



Ref: Maropeng Mokhatla (SCM – Demand Management)

Tel: (011) 951-2177/2541/2014/16

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: SS (SR) 12/2015

QUOTATIONS ARE HEREBY INVITED FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF TEN (10) MOVABLE STEEL GRAND STANDS FOR RIETVALLEI 2 & 3 SPORTS COMPLEX.

Advertising date: Friday 29 May 2015

Closing date and time: Monday 8 June 2015 @ 14:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
 - The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
 - To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
 - No late quotations delivered after the official closing date and time will be accepted.
 - Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
 - Price(s) quoted must be firm and must be inclusive of VAT.
 - A firm delivery period must be indicated.
 - A valid, original tax clearance certificate must be attached.
 - This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest.**
 - **MBD 6.1: B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices.**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ: SS (SR) 12/2015 For the supply and delivery of ten (10) steel movable grand stands for Rietvallei 2 & 3 sports complex	
ADVERTISING DATE:	Friday 29 May 2015	
DEPARTMENT:	Social Services Department: Sports & Recreation Section	
DESCRIPTION OF SERVICES	ITEM	DESCRIPTION
	Grand stand	<p>Five (5) Tier: 3m (L) x 2.31m (H)x2.41(D)</p> <p>Frame with necessary support: 50/50/5 Angle iron</p> <p>Seating; 150x50x20x2 Lipped channel</p> <p>Painted with green Metalcoat combination primer/topcoat</p>
	Grandstand	<p>Three (3) tier: 3m (L) x 1.5m(H)x1.47 (D)</p> <p>Frame with necessary support: 50/50/5 Angle iron</p> <p>Seating: 150x50x20x2 Lipped channel</p> <p>Painted with green Metalcoat combination primer/topcoat</p>
POINT SCORING	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> • 80 points for Price • 20 points for BBBEE level of contribution 	

FUNCTIONALITY EVALUATION CRITERIA:	BBBEE Status level of contributor	Number of points(80/20 system)																	
	1	20																	
	2	18																	
	3	16																	
	4	12																	
	5	8																	
	6	6																	
	7	4																	
	8	2																	
	Non –compliant contributor	0																	
	<ul style="list-style-type: none"> The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications. Non-compliant bidders will be rejected after this phase and not continue to price scoring. These criteria shall only determine whether a tender will further be evaluated and will not influence the points scored on Price. If any total minimum score for any criteria is zero rated, the tenderer will be rejected, even if the required 8 out of 20 points are achieved. 																		
	<table border="1"> <thead> <tr> <th></th> <th>DESCRIPTION</th> <th>WEIGHTS</th> <th>MINIMUM SCORE</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>References in respect of services rendered to other sport facilities Reference letters grand stands supplied and delivered 2 grand-stands = 2 points 4 grand-stands = 4 points 5 grand-stands plus = 10 points</td> <td style="text-align: center;">16</td> <td></td> </tr> <tr> <td>2.</td> <td>Logistical and administrative capacity Sufficient resources to render the complete service to MCLM <ul style="list-style-type: none"> Transport (own/hired) </td> <td style="text-align: center;">4</td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td style="text-align: center;">20</td> <td style="text-align: center;">8</td> </tr> </tbody> </table>		DESCRIPTION	WEIGHTS	MINIMUM SCORE	1.	References in respect of services rendered to other sport facilities Reference letters grand stands supplied and delivered 2 grand-stands = 2 points 4 grand-stands = 4 points 5 grand-stands plus = 10 points	16		2.	Logistical and administrative capacity Sufficient resources to render the complete service to MCLM <ul style="list-style-type: none"> Transport (own/hired) 	4			TOTAL	20	8		
	DESCRIPTION	WEIGHTS	MINIMUM SCORE																
1.	References in respect of services rendered to other sport facilities Reference letters grand stands supplied and delivered 2 grand-stands = 2 points 4 grand-stands = 4 points 5 grand-stands plus = 10 points	16																	
2.	Logistical and administrative capacity Sufficient resources to render the complete service to MCLM <ul style="list-style-type: none"> Transport (own/hired) 	4																	
	TOTAL	20	8																
	<ul style="list-style-type: none"> The purpose of the comparison is to ensure a meaningful evaluation; bidders are requested to furnish detailed information of substantiation of compliance to the evaluation criteria. The service provider should at least score the minimum of 8 points out of the 20 points in order to be considered to the next evaluation phase. All information and particulars necessary to properly evaluate the tender must be furnished on submission. Incomplete particulars and documents required substantiating or insufficient documentary proof thereof will be construed to mean that the service provider is forfeiting the evaluation points in that regard. 																		

OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> • Original, valid tax clearance certificate • Company registration documents • Copies of ID's of shareholders • Completed MBD 4, MBD 6.1, MBD 8, and MBD 9 • Copy of latest municipal account • Schedule (fixed prices including Vat)
CLOSING DATE AND TIME:	Monday 8 June 2015 at 14h00
DELIVERY PERIOD	Delivery period after the date of official orderdays
DELIVERY ADDRESS	Rietvallei 2 & 3 Sports Complex, Mogale City
SUBMISSION OF QUOTES	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp
ENQUIRIES	Nene Seboko @ 071 855 4773 or nene.seboko@mogalecity.gov.za

Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

Name of Bidder:

Tel No/ Cell No:

Contact Person

Fax Number

Residential Address

Postal Address

.....
.....
.....
.....

.....
.....
.....
.....

E-mail address:

.....

Signature

.....

Date



Name of Bidder:	Closing Date: 8 June 2015
Quotation No: SS (SR) 12/2015	Closing Time: 14:00

ITEM	DESCRIPTION	PRICE PER UNIT	QUANTITY	TOTAL PRICE
Grand stand	Five (5)Tier: 3m (L) x 2.31m (H)x2.41(D) Frame with necessary support: 50/50/5 Angle iron Seating; 150x50x20x2 Lipped channel Painted with green metal coat combination primer/topcoat		8	
Grand stand	Three (3) tier: 3m (L) x 1.5m(H)x1.47 (D) Frame with necessary support: 50/50/5 Angle iron Seating: 150x50x20x2 Lipped channel Painted with green metal coat combination primer/topcoat		2	
	TOTAL PRICE INCL. VAT			

.....
Signature

.....
Date