



Ref: Ofentse Matsose: (SCM)

Tel: (011) 951-2541/2014/2177

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM (P) 04/2014

QUOTATIONS ARE HEREBY INVITED FROM REGISTERED COMPOST AND FERTILIZERS FOR THE SUPPLY OF COMPOST AND FERTILIZERS TO MOGALE CITY LOCAL MUNICIPALITY PARKS SECTION ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF TWO (2) YEARS.

Advertising date: Wednesday 28 May 2014

Closing date and time: Thursday 05 June 2014 @ 14:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM

Civic Centre

Corner Market & Commissioner Streets, Krugersdorp

Upper Level West Wing

Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE
CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	IEM (P) 04/2014 For the supply of compost and fertilizers to Mogale City Local Municipality Parks section on an as and when required basis for a period of two (2) years																				
ADVERTISING DATE:	Wednesday 28 May 2014																				
DEPARTMENT:	Integrated Environmental Management: Parks Section																				
DESCRIPTION OF SERVICES	<p><u>SPECIFICATIONS ON QUALITY</u></p> <ul style="list-style-type: none"> Compost shall be of properly decayed organic material, free from waste, weeds, high salt levels, and shall have pH of more than 5 and less than 7. SABS Approved. <table border="1"> <thead> <tr> <th>Description</th><th>QTY</th></tr> </thead> <tbody> <tr> <td>Bulk compost 100% organic and weed free delivered in Coronation Park</td><td>6m3</td></tr> <tr> <td>Compost per bag 30dm3 delivered in Coronation Park</td><td>Per bag</td></tr> <tr> <td>L.A.N. fertilizer</td><td>50 kg per bag</td></tr> <tr> <td>Superphosphate fertilizer</td><td>50kg per bag</td></tr> <tr> <td>Bonemeal</td><td>50kg per bag</td></tr> <tr> <td>2:3:2 Fertilizer</td><td>50kg per bag</td></tr> <tr> <td>3:1:5 Fertilizer</td><td>50 kg per bag</td></tr> </tbody> </table>	Description	QTY	Bulk compost 100% organic and weed free delivered in Coronation Park	6m3	Compost per bag 30dm3 delivered in Coronation Park	Per bag	L.A.N. fertilizer	50 kg per bag	Superphosphate fertilizer	50kg per bag	Bonemeal	50kg per bag	2:3:2 Fertilizer	50kg per bag	3:1:5 Fertilizer	50 kg per bag				
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POINT SCORING	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> 80 points for Price 20 points for BBBEE level of contribution <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1"> <thead> <tr> <th>BBBEE Status level of contributor</th><th>Number of points(80/20 system)</th></tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non –complaint contributor</td><td>0</td></tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	Non –complaint contributor	0
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FUNCTIONALITY EVALUATION CRITERIA	<p>The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications. Failure to score the minimum of 12 points out of 20 points will lead to non – compliance and non-responsiveness of bidders.</p> <p>If any total criteria are zero rated points, the tenderer will be rejected, even if the required 12 out of 20 points are received.</p>		
	NO.	DESCRIPTION	WEIGHTS
	1	<p>The service provider must provide proof of previous experience or track record relating to supply of compost and fertilizers or similar projects,</p> <p>(1 point for every year)</p>	05
	2.	<p>Successfully executed compost and fertilizer, supply and delivery contracts</p> <p>(1 point for each contract)</p>	05
	3.	<p>Resources to produce and deliver compost.</p> <p>(5 Points compost site) (2 points for every delivery Truck)</p>	10
		TOTAL	20
<p>12</p> <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price</p>			
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 • Copy of latest municipal account • Schedule (fixed prices including Vat) 		
DELIVERY PERIOD	Delivery Period after receipt of official order _____ Weeks / Days		
DELIVERY ADDRESS	Coronation Park Offices: Corner Coronation and Paardekraal road, Krugersdorp.		
CLOSING DATE AND TIME:	Thursday 05 June 2014 @ 14:00		
SUBMISSION OF QUOTES	<p>Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp</p>		

ENQUIRIES	Leon van Zyl contact details: 011 951-2109 / 0833063419 or e-mail leonvanzyl@mogalecity.gov.za Mogale City Parks
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Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

Name of Bidder: Tel No/ Cell No:

Contact Person Fax Number

Residential Address

Postal Address

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E-mail address:

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Signature

Date



PRICING SCHEDULE

Quotation No: IEM (P) 04/2014

Closing Date: 05 June 2014

Closing Time: 14:00

Description	QTY	Unit Price	Total Price inclusive of VAT
Bulk compost 100% organic and weed free delivered in Coronation Park	6m3		
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NAME OF BIDDER

CAPACITY OF BIDDER

SIGNATURE