



Ref: Maropeng Mokhatla (SCM)

Tel: (011) 951-2541/2014/2177

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS**

**Procurement from R30 000.00 up to a transaction value of R 200 000.00 (including Vat)  
(For publication on Mogale City Website and Notice Boards)**

Kindly furnish Mogale City Local Municipality with a written quotation on the goods listed hereunder:

**RFQ: SS (SR) 07/2016**

**QUOTATIONS ARE HEREBY INVITED FROM SERVICE PROVIDERS FOR THE SUPPLY, DELIVERY AND OFF-LOADING OF FRIDGES AND MICROWAVES TO THE MOGALE CITY LIBRARIES.**

**Advertising date: Tuesday 17 May 2016**

**Closing date and time: Wednesday 25 May 2016 @ 14:00**

The quotation must be submitted on the official quotation document (including all the required annexures) and must be delivered by hand before the official closing date and time to:

The SCM Unit of MCLM  
Civic Centre  
Corner Market & Commissioner Streets, Krugersdorp  
Upper Level West Wing  
Tender Box 1

**The following conditions will apply:**

- Quotation documents can be downloaded from the website [www.mogalecity.gov.za](http://www.mogalecity.gov.za) or collected from the Supply Chain Management Unit, Finance Dept, Civic Centre, Krugersdorp.
- The lowest or any quotations will not necessarily be accepted and MCLM reserves the right to accept the quotation in total or only in part.
- To participate in MCLM's quotation procurement of goods and services, suppliers are requested to register on the MCLM supplier database. Forms available from SCM Unit or website.
- **According to the amended Codes of Good Practice, an Exempted Micro Enterprise (EME) and Qualifying Small Enterprise (QSE) are only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less for EME and not in excess of R50 million for the QSEs and level of Black ownership to claim BEE points**
- No late quotations delivered after the official closing date and time will be accepted.
- **Price(s) quoted must be valid for at least sixty (60) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- A valid, original tax clearance certificate must be attached.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the following forms need to be completed and submitted:
  - **MBD 4: Declaration of interest;**
  - **MBD 6.1 B-BBEE Status Level of Contribution.**
  - **MBD 8: Declaration of bidders past supply chain management practices**
  - **MBD 9: Certificate of independent bid determination.**
  - **If the MBD forms are not completed & submitted, your quotation will be rejected.**
  - **No quotation will be considered from persons in service of the state (MDB 4)**

**MOGALE CITY LOCAL MUNICIPALITY  
REQUEST FOR FORMAL WRITTEN PRICE QUOTATION**

Mogale City Local Municipality requests a quotation on the goods listed hereunder on the Request for Quotation Forms. Please furnish all the information as requested and return the quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

<b>RFQ NUMBER:</b>	SS(SR) 07/2016 For the supply, delivery and off-loading of fridges and microwaves to the Mogale city libraries.																		
<b>ADVERTISING DATE:</b>	Tuesday 17 May 2016																		
<b>DEPARTMENT:</b>	Social Services: Sports and recreation																		
<b>DESCRIPTION OF GOODS</b>	<p align="center"><b>PROJECT SPECIFICATIONS</b></p> <table border="1"> <thead> <tr> <th>QTY</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>10</td> <td><b>Fridge</b> 170 lt double door Dimensions 156cm x 52 cm Colour=Silver</td> </tr> <tr> <td>11</td> <td><b>Microwave Oven</b> Industrial -1000w, Height=520*406*309mm Weight=25kg Colour=Silver</td> </tr> </tbody> </table>	QTY	Description	10	<b>Fridge</b> 170 lt double door Dimensions 156cm x 52 cm Colour=Silver	11	<b>Microwave Oven</b> Industrial -1000w, Height=520*406*309mm Weight=25kg Colour=Silver												
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<b>POINT SCORING</b>	<p>The RFQ will be evaluated on the basis of the 80/20 point system as stipulated in the Preferential Procurement Policy Framework Act.</p> <ul style="list-style-type: none"> <li>o 80 points for Price</li> <li>o 20 points for BBBEE level of contribution</li> </ul> <p>All quotations received will be evaluated on the 80/20 point scoring basis. The 80 points for Price and 20 points are for Broad Based Black Economic Empowerment (BBBEE) for attaining the BBBEE status level of contribution in accordance with the table below:</p> <table border="1"> <thead> <tr> <th>BBBEE Status level of contributor</th> <th>Number of points(80/20 system)</th> </tr> </thead> <tbody> <tr><td>1</td><td>20</td></tr> <tr><td>2</td><td>18</td></tr> <tr><td>3</td><td>16</td></tr> <tr><td>4</td><td>12</td></tr> <tr><td>5</td><td>8</td></tr> <tr><td>6</td><td>6</td></tr> <tr><td>7</td><td>4</td></tr> <tr><td>8</td><td>2</td></tr> </tbody> </table>	BBBEE Status level of contributor	Number of points(80/20 system)	1	20	2	18	3	16	4	12	5	8	6	6	7	4	8	2
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8	2																		

<b>FUNCTIONALITY EVALUATION CRITERIA</b>		<b>Non –compliant contributor</b>	<b>0</b>	<ul style="list-style-type: none"> <li>• The below mentioned criteria regarding functionality are required for responsiveness and therefore eligibility for the next stage of evaluation. This is done to determine the ability of each bidder to successfully execute the contract according to the specifications.</li> <li>• Non-compliant bidders will be rejected after this phase and not continue to price scoring. The criteria shall only determine whether a tender will further be evaluated and will not influence the points scored on Price.</li> <li>• If any total minimum score for any criterion is rated zero points, the tenderer will be rejected, even if the required 06 out of 10 points are achieved.</li>   <li>• Previous experience in this field as well as references (6 points).</li> <li>• Resources available to execute this project (4 points)</li> </ul> <p>For purposes of comparison and in order to ensure meaningful evaluation, bidders are requested to furnish detailed information in substantiation of compliance to functionality criteria mentioned. These criteria shall only determine whether a quotation will further be evaluated and will not influence the points scored on Price.</p>
<b>OTHER DOCUMENTS REQUIRED:</b>	<ul style="list-style-type: none"> <li>• Original, valid tax clearance certificate</li> <li>• Company registration documents</li> <li>• Copies of ID's of shareholders</li> <li>• Completed MBD 4, MBD 6.1, MBD 6.2 ,MBD 8 and MBD 9</li> <li>• Copy of latest municipal account</li> <li>• Schedule (fixed prices including Vat)</li> </ul>			
<b>DELIVERY PERIOD</b>	Delivery Period after receipt of official order_____ days			
<b>CLOSING DATE AND TIME:</b>	Wednesday 25 May 2016 @ 14:00			
<b>SUBMISSION OF QUOTES</b>	Tender box 1 Reception desk of SCM Unit Civic Centre Krugersdorp			
<b>ENQUIRIES</b>	Nene Seboko @ (011) 951 2505 / Cell: 071 855 4773 or e-mail <a href="mailto:nene.seboko@mogalecity.gov.za">nene.seboko@mogalecity.gov.za</a>			

**PRICING SCHEDULE**

QTY	Description	Price Per unit (Incl. VAT)	Total Price (Incl. VAT)
10	<b>Fridge</b> 170 Lt double door Dimensions 156cm x 52 cm Colour=Silver		
11	<b>Microwave Oven</b> Industrial -1000w, Height=520*406*309mm Weight=25kg Colour=Silver		
<b>Grand Total (Inc. VAT)</b>			

**Conditions:**

- All prices quoted must be **inclusive of VAT**.
- Price(s) quoted must be valid for at least **sixty (60) days** from date of your offer.
- All prices submitted must be fixed prices for the period of the quotation.
- If the price schedule is not signed the quotation will not be considered.
- No Tipp-ex or correction fluid to be used on the quotation documentation- will lead to instant disqualification.
- Quotations completed in pencil will be regarded as invalid.

Name of Bidder: ..... Tel No/ Cell No: .....

Contact Person ..... Fax Number .....

Residential Address ..... Postal Address .....

.....  
 .....  
 .....  
 .....

E-mail address: .....

.....  
 Signature Date

**Delivery to be made at as follows:**

<b>Library</b>	<b>Equipment</b>	<b>Physical address</b>
Azaadville	1 x Fridge 1 x Microwave	551 Taj Mahal St Azaadville 1754
Desmond Tutu	1 x Fridge 1 x Microwave	1476 Mokgatle St Munsieville 1739
Hekpoort	1 x Fridge 1 x Microwave	Raid Centre Hekpoort
Kagiso	1 x Fridge 1 x Microwave	9996 Kagiso Avenue Kagiso 1754
Kagiso Ext.12	1 x Microwave	17185 cor Langeberg& Tsista St Kagiso ext 12
Lewisham	1 x Fridge 1 x Microwave	Cor Victor & Lewis Str Luiopaardsvlei
Lusaka	1 x Fridge 1 x Microwave	2880 Columbia St Lusaka
Magaliesburg	1 x Fridge 1 x Microwave	Ubuntu Arts & Craft Centre Magaliesburg
Muldersdrift	1 x Fridge 1 x Microwave	Plot 138 Rietfontein Rd Muldersdrift
Sakkie Nel	1 x Fridge 1 x Microwave	45 Flemming Avenue Krugersdorp West 1739