</b>	Quarterly visits for the purpose of monitoring/testing all fourteen (14) landfill gas probes  1. Year 1..... 2. Year 2..... 3. Year 3.....	<b>Price for each quarterly visit</b>	<b>Price for all four(4) quarterly visits in a year</b>

**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for thirty (60) days.
- Electronic (e-mailed or faxed) quotations are not accepted.

NAME OF THE BIDDER: .....

CONTACT PERSON: .....

TEL/ CELL NO: .....

FAX NO: .....

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SIGNATURE OF BIDDER

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CAPACITY OF BIDDER