

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM (IWM) 03/2019

QUOTATIONS ARE INVITED FROM SERVICE PROVIDERS FOR THE MONITORING OF LANDFILL GAS MIGRATION PER QUARTER FOR A PERIOD OF TWELVE (12) MONTHS AT LUIPAARDSVLEI LANDFILL SITE, MOGALE CITY.

Advertising date: Wednesday 12 September 2018

Closing date and time: Tuesday 18 September 2018 @ 14:00PM

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box

The following conditions will apply:

1. Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
2. To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
3. According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points
4. **Quotations will be evaluated in accordance with the Preferential Procurement Policy Framework Act:2000 Preferential Procurement Regulations, 2017**
4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond:
(b) And EME or QSE
(2) A quotation that fails to meet any prequalifying criteria will be unacceptable.
5. All suppliers of goods & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ www.csd.gov.za
6. Bidders must ensure compliance with their tax obligations.
7. Bidders are required to submit their unique personal identification number (PIN) issued by SRS to enable the organ of state to view the taxpayer's profile and status
8. Application for tax compliance status (TCS) OR PIN NO: may also be made via E-filing. In order to use this provision, Taxpayers will need to register with SARS as E-Fileers through the website..WWW.SARS.GOV.ZA.
9. Foreigner suppliers must complete the pre-award questionnaire in PART B:3
10. The entity & all directors/Shareholders to submit municipal accounts not more than 90 days in arrears or lease agreement reflecting responsibility of municipal charges.

11. Bidders may submit a printed TCS CERTIFICATE together with the bid. bids where consortia/ sub-contractors are involved, each party must submit a separate TCS certificate /Pin & CSD summary report/number.
12. CSD Summary report must be attached
13. No late quotations delivered after the official closing date and time will be accepted.
14. Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
15. Price(s) quoted must be firm and must be inclusive of VAT.
16. A firm delivery period must be indicated.
17. All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the documents below:
18. Bidders must print the following documents from MCLM website under quotations.
 - **MBD 1. Invitation to bid**
 - **MBD 4. Declaration of interest**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
 - **Sworn Affidavit: B-BBEE-EME.**
 - **Authority of Signatory**

If the MBD forms are not completed & submitted, your quotation will be rejected.

19. No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	IEM (IWM) 03/2019 Monitoring of Landfill Gas Migration Per Quarter for a period of twelve (12) months		
ADVERTISING DATE:	Wednesday 12 September 2018		
DEPARTMENT:	Department: Integrated Waste Management		
DESCRIPTION OF SERVICE	1. PROJECT SPECIFICATIONS		
	Item	Sub clause	Description
	1	1.1	Geographical Position
			LUIPAARDSVLEI LANDFLL SITE, WINDSOR ROAD Mogale City.
		1.2	Contract period:
			Twelve(12) months
		1.3	Material and parts used
			All gas analysers, material or parts used must be of commercial quality and SABS approved
		1.4	Monitoring methods and parameters
			All the tests must be carried out in accordance with methods prescribed by SABS referred to in the Standard Act,1982(Act 30 of 1982)
	1.5	Monitoring and Reporting	
		Quarterly gas monitoring of twenty (20) landfill gas probes and adjacent buildings. Quarterly gas monitoring report with recommendations of mitigation measures.	
	1.6	Manpower	
		Suitably qualified personnel must be utilized. All the labour must be supplied by the service provider	
	2. SABS ASSESSMENT CERTIFICATE		
	Should a bidder not be a SABS-permit holder, SABS assessment certificate not older than twelve (12) months to the effect that his quality management system, manufacturing facilities and quality control comply with the requirements of SABS must be submitted with the quotation.		
	3. SERVICE TO BE SUPPLIED/ SCOPE OF WORK		
	20. Quarterly monitoring of twenty (20) landfill gas probes and adjacent buildings for a period of twelve (12) months		
	21. One (1) landfill gas monitoring report per quarter		
	4. GUARANTEE		
	The supplier shall offer a guarantee on the material and workmanship for at least twelve (12) months. The guarantee must imply that any fault that develops due to structural or craftsmanship will be rectified at the bidder's expense.		

5. GENERAL

The following information in respect of all products offered shall be submitted by the bidder:

	YES / NO (If no please specify)
5.1. Name the manufacturer and country of manufacture	
5.2. Does the commodity offered comply with the specification?	
5.3. Does the product bear the SABS mark?	
5.4. If the offer does not comply with the specification, in what way does it differ?	

TECHNICAL EVALUATION CRITERIA

- The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications.
- Non-compliant bidders will be rejected after this phase and not continue to price scoring.
These criteria shall only determine whether a tender will further be evaluated and will not influence the points scored on Price

No.	Description	Weight	Minimum Score
1.	Previous experience of the service provider/company in the field and list of references	1 to 2 years = 2 points 3 to 4 years = 4 points 5 years plus = 5 points	2
		Sub-Total: 5 points	
2.	Staff profile and level of expertise of the staff	Staff profile and level of expertise indicated: 5 points	5
		Sub-Total: 5 points	
	GRAND TOTAL	10 POINTS	7

- The purpose of the comparison is to ensure a meaningful evaluation; bidders are requested to furnish detailed information of substantiation of compliance to the evaluation criteria. The service provider should at least score the minimum of 07 points out of the 10 points in order to be considered to the next evaluation phase.
- If any criterion is rated zero points, the tenderer will be rejected, even if the required 07 out of 10 points are achieved.

<p>POINT SCORING</p>	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below: The RFQ will be evaluated on the basis of the 80/20-point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBBEE level of contribution <table border="1" data-bbox="605 331 1300 793"> <thead> <tr> <th>B-BBEE Status Level of Contributor</th> <th>Number of points (80/20 system)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>20</td> </tr> <tr> <td>2</td> <td>18</td> </tr> <tr> <td>3</td> <td>16</td> </tr> <tr> <td>4</td> <td>12</td> </tr> <tr> <td>5</td> <td>8</td> </tr> <tr> <td>6</td> <td>6</td> </tr> <tr> <td>7</td> <td>4</td> </tr> <tr> <td>8</td> <td>2</td> </tr> <tr> <td>Non-compliant contributor</td> <td>0</td> </tr> </tbody> </table>	B-BBEE Status Level of Contributor	Number of points (80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	Non-compliant contributor	0
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<p>PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCUREMENT</p>	<p>QUOTATIONS WILL BE EVALUATED IN ACCORDANCE WITH THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT:2000 PREFERENTIAL PROCUREMENT REGULATIONS, 2017</p> <p>4(1) If an organ of state decides to apply prequalification to advance certain designated groups, that organ must advertise the quotation with specific condition that only one or more of the following bidders may respond:</p> <p>(b) An EME</p> <p>(2) A quotation that fails to meet any prequalifying criteria will be unacceptable.</p>																				
<p>COMPULSORY RETURNABLE DOCUMENTS REQUIRED:</p>	<ul style="list-style-type: none"> • Company registration documents • Certified Copies of ID's of members/directors • Completed MBD 1, MBD 4, MBD 6.1, MBD 8, MBD 9 • MBD 1. Invitation to bid • MBD 4. Declaration of interest. • MBD 6.1 B-BBEE Status Level of Contribution. • MBD 8: Declaration of bidders past supply chain management practices. • MBD 9: Certificate of independent bid determination. • Schedule (fixed prices including Vat) • Authority of Signatory must be completed and signed in case of a business not sole proprietor or one-person business or board of director's resolution authorizing signature to sign off the bid documents. • Copy of latest municipal account and/or signed lease agreement by both parties. • The bidding entity as well as all its directors must submit Municipal account which is not more than three (3) months in arrears or valid lease agreement which is in the name of the business and/or the directors, which must stipulate the responsibility of payment of municipal services. <ul style="list-style-type: none"> ➢ If the responsibility of payment of municipal services is that of the tenant/lessee, please provide proof of payment of those services. ➢ If the business operates from the different address as per CIPC document, affidavit must be provided 																				

CLOSING DATE AND TIME	Tuesday 18 September 2018 @ 14:00PM
SUBMISSION OF QUOTES	Tender box Reception Desk of SCM Unit Upper Level West Wing Civic Centre Krugersdorp
ENQUIRIES:	Livy Mapodile @ (011) 951 2164 /083 299 6677 email:livy.mapodile@mogalecity.gov.za

CONDITIONS:

- All prices quoted must be **inclusive of VAT**.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- All prices quoted must be valid for sixty (60) days from date of your offer
- **Bidder must attach the Central Supplier Database (CSD) registration summary report.**
- **Bidders must attach TCS Pin no (Tax Compliance Status).**
- **Bidders must attach municipal account or lease agreement as mentioned above.**

Name of Bidder:

Tel No/ Cell No :.....

Contact Person

Fax Number

Residential Address

Postal Address

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.....

E-mail address:

Supplier Number (CSD) MAAA:

Tax Compliance Status (TSC) Pin:

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Signature

.....

Date



RFQ: IEM (IWM) 03/2019

CLOSING DATE AND TIME: Tuesday 18 September 2018 @ 14:00PM

PRICE PROPOSAL
(All quotation prices must be VAT Inclusive)

MONITORING OF LANDFILL GAS MIGRATION PER QUARTER FOR A PERIOD OF TWELVE (12) MONTHS AT LUIPAARDSVLEI LANDFILL SITE, MOGALE CITY.

Pease submit a comprehensive price proposal that must include the following Components:

- Quarterly visits for the purpose of monitoring/testing twenty (20) landfill gas probes
- Quarterly visits for the purpose of monitoring/testing landfill gas at the adjacent buildings
- Compilation of one gas monitoring report per quarter
- Labour Charges
- Traveling Expenses
- Repair cost where applicable
- Any other Components

NAME OF BIDDER:

TEL:

SIGNATURE OF BIDDER

CAPACITY OF BIDDER