



Ref: Ofentse Matsose (SCM-Demand Management)

Tel: (011) 951-2541/2177/16/14

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: EM (SP) 04/2016
QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE SUPPLY OF BUSES (65-SEATER) TO TRANSPORT PARTICIPANTS TO AND FROM PUBLIC PARTICIPATION MEETINGS FROM 7 MAY 2016 TO 15 MAY 2016 FOR MOGALE CITY LOCAL MUNICIPALITY.

Advertising date: Thursday 21 April 2016

Closing date and time: Friday 29 April 2016 @ 14:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- **A valid, original tax clearance certificate must be attached.**
- **Attach the municipal account / lease agreement**
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4: Declaration of interest;**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8: Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ: EM (SP) 04/2016 For supply of buses (65 Seater) to transport participants to and from public participation meetings from 7 May 2016 to 15 May 2016.																				
ADVERTISING DATE:	Thursday 21 April 2016																				
DEPARTMENT:	Department: Political Support Services: Section: Speakers Office																				
DESCRIPTION OF SERVICES	Supply of buses (65 Seater) to transport participants to and from public participation meetings from 7 April 2015 to 15 May 2016																				
POINT SCORING	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1"> <thead> <tr> <th>BBBEE Status level of contributor</th><th>Number of points(80/20 system)</th></tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non –complaint contributor</td><td>0</td></tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	Non –complaint contributor	0
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7	4																				
8	2																				
Non –complaint contributor	0																				
FUNCTIONALITY EVALUATION CRITERIA	<p>The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications.</p> <p>Failure to score the minimum of 25 points out of 40 points will lead to non – compliance and non- responsiveness of bidders.</p> <p>If any total criteria are zero rated points, the tenderer will be rejected, even if the required 25 out of 40 points are received.</p> <p>These criteria shall only determine whether a quotation will be eligible for further evaluation and will not influence the points scored on Price.</p>																				

	No.	Description	Weight	Minimum Score				
	1.	<ul style="list-style-type: none">Attach the Route Permit as per 65-seater bus, (number of buses varies per venue and per date) for the duration of the contract. (Minimum of 5 points per route permit per bus)	10	5				
	2.	<ul style="list-style-type: none">Attach copy of valid license disc for each bus Minimum of 1 x 65- seater bus = 5 points 2 x 65 –seater buses or more = 10 points	10	5				
	3.	<ul style="list-style-type: none">Attach the copy of the valid driver’s license for the each bus (5 points each)	10	5				
	4.	Attach the public drivers permit (PRDP) (5 points each)	5	5				
	5.	Infrastructure and Resources available either owned or rented buses For owned attach proof of registration for the 65-seater buses For rented attach letter of intent from the hiring company for 65-seater buses (5 points per bus availability) <table><tr><td>Ow ned</td><td>5</td></tr><tr><td>Rented</td><td>5</td></tr></table>	Ow ned	5	Rented	5	5	5
	Ow ned	5						
	Rented	5						
Total		40	25					
For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.								
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none">Original, valid tax clearance certificateCompany registration documentsCertified copies of ID’s of shareholdersCompleted MBD 4, MBD 6.1, MBD 8 and MBD 9Copy of latest municipal accountSchedule (fixed prices including Vat)							
CLOSING DATE AND TIME:	Friday 29 April 2016 at 14h00							

SUBMISSION OF QUOTES	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp
ENQUIRIES	Mr. Thabo Rabapane Tel: (011) 668-0515 Cell: 081 033 0977 Email: thabo.rabapane@mogalecity.gov.za

Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- The price must be inclusive of VAT,

Name of the bidder: _____ Tel/ cell no: _____

Contact person: _____ Fax number: _____

Residential address

Postal address

Email address: _____

Signature: _____

Date: _____

PRICING SCHEDULE**Clustered Wards****2016/2017 IDP/BUDGET PROCESS – MAYORAL ROAD SHOWS**

Date	Area	Clustered Wards	Time	Venue	Number of buses needed	Pick up points	Unit Price	Total Price (vat incl)
Saturday 07/05/2016	Hekpoort	32	14H00	Hekpoort Community Hall	1 x 65-seater	Festive, Bekker, Manharaand, Doringhoek, Mini Market		
Sunday 08/05/2016	Magaliesburg	31	09H00	Magaliesburg Civic Centre	1 x 65-seater	Hartley, Golden Harvest, GaMogale, Golden Valley		
	Tarlton	30	09H00	Nelson Mandela Hall	1 x 65-seater	Norman, Matshelapata, Kwagafontein, Orient Hills, Smokedown		
Monday 09/05/2016	Rietvallei (2 & 3)	3, 34	17H30	Patrick Mashego	1 x 65-seater	2&3 Park, Ward 34 Office		
Tuesday 10/05/2016	Kagiso West	9, 10, 19	17H30	Kagiso Hall	1 x 65-seater	Sonnap, Kagiso Ext. 10		
	Kagiso North including Lanwen Hostel	14, 15	17H30	Kagisanong Hall	1 x 65-seater	Sinqobile Crèche, Lanwen Hostel		
Wednesday 11/05/2016	Munsieville	24, 25, 27	17H00	Munsieville Stadium	1 x 65-seater	School Board, Maspala, Thutolefa, Ext. 4, Pango, Phatsima		
	Krugersdorp West including Makhulugama	20, 26	18H00	Burgershoop Hall	1 x 65 seater	Paul Kruger Hall, Savarite Makhulugama		

Thursday 12/05/2016	Kagiso South and Central	6, 11, 12, 13	17H30	Boipelo Primary	1 x 65-seater	Mosupatsela, Mafaesa, WD Oliphants, Chief Mogale		
Sunday 15/05/2016	Muldersdrift	23, 29, 33	09H00	Muldersdrift MPCC	2 x 65-seater	Henningklip, Driefontein, Ethembaletu, Spar		
						Rhenoes, Joe Slovo, Plot 89, Swartkop		
	Kromdraai	32	09H00	Kromdraai Community Hall	1 x 65-seater	Tweefontein, Tuis- nyana, Sterkfontein		
	<div style="display: flex; justify-content: space-between;"> <div> Person authorised to sign quotations: </div> <div> Total Price Inclusive of VAT: Date: </div> </div>							