



Ref: Ofentse Matsose (SCM-Demand Management)

Tel: (011) 951-2541/2177/16/14

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)
(For publication on Mogale City Website and Notice Boards)

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

RFQ: EM (SP) 02/2016
QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDER/S FOR THE PROVISION OF BUSES (65-SEATER) AS PART OF 2017/18 IDP/BUDGET PROCESS TO BE HELD BETWEEN THE 17TH NOVEMBER 2016 AND 29 NOVEMBER 2016 FOR MOGALE CITY LOCAL MUNICIPALITY.

Advertising date: Wednesday 09 November 2016

Closing date and time: Tuesday 15 November 2016 @ 14:00

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM
Civic Centre
Corner Market & Commissioner Streets, Krugersdorp
Upper Level West Wing
Tender Box 1

The following conditions will apply:

- Quotation documents can be downloaded from the website www.mogalecity.gov.za or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- No late quotations delivered after the official closing date and time will be accepted.
- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- **A valid, original tax clearance certificate must be attached.**
- **Attach the municipal account / lease agreement**
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
 - **MBD 4:Declaration of interest;**
 - **MBD 6.1 B-BBEE Status Level of Contribution.**
 - **MBD 8:Declaration of bidders past supply chain management practices**
 - **MBD 9: Certificate of independent bid determination.**
- If the MBD forms are not completed & submitted, your quotation will be rejected.
- No quotation will be considered from persons in service of the state (MDB 4)

**MOGALE CITY LOCAL MUNICIPALITY
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the services listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

RFQ NUMBER:	RFQ: EM (SP) 02/2017 Provision of buses (65-seater) as part of 2017/18 IDP/Budget process to be held between the 17th November 2016 and 29 November 2016 for Mogale city local Municipality																				
ADVERTISING DATE:	Wednesday 09 November 2016																				
DEPARTMENT:	Department: Political Support Services: Section: Speakers Office																				
DESCRIPTION OF SERVICES	Provision of buses (65-seater) as part of 2017/18 IDP/Budget process to be held between the 17th November 2016 and 29 November 2016 for Mogale city local Municipality.																				
POINT SCORING	<p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points will be for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> <tr><td>Non –complaint contributor</td><td>0</td></tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2	Non –complaint contributor	0
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FUNCTIONALITY EVALUATION CRITERIA	<p>The below mentioned criteria regarding Functionality is required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to specifications.</p> <p>Failure to score the minimum of 25 points out of 40 points will lead to non – compliance and non- responsiveness of bidders.</p> <p>If any total criteria are zero rated points, the tenderer will be rejected, even if the required 25 out of 40 points are received.</p> <p>These criteria shall only determine whether a quotation will be eligible for further evaluation and will not influence the points scored on Price.</p>																				

	No.	Description	Weight	Minimum Score				
	1.	<ul style="list-style-type: none"> Attach the Route Permit as per 65-seater bus, (number of buses varies per venue and per date) for the duration of the contract. (Minimum of 5 points per route permit per bus) 	10	5				
	2.	<ul style="list-style-type: none"> Attach copy of valid license disc for each bus Minimum of 1 x 65- seater bus = 5 points 2 x 65 –seater buses or more = 10 points 	10	5				
	3.	<ul style="list-style-type: none"> Attach the copy of the valid driver’s license for the each bus (5 points each) 	10	5				
	4.	Attach the public drivers permit (PRDP) (5 points each)	5	5				
	5.	Infrastructure and Resources available either owned or rented buses For owned attach proof of registration for the 65-seater buses For rented attach letter of intent from the hiring company for 65-seater buses (5 points per bus availability) <table border="1" data-bbox="619 1294 1050 1368" style="margin-left: auto; margin-right: auto;"> <tr> <td>Owned</td> <td>5</td> </tr> <tr> <td>Rented</td> <td>5</td> </tr> </table>	Owned	5	Rented	5	5	5
Owned	5							
Rented	5							
	Total		40	25				
	For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.							
OTHER DOCUMENTS REQUIRED:	<ul style="list-style-type: none"> Original, valid tax clearance certificate Company registration documents Certified copies of ID’s of shareholders Completed MBD 4, MBD 6.1, MBD 8 and MBD 9 Copy of latest municipal account Schedule (fixed prices including Vat) 							
CLOSING DATE AND TIME:	Tuesday 15 November 2016 at 14h00							

SUBMISSION OF QUOTES	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp
ENQUIRIES	Mr. Thabo Rabapane Tel: (011) 668-0515 Cell: 081 033 0977 Email: thabo.rabapane@mogalecity.gov.za

Conditions:

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.
- The price must be inclusive of VAT,

Name of the bidder: _____ Tel/ cell no: _____

Contact person: _____ Fax number: _____

Residential address

Postal address

Email address: _____

Signature: _____

Date: _____

PRICING SCHEDULE**Clustered Wards****2017/2018 IDP/BUDGET PROCESS**

Date	Area	Clustered Wards	Time	Venue	Number of buses needed	Pick up points	Unit Price	Total Price (incl. VAT)
Thursday 17/11/2016	Rietvallei (2 & 3)	3, 34, 36(west)	17H30	Patrick Mashego	1 x 65-seater	Ext. 2 & 3 park, Ward 34 office		
Saturday 19/11/2016	Hekpoort	32	14H00	Hekpoort Community Hall	1 x 65-seater	Festive, Bekker, Manharaand' Doringhoek, Mini Market		
Sunday 20/11/2016	Magaliesburg	31	09H00	Magaliesburg Civic Centre	1 x 65-seater	Hartley, Golden Harvest, GaMogale, Golden Valley, Orient Hills		
	Tarlton	30	09H00	Nelson Mandela Hall	1 x 65-seater	Norman, Matshelapata, Kwagafontein, Smokedown		
Monday 21/11/2016	Kagiso West	9, 10, 19	17H30	Kagiso Hall	1 x 65 seater	Sonnap, Kagiso Ext. 10		
Tuesday 22/11/2016	Munsieville	24, 25, 27	17H00	Munsieville Stadium	1 x 65-seater	School Board, Maspala, Thuto Lefa		
Wednesday 23/11/2016	Krugersdorp West	20, 26, 38	17H30	Burgershoop Hall	1 x 65-seater	Paul Kruger Hall		

Thursday 24/11/2016	Kagiso South and Central	6, 11, 12, 13	17H30	Boipelo Primary	1 x 65-seater	Mosupatsela, Mafaesa, WD Oliphants, Chief Mogale		
Sunday 27/11/2016	Muldersdrift	23, 33	09H00	Muldersdrift MPCC	2 x 65-seater	Ethembaletu, Spar, Garden World		
	Kromdraai	39	09H00	Kromdraai Community Hall	1 x 65-seater	Henningklip, Driefontein, Tweefontein, Sterkfontein		
Tuesday 29/11/2016	Kagiso North including Lanwen Hostel	14, 15	17H30	Kagisanong Hall	1 x 65-seater	Sinqobile Creche, Lanwen Hostel		
Total Price Inclusive of VAT: R								
Person authorised to sign quotations:						Date:		