



ADVERTISED IN: The Star  
PUBLISHING DATE: **Monday 28 June 2021**  
TENDER NO: F (R) 08/2021

### MOGALE CITY LOCAL MUNICIPALITY

Tenders are hereby invited for the following Office: Financial Services: Revenue

**TENDER NO: F (R) 08/2021**

**TENDERS ARE INVITED FROM EXPERIENCED AND SUITABLY QUALIFIED COMPANIES FOR THE PROVISION OF OUTLETS OR FACILITIES FOR THE RECEIPTING OF MUNICIPAL ACCOUNT PAYMENTS AND THE VENDING OF PREPAID WATER AND ELECTRICITY INCLUDING PROVISION AND MAINTENANCE OF A VENDING SYSTEM FOR A PERIOD OF THREE (3) YEARS.**

**Adjudication: 80/20**

Tenders will be evaluated using functionality evaluation criteria of **40 points** of which the service provider is required to score the minimum of **30 points** in order to be considered for further evaluation. Tenders will be evaluated using the 80/20 preference point system which awards **80 points for Price** and **20 points for attaining the BBBEE status level of contribution** in accordance with the table below:

<b>BBBEE Status level of contributor</b>	<b>Number of points(80/20 system)</b>
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**Documents Collection:** Documents can be downloaded from the e-portal or Mogale City Website.

Technical Enquiries: Nomvuzo Mmemezi  
Tender Documents: Kefilwe Jobeta  
0718846958

Tell: (011) 951 2083 / 083 764 7870  
Tel:(011) 951 2541 /2177 /2014 /

**Documents available:** As from **Tuesday 29 June 2021** on [www.etenders.gov.za](http://www.etenders.gov.za) or [www.mogalecity.gov.za](http://www.mogalecity.gov.za)

**Closing date:** **Thursday 29 July 2021**

**Time: 11:00**

**Tender Box**

Venue: Tender boxes are situated at the reception desk of the Supply Chain Management Unit, situated on the upper level of the West Wing of the Mogale City Civic Centre, Corner Commissioner and Market Streets in Krugersdorp.

## **COMPULSORY TENDER DOCUMENTS:**

1. **Tax Clearance Certificate / Tax Compliance Status documents with Pin.**  
Each company within the Joint Venture / Consortium must submit Tax Clearance Certificate or a copy of Tax Compliance Status document with Pin
2. **Certified Copies of ID's of members/directors (not copy of a copy)**
3. **Copy of company registration documents.**
4. **Copy of the latest Municipal Account, which is not more than three (3) months old at the time of closing.**
5. **The bidding entity as well as all its directors must submit Municipal account that is not more than three (3) months in arrears or valid lease agreement which is in the name of the business and or the directors, which stipulate the responsibility of payment of Municipal services.**
  - 5.1 **If the responsibility of payment of municipal services is that of the tenant / lessee, please provide proof of payment of those services**
  - 5.2 **If the business operates from the different address as per CIPC document, affidavit must be provided.**
6. **Central Supplier Database (CSD) registration summary report**
7. **Authority of Signatory must be attached except in the case of a business not sole proprietors or one-person business or board of director's resolution authorizing signature to sign off the bid documents.**
8. **MBD 4: Declaration of Interest.**
9. **MBD 6.1 Preferential Points**
10. **MBD 8: Declaration of bidders past supply chain management practices.**
11. **MBD 9: Certificate of independent bid determination.**

## **BIDDING TENDER CONDITIONS:**

12. All suppliers of good & services are urged to register in the National Treasury web based Central Suppliers Database with Effect from 1 July 2016 @ [www.csd.gov.za](http://www.csd.gov.za)
13. As per National Treasury Instruction No.4 A of 2016/2017 National Treasury Supplier Database, organs of state must ensure that suppliers awarded business with the State, excluding instances mentioned in paragraph 3.3, are registered on the CSD prior to award letter/purchase order/signed contract being issued.
14. According to the amended Codes of Good Practice, an *Exempted Micro Enterprise (EME)* is only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R10 million or less and level of Black ownership to claim BEE points
15. According to the amended Codes of Good Practice, Qualifying Small Enterprise (QSE) is only required to obtain a sworn affidavit or a certificate issued by Companies Intellectual Property Commission (CIPC) confirming their annual turnover of R50 million or less and level of Black ownership to claim BEE points.
16. A trust, consortium or joint venture will qualify for points for the BBEE status level as a legal entity, provided that the entity submits their consolidated BBEE status level certificate. If a bidder does not submit a certificate substantiating the

BBBEE status level of contribution/ and Affidavit or is a non-compliant contributor, such bidder will score 0 out of the maximum of 20 points for BBBEE.

17. Tenders by joint ventures are to be accompanied by the Document Formation of the joint venture, duly registered and authenticated by a Notary Public or other official deputized to witness sworn statements. This document must define precisely the conditions under which the joint venture will function, the period for which it will function, the persons authorized to represent and obligate it, the address for correspondence, the participation of several firms forming the joint venture and any information necessary to permit a full appraisal of its functioning, including a clause to the effect that the members of the joint venture are jointly and severally bound.
18. No late tender will be accepted.
19. Telefax or e-mail tenders will not be accepted.
20. Tenders may only be submitted on the bid documents as provided by Mogale City. The use of tipp-ex is not allowed on the bid documents. Bids completed in pencil will be regarded as invalid bids. No page(s) may be removed from the original tender document
21. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the tender document;
22. In the event of a mistake having been made it shall be crossed out in ink and be accompanied by a full signature at each and every alteration.
23. The Municipality reserves the right to reject the Bid if corrections are not made in accordance with the above.
24. The lowest or any tender will not necessarily be accepted, and Mogale City reserves the right to accept a tender in whole or in part.
25. The validity period for this tender is ninety (90) days.
26. A Corporate social responsibility contribution of one (1) percent inclusive of 15%VAT will be levied on all companies/ service providers appointed as successful bidders if such companies are not based in the area of jurisdiction of Mogale City.
27. The Municipality reserves the right to negotiate a fair market related price with preferred bidders after a competitive bidding process or price quotations
28. The Municipality reserves the right to appoint and not to appoint.
29. The Municipality may appoint more than one (1) service provider.
30. All tender prices must be inclusive of VAT for all registered VAT vendors
31. The bid will be evaluated on an 80/20 principle where 80 points will be pricing and 20 points is BBBEE component.
32. Bidders may download tender documents from [www.etender.gov.za](http://www.etender.gov.za)

**MR PRINGLE MAANDA RAEDANI**  
**MUNICIPAL MANAGER**