



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2177/2541/2014

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM (MHS) 03/2014

**QUOTATIONS ARE HEREBY INVITED FROM EXPERIENCED AND COMPETENT SERVICE PROVIDER/S
IN THE FIELD OF WASTE MANAGEMENT FOR WASTE COLLECTION SERVICE POINT SURVEY TO BE
CONDUCTED WITHIN DEFINED PROJECT AREA.**

Advertising date: Monday 05 May 2014

Closing date and time: Wednesday 14 May 2014 @ 14:00

**Compulsory Briefing Session will be held on Thursday 08 May 2014 09:00am Diem Boardroom at
Coronation Park corner Coronation and Paardekraal road, Krugersdorp.**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest.**
 - **MBD 6.1: B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ: IEM (MHS) 03/2014 Quotations are hereby invited from experienced and competent service provider/s in the field of Waste Management for waste collection service point survey to be conducted within defined project area.
ADVERTISING DATE:	Monday 05 May 2014
DEPARTMENT:	Integrated Environmental Management
	<p align="center">Terms of reference</p> <p>1. Introduction Mogale City Local Municipality (MCLM) invites experienced and competent service providers in the field of Waste Management to submit quotations for waste collection service point survey to be conducted within defined project area.</p> <p>Scope of work</p> <ul style="list-style-type: none"> ○ Capture the number of refuse bins or bags from collection routes and from each and every street on the scheduled rounds. ○ Provide training to people who will be capturing the number of refuse bins and routes. ○ Produce GPS Track Logs in GPS exchange Format (*.gpx), GIS ArcView Shape Files (WGS84; Decimal Degrees) and area maps (A3 Colour in pdf format) for each collection route that indicate refuse truck pickup points; number of refuse bins or bags per pickup point; and waste service point locations ○ Submit a comprehensive <i>status quo</i> report of the surveyed areas, routes and the maps of the collection area and clearly indicate the total number of refuse bins or bags in relation to the number of households/businesses being serviced ○ Participate in an internal workshop to discuss the findings of the <i>status quo</i> report ○ Submit a final report with recommendations and future studies as well as lessons learned from the assignment ○ <p>Technical Requirements</p> <ul style="list-style-type: none"> ○ Demonstrate the understanding of the scope of the work ○ Demonstrate experience and track record with references ○ Quotation should include the methodology or approach envisaged in addressing the requirements of the scope of work ○ A brief company profile and successful completed similar projects with references

	<ul style="list-style-type: none"> ○ Project cost should include clear cost estimates on each area aspect of the project and detailed tasks to be carried out and how long it will take to complete the task as well the critical milestones ○ Outline the milestones and critical assignments within the main project ○ Regular report back meetings and reports on completion of the milestone <p>Project Area</p> <ul style="list-style-type: none"> ○ Kagiso all extensions ○ Azaadville ○ Munsieville ○ Tarlton ○ Hekpoort ○ Magaliesburg ○ Ga Mogale ○ Muldersdrift ○ Krugersdorp CBD only 																						
<p>POINT SCORING</p>	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBBEE level of contribution <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" data-bbox="564 1218 1291 1688"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non –compliant contributor</td><td>0</td></tr> <tr><td></td><td></td></tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	Non –compliant contributor	0		
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7	4																						
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Non –compliant contributor	0																						
<p>FUNCTIONALITY EVALUATION CRITERIA</p>	<p>The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications. Failure to score the minimum of 15 points out of 25 points will lead to non – compliance and non-responsiveness of bidders.</p> <p>If any total criteria are zero rated points, the tenderer will be rejected, even if the required 15 out of 25 points are received.</p>																						

	NO.	DESCRIPTION	WEIGHTS	MINIMUM SCORE
	1	The service provider must provide proof of previous experience or track record relating to waste collection points survey or similar projects, three(3) references with contact details (3 points per project)	09	
	2.	Related equipment available to execute this project.	10	
	3.	Staffing profile, level of expertise of staff <ul style="list-style-type: none"> • Waste management practitioner with experience in waste collection survey or similar project • Qualification in waste management/transport/environment related or any relevant field (3 points each) 	06	
	TOTAL		25	15
<p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria. For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.</p>				
PRICING SCHEDULE	Project price should include clear cost on each area aspect of the project and detailed tasks to be carried out.			
COMPLETION PERIOD	The completion period of days after receipt of official order will bedays.			

RFQ: IEM (MHS) 03/2014

OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 8, and MBD 9 • Copy of latest municipal account • Schedule (fixed prices including Vat)
CLOSING DATE AND TIME:	Wednesday 14 May 2014 @ 14:00
SUBMISSION OF QUOTES	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp
ENQUIRIES	Dominic Nyokana at (011) 951 – 2115/083 764 3687 or E - mail: dominic.nyokana@mogalecity.gov.za

Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

Name of Bidder: Tel No/ Cell No:

Contact Person Fax Number

Residential Address

Postal Address

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E-mail address:

Signature: Date: