



Ref: Ofentse Matsose (SCM)

Tel: (011) 951-2541/2014/2177

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: I (F) 02/2014**

**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR REPAIR/ TESTING AND CERTIFYING OF TRUCK MOUNTED CRANE (FASSI F1)**

**Advertising date: Thursday 11 July 2013**

**Closing date and time: Monday 22 July 2013 @ 14:00**

**Compulsory Briefing Session will be held on Tuesday 16 July 2013 at 10:00 at  
1 Tudor Road Chamdor Yard Fleet Mechanical Section**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

**The following conditions will apply:**

- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
  - **MBD 4:Declaration of interest;**
  - **MBD 6.1 B-BBEE Status Level of Contribution.**
  - **MBD 6.2 Declaration Certificate for Local Content**
  - **MBD 8:Declaration of bidders past supply chain management practices**
  - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>ADVERTISING DATE:</b>	Thursday 11 July 2013																																
<b>DEPARTMENT:</b>	Department: Infrastructure : Section: Fleet Mechanical																																
<b>DESCRIPTION OF SERVICES</b>	<p><b>BACKGROUND</b></p> <p>The truck mounted Crane Nissan UD MC 611 registration number PLG 301 GP is utilize in infrastructure at the Roads &amp; Storm water section and the crane must undergo a annual fitness test to comply to the OHS ACT 83 OF 1993 Lifting and Driven machinery regulation 18 (5). The crane a FASSI F1 must undergo repairs before it can undergo the fitness test.</p> <p><b>SCOPE OF WORK</b></p> <p>Repair work to be done on truck mounted crane (FASSI F1) which must undergo Repairs before it can undergo Fitness test</p> <table border="1"> <thead> <tr> <th>NO</th> <th>DESCRIPTION OF WORK</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Inspect main boom cylinder</td> </tr> <tr> <td>2</td> <td>Check &amp; Replace main boom pins &amp; bushes</td> </tr> <tr> <td>3</td> <td>Inspect inner boom cylinder</td> </tr> <tr> <td>4</td> <td>Inspect inner boom &amp; inner pins &amp; bushes</td> </tr> <tr> <td>5</td> <td>Check Extension boom cylinder</td> </tr> <tr> <td>6</td> <td>Check Extension boom</td> </tr> <tr> <td>7</td> <td>Replace extension boom guides &amp; bolts</td> </tr> <tr> <td>8</td> <td>Repair valve bank spools sticky</td> </tr> <tr> <td>9</td> <td>Repair control levers, links, saddles extension arms</td> </tr> <tr> <td>10</td> <td>Replace damage knobs and symbols</td> </tr> <tr> <td>11</td> <td>Repair swivel clamp</td> </tr> <tr> <td>12</td> <td>Repair outrigger cylinders Left / Right</td> </tr> <tr> <td>13</td> <td>Check and replace damage symbols</td> </tr> <tr> <td>14</td> <td>Check and replace load symbols</td> </tr> <tr> <td>15</td> <td>Replace load hook &amp; Safety catch</td> </tr> </tbody> </table>	NO	DESCRIPTION OF WORK	1	Inspect main boom cylinder	2	Check & Replace main boom pins & bushes	3	Inspect inner boom cylinder	4	Inspect inner boom & inner pins & bushes	5	Check Extension boom cylinder	6	Check Extension boom	7	Replace extension boom guides & bolts	8	Repair valve bank spools sticky	9	Repair control levers, links, saddles extension arms	10	Replace damage knobs and symbols	11	Repair swivel clamp	12	Repair outrigger cylinders Left / Right	13	Check and replace damage symbols	14	Check and replace load symbols	15	Replace load hook & Safety catch
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<p><b>The</b></p>	<p><b>Companies submitting quotes must comply with the following registrations:</b></p> <ul style="list-style-type: none"> <li>• Registration from Department of labour certificate of Examining and testing of lifting machines.</li> <li>• Engineering Council of South Africa registered Lifting Machinery inspector in terms of engineering profession Act 2000 (Actno.46 of 2000).</li> <li>• Leesa Lifting equipment engineering association of South Africa</li> <li>• Proof of the accreditation certificate must submitted with the quotation documents.</li> <li>• If no proof of accreditation is submitted quotations will not be accepted.</li> <li>• A six(6) month warranty must be submitted for repair works done on truck mounted crane.</li> <li>• Repair work must be done according to Manufactures specifications.</li> </ul>																		
<p><b>FUNCTIONALITY EVALUATION CRITERIA</b></p>	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> <li>○ 80 points for Price</li> <li>○ 20 points for BBBEE level of contribution</li> </ul> <p>The below mentioned criteria regarding functionality are required for responsiveness. If the minimum of 06 points is not scored for functionality the proposal will be rejected.</p> <p>A bidder that scores less than 06 points in respect of functionality will be disqualified. If any criterion is rated zero points, the tenderer will be rejected, even if the required 06 out of 10 points are achieved.</p> <ul style="list-style-type: none"> <li>○ Previous experience in this field as well as references (3 points).</li> <li>○ Resources available to execute this project (4 points)</li> </ul> <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. A bidder that scores less than 06 points in respect of functionality will be disqualified.</p> <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points</p>																		

	<p>will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" data-bbox="539 360 1289 779"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td><b>Non –complaint contributor</b></td><td><b>0</b></td></tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	<b>Non –complaint contributor</b>	<b>0</b>
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<p><b>OTHER DOCUMENTS REQUIRED:</b></p>	<ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1, MBD 8 and MBD 9</li> <li>• Copy of latest municipal account</li> <li>• Schedule (fixed prices including Vat)</li> </ul>																				
<p><b>COMPLETION PERIOD</b></p>	<p>Completion period after the date of official order .....days / week</p>																				
<p><b>CLOSING DATE AND TIME:</b></p>	<p>Monday 22 July 2013 at 14h00</p>																				
<p><b>SUBMISSION OF QUOTES</b></p>	<p>Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp</p>																				
<p><b>ENQUIRIES</b></p>	<p>Christo Steyn Cell: 073 903 1305 Email: <a href="mailto:christo.steyn@mogalecity.gov.za">christo.steyn@mogalecity.gov.za</a></p>																				

**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

Name of Bidder: .....

Tel No/ Cell No: .....

Contact Person .....

Fax Number .....

Residential Address

Postal Address

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.....  
.....  
.....

.....  
.....  
.....  
.....

E-mail address:

.....

.....

.....

Signature

Date



**BIDDER'S NAME:** .....

**CLOSING DATE:** Monday 22 JULY 2013

**CLOSING TIME:** 14:00

**QUOTATION NO:** I (F) 02/2014

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	PRICE (Including VAT)
1	Inspect main boom cylinder	1	
2	Check & Replace main boom pins & bushes	1	
3	Inspect inner boom cylinder	1	
4	Inspect inner boom & inner pins & bushes	1	
5	Check Extension boom cylinder	1	
6	Check Extension boom	1	
7	Replace extension boom guides & bolts	1	
8	Repair valve bank spools sticky	1	
9	Repair control levers, links, saddles extension arms		
10	Replace damage knobs and symbols	1	
11	Repair swivel clamp	1	
12	Repair outrigger cylinders Left / Right	2	
13	Check and replace damage symbols	1	

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16	Check mast bush	1	
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18	Replace damage hydraulic pipes & check for hydraulic oil leaks	1	
19	Service & replace oil filters & hydraulic oil	XXXXXXXXXX	
20	Ultra Sonic test	XX XXXXXXXX	
21	Load & visual test of crane	XX XXXXXXXX	
22	X – Ray of structure repair (films & certificate)	XXXXXXXXXXXX	
23	Fit load stickers on crane	XXXXXXXXXXXX	
24	Labour	XXXXXXXXXXXX	
GRAND TOTAL (Including VAT)			R

.....  
Signature of person authorized to sign a quotation

.....  
Date