



Ref: Maropeng Mokhatla (SCM – Demand Management)

Tel: (011) 951-2177/2541/2014/16

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: IEM (P) 11/2015

QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER FOR THE SUPPLY, DELIVERY AND INSTALLATION OF UV ABSORPTION OZONE (O₃) ANALYZER AND CONDUCT ONSITE TRAINING TO MUNICIPAL HEALTH SECTION.

Advertising date: Wednesday 25 March 2015

Closing date and time: Wednesday 8 April 2015 @ 14:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
 - Price(s) quoted must be firm and must be inclusive of VAT.
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest.**
 - **MBD 6.1: B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

| | | | |
|-----------------------------|--|---------------------------------------|--|
| RFQ NUMBER: | RFQ: IEM (P) 11/2015 For the supply, delivery, installation an Ozone (O ₃) Analyzer and conduct and onsite training to Municipal Health Section | | |
| ADVERTISING DATE: | Wednesday 25 March 2015 | | |
| DEPARTMENT: | Integrated Environmental Management: Municipal Health Section | | |
| DESCRIPTION OF GOODS | SCOPE OF WORK: PURCHASE OF UV ABSORPTION OZONE ANALYZER | | |
| | SUB CLAUSE | DESCRIPTION | SPECIFICATIONS |
| | 1. | UV Absorption O ₃ Analyzer | <p>GENERAL:</p> <ul style="list-style-type: none"> • Ranges: Min: 0-100 ppb Full scale • Max: 0-10 ppm Full scale (selectable, dual ranges and auto ranging supported) • Measurement Units: ppb, ppm, µg/m³, mg/m³ (selectable) • Zero Noise: < 0.2 ppb (RMS)* • Span Noise: < 0.5% of reading (RMS) above 100 ppb • Lower Detectable Limit: < 0.4 ppb* • Zero Drift: < 1.0 ppb/24 hours • Span Drift: < 1% of reading/24 hours • Lag Time: < 10 seconds • Rise and Fall Time: < 20 seconds to 95% • Linearity: 1% of full scale • Precision: <0.5% of reading above 100 ppb • Sample Flow Rate: 800 cm³/min ±10% • Power requirements: 220V • USB Output • Data export must be MSEXcel compatible • 1 year Onsite Maintenance and Repair Guarantee (for periods less than 24hrs breakdown) and Replacement Guarantee (for periods exceeding 24hrs breakdown) |

| | 2. | | <p>Delivery & Installation: To be delivered and installed and fully functional/operational within seven (7) days from the date of official order.</p> | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|--|-----------------------------------|--------------------------------|---|----|---|----|---|----|---|----|---|---|---|---|---|---|---|---|-----------------------------------|----------|
| | 3. | | <p>Onsite Training: Onsite training for two (2) officials on operations & maintenance requirements; data downloading and interpretation</p> | | | | | | | | | | | | | | | | | | | | |
| POINTS SCORING | <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBBEE level of contribution <table border="1" data-bbox="597 936 1338 1352"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non –complaint contributor</td><td>0</td></tr> </tbody> </table> | | | BBBEE Status level of contributor | Number of points(80/20 system) | 1 | 20 | 2 | 18 | 3 | 16 | 4 | 12 | 5 | 8 | 6 | 6 | 7 | 4 | 8 | 2 | Non –complaint contributor | 0 |
| | BBBEE Status level of contributor | Number of points(80/20 system) | | | | | | | | | | | | | | | | | | | | | |
| 1 | 20 | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 18 | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 16 | | | | | | | | | | | | | | | | | | | | | | |
| 4 | 12 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 8 | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 6 | | | | | | | | | | | | | | | | | | | | | | |
| 7 | 4 | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 2 | | | | | | | | | | | | | | | | | | | | | | |
| Non –complaint contributor | 0 | | | | | | | | | | | | | | | | | | | | | | |
| FUNCTIONALITY EVALUATION CRITERIA | <ul style="list-style-type: none"> • The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to the specifications. • Non-compliant bidders will be rejected after this phase and not continue to price scoring. The criteria shall only determine whether a tender will further be evaluated and will not influence the points scored on Price. • If any total minimum score for any criterion is rated zero points, the tenderer will be rejected, even if the required 14 out of 28 points are achieved. | | | | | | | | | | | | | | | | | | | | | | |

| NO. | DESCRIPTION | WEIGHTS | MINIMUM SCORE |
|---|---|--|--|
| 1 | <ul style="list-style-type: none"> • Number of years in business associated with the supply of Air Quality Equipment (1 point for every year- max 5 points) • 1 year Onsite Maintenance and Repair Guarantee (for periods less than 24hrs breakdown) and Replacement Guarantee (for periods exceeding 24hrs breakdown) (5 points if guarantee is for replacement or repairs; 1 point if guarantee is does not cover replacement) • Equipment complying with minimum specifications as follows: <ul style="list-style-type: none"> ○ Ranges: Min: 0-100 ppb Full scale (2 points; Not full scale – 1 point) ○ Lower Detectable Limit: < 0.4 ppb (2 points; < 0.5 ppb; >0.5ppb – 1 point) ○ Zero Drift: < 1.0 ppb/24 hours (2 points; < 0.2 ppb; >0.2ppb – 1 point) ○ Precision: <0.5% of reading above 100 ppb (2 points; < 0.6%; >0.6% – 1 point) ○ Data export must be MSExcel compatible (2 points data compatible; 1 point not compatible) • Onsite training for two (2) officials on operations & maintenance requirements; data downloading and interpretation (5 points for full training; 1 point for partial training) | <p style="text-align: center;">5</p> <p style="text-align: center;">5</p> <p style="text-align: center;">5</p> <p style="text-align: center;">2</p> <p style="text-align: center;">2</p> <p style="text-align: center;">2</p> <p style="text-align: center;">2</p> <p style="text-align: center;">5</p> | <p style="text-align: center;">3</p> <p style="text-align: center;">5</p> <p style="text-align: center;">1</p> <p style="text-align: center;">1</p> <p style="text-align: center;">1</p> <p style="text-align: center;">1</p> <p style="text-align: center;">1</p> |
| | TOTAL | 28 | 14 |
| <ul style="list-style-type: none"> • For the purpose of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information on substantiation of compliance to the evaluation criteria. The service provider should at least score a minimum of 14 points out of the 28 in order to be considered in the next evaluation phase. | | | |

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|----------------------------------|---|
| | <ul style="list-style-type: none"> All information and particulars necessary to properly evaluate the tender must be furnished on submission. Incomplete particulars and documents required substantiating or insufficient documentary proof thereof will be construed to mean that the service provider is forfeiting the evaluation points in that regard. |
| OTHER DOCUMENTS REQUIRED: | <ul style="list-style-type: none"> Original, valid tax clearance certificate Company registration documents Copies of ID's of shareholders Completed MBD 4, MBD 6.1, MBD 8, and MBD 9 Copy of latest municipal account Schedule (fixed prices including Vat) |
| CLOSING DATE AND TIME: | Wednesday 8 April 2015 at 14h00 |
| DELIVERY PERIOD | Delivery period after the date of official orderdays. |
| SUBMISSION OF QUOTES | Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp |
| ENQUIRIES | Marina Grobler contact details: 011 951-2107 / 084 832 2223 or e-mail marina.grobler@mogalecity.gov.za |

Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

Name of Bidder:

Tel No/ Cell No:

Contact Person

Fax Number

Residential Address

Postal Address

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E-mail address:

PRICING SCHEDULE

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|--------------------------------------|---|
| Name of Bidder: | Closing Date: Wednesday 8 April 2015 |
| Quotation N0: IEM (P) 11/2015 | Closing Time: 14:00 |

| Description | Price |
|--|-------------|
| 1 x UV absorption Ozone (O ₃) Analyzer | |
| One (1) day Onsite Training | |
| Installation | |
| | 14% Vat |
| | Total Price |

SIGNATURE

DATE