



Ref: Mapula Sebola (SCM-Admin Assistant)

Tel: (011) 951-2541/2177/14

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: EM (SP) 02/2014**

**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE SUPPLY OF BUSES (65-SEATER) TO TRANSPORT PARTICIPANTS TO AND FROM PUBLIC PARTICIPATION MEETINGS FROM 22 APRIL 2014 TO 05 MAY 2014 FOR MOGALE CITY LOCAL MUNICIPALITY**

**Advertising date: Friday 11 April 2014**

**Closing date and time: Wednesday 16 April 2014 @ 11:00**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

**The following conditions will apply:**

- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- **A valid, original tax clearance certificate must be attached.**
- **Attach the municipal account / lease agreement**
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
  - **MBD 4: Declaration of interest;**
  - **MBD 6.1 B-BBEE Status Level of Contribution.**
  - **MBD 8: Declaration of bidders past supply chain management practices**
  - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	RFQ- EM (SP) 02/2014 For 65 Seater buses to transport participants to and from public participation meetings from 22 April 2014 to 02 May 2014.																				
<b>ADVERTISING DATE:</b>	Friday 11 April 2014																				
<b>DEPARTMENT:</b>	Department: Political Support Services: Section: Speakers Office																				
<b>EVALUATION CRITERIA:</b>	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" data-bbox="576 865 1317 1283"> <thead> <tr> <th><b>BBBEE Status level of contributor</b></th> <th><b>Number of points(80/20 system)</b></th> </tr> </thead> <tbody> <tr><td align="center">1</td><td align="center">20</td></tr> <tr><td align="center">2</td><td align="center">18</td></tr> <tr><td align="center">3</td><td align="center">16</td></tr> <tr><td align="center">4</td><td align="center">12</td></tr> <tr><td align="center">5</td><td align="center">8</td></tr> <tr><td align="center">6</td><td align="center">6</td></tr> <tr><td align="center">7</td><td align="center">4</td></tr> <tr><td align="center">8</td><td align="center">2</td></tr> <tr><td align="center"><b>Non –complaint contributor</b></td><td align="center"><b>0</b></td></tr> </tbody> </table>	<b>BBBEE Status level of contributor</b>	<b>Number of points(80/20 system)</b>	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	<b>Non –complaint contributor</b>	<b>0</b>
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5	8																				
6	6																				
7	4																				
8	2																				
<b>Non –complaint contributor</b>	<b>0</b>																				
	<p><b>FUNCTIONALITY SCORING</b></p> <p>The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. If the minimum of 22 points is not scored for functionality the quotation will be rejected. A bidder that scores less than 22 points in respect of functionality will be disqualified. If any total criteria is rated zero points, the tenderer will be rejected, even if the required 22 out of 45 points are achieved</p>																				

	No.	Description	Weight	Minimum Score				
	1.	<ul style="list-style-type: none"> <li>Attach the Route Permit for the required (number of buses varies per venue and per date) of 65 seater buses to be used for the duration of the contract. (2 points route per bus)</li> </ul>	10					
	2.	<ul style="list-style-type: none"> <li>Attach copy of valid license disc for each bus (2 point per disc per bus)</li> </ul>	10					
	3.	<ul style="list-style-type: none"> <li>Attach the copy of the driver's valid license for the each bus (2 points each)</li> </ul>	10					
	4.	Attach the public drivers permit (PRDP)	5					
	5.	Infrastructure and Resources available either owned or rented buses (2 points per bus availability) <table border="1" data-bbox="597 1102 1049 1171"> <tr> <td data-bbox="597 1102 824 1136">Owned</td> <td data-bbox="824 1102 1049 1136">10</td> </tr> <tr> <td data-bbox="597 1136 824 1171">Rented</td> <td data-bbox="824 1136 1049 1171">5</td> </tr> </table>	Owned	10	Rented	5	10	
Owned	10							
Rented	5							
	Total	45	22					
For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned.								
<b>OTHER DOCUMENTS REQUIRED:</b>	<ul style="list-style-type: none"> <li>Original, valid tax clearance certificate</li> <li>Company registration documents</li> <li>Copies of ID's of shareholders</li> <li>Completed MBD 4, MBD 6.1, MBD 8 and MBD 9</li> <li>Copy of latest municipal account</li> <li>Schedule (fixed prices including Vat)</li> </ul>							
<b>CLOSING DATE AND TIME:</b>	Wednesday 16 April 2014 at 11h00							
<b>SUBMISSION OF QUOTES</b>	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp							

<b>ENQUIRIES</b>	Mr. Thabo Rabapane Tel: (011) 668-0515 Cell: 081 033 0977 Email: <a href="mailto:thabo.rabapane@mogalecity.gov.za">thabo.rabapane@mogalecity.gov.za</a>
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**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.

NAME OF THE BIDDER: \_\_\_\_\_ TEL/ CELL NO: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

RESIDENTIAL ADDRESS:

POSTAL ADDRESS

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\_\_\_\_\_  
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E- MAIL ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**BUS ALLOCATION FOR 2014/15 IDP/BUDGET PROCESS – MAYORAL ROAD SHOWS**

<i>Date</i>	<i>Time</i>	<i>Area</i>	<i>Clustered Wards</i>	<i>Venues</i>	<i>Number of buses</i>	<i>Pick-up points</i>	<i>Unit Price</i>	<i>Total Price (Vat incl)</i>
Tuesday 22/04/2014	17H30	Swanneville	1 & 2	Lusaka Hall	1 x 65 bus	Ward 1 Office, Ext. 5, Block 9		
Wednesday 23/04/2014	17H30	Rietvallei (2&3)	3	Patrick Mashego	1 x 65 bus	Rietvallei Park, Ward 34 Office		
			34					
		Kagiso South	6	Chief Mogale Community Hall	1 x 65 bus	Bosele, Phuthaditjaba, Boipelo, W.D Oliphants		
			11					
			12					
Thursday 24/04/2014	17H30	Kagiso West	9	Kagiso Hall	1 x 65 bus	Sonap, Ward 13 Office		
			10					
			13					
			19					
Saturday 26/04/2014	10H00	Magaliesburg	31	Magaliesburg Civic Centre	1 x 65 bus	Masakhane, Kamel Estate, Orient Butchery, Golden Harvest, GaMogale		
	10H00	Tarlton	30	Nelson Mandela Hall	1 x 65 buses	Norman, Kwagafontein, Tsakane, Block Six, Smokedown, Orient Hills		
	10H00	Kromdraai	32	Kromdraai Community Hall	1 x 65 bus	Tweefontein, Tuisnyana, Sterkfontein		
	10H00	Muldersdrift	23	Muldersdrift	1 x 65 bus	Driefontein, Ethembaletu, Muldersdrift Spar		

## EM (SP) 02/2014

			29	MPCC		<b>Henningklip</b>		
			33			<b>1 x 65 bus</b>	<b>Rhenoes, Joe Slovo, Nooitgedacht, Elandsdrift</b>	
Tuesday 29/04/2014	17H30	Munsieville	24	Munsieville Community Hall	<b>1 x 65 bus</b>	<b>School Board, Thuto Lefa, Roimaspala</b>		
			25					
			27					
Saturday 03/05/2014	14H00	Hekpoort	32	Hekpoort Community Hall	<b>1 x 65 bus</b>	<b>Sunders, Bekker, Dizozong, Net Plant, Haartebees, Dam Hoek, Mpantlane</b>		
Monday 05/05/2014	18H00	Krugersdorp West	20	Burgershoop Hall	<b>1 x 65 bus</b>	<b>Krugersdorp West</b>		
			26					

Signature: \_\_\_\_\_

Date: \_\_\_\_\_